
1. **WELCOME AND CALL TO ORDER**

2. **LAND ACKNOWLEDGEMENT**

- 2.1 Treaty Six Land Acknowledgement - Blackfalds Town Council acknowledges that we are on Treaty Six Territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux (So-toe), Blackfoot, Métis, Dene (De-nay) and Nakota Sioux (Sue). We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries.

3. **ADOPTION OF AGENDAS**

- 3.1 Regular Agenda for March 12, 2024
3.2 Consent Agenda for March 12, 2024
- a) **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
 - b) **Adoption of Minutes**
 - o Regular Council Meeting Minutes - February 27, 2024
 - c) **Council Reports**

None
 - d) **Administrative Reports**
 - o Report for Council, Enforcement and Protective Services Monthly Report - February 2024
 - o Report for Council, Development & Building Monthly Report - February 2024
 - o Report for Council, BOLT KPI Monthly Report - February 2024
 - e) **Boards, Committee and Commission Minutes and/or Reports**
 - o Municipal Planning Commission Meeting Minutes - November 28, 2023
 - f) **Information**
 - o Town of Blackfalds Report to the Community - 2023
 - o Lacombe County Council Highlights - February 22, 2024
 - o City of Lacombe Council Highlights - February 26, 2024
 - o Blackfalds Public Library Programming Report - February 2024
 - g) **Correspondence**

None

4. **DELEGATION**

None

5. **PUBLIC HEARING**

None

6. **BUSINESS**

- 6.1 Request for Decision, Front Parking Pad Draft Regulations
- 6.2 Request for Decision, Bylaw 1299.24 - McKay Ranch Area Structure Plan (*First Reading*)
- 6.3 Request for Decision, Bylaw 1303.24 - McKay Ranch Redistricting (*First Reading*)
- 6.4 Request for Decision, BHPARC - Grant Request
- 6.5 Request for Decision, Community Initiatives Grant - Blackfalds Fibre Arts Collective
- 6.6 Request for Decision, Community Initiatives Grant - Blackfalds Seniors Club
- 6.7 Request for Decision, Treaty Six Territory Land Acknowledgement - Ad-Hoc Committee
- 6.8 Request for Decision, Councillor Stendie Resignation

7. **NOTICES OF MOTION**

None

8. **CONFIDENTIAL**

- 8.1 Environmental Appeal – FOIP 27 (1) Privileged Information

9. **ADJOURNMENT**

Future Meetings/Events:

- Standing Committee of Council Meeting – March 18, 2024
- Regular Council Meeting – March 26, 2024

MINUTES

A Regular Council Meeting for the Town of Blackfalds was held on February 27, 2024, at 5018 Waghorn Street in Council Chambers, commencing at 7:00 p.m.

MEMBERS PRESENT

Mayor Jamie Hoover
Deputy Mayor Brenda Dennis
Councillor Jim Sands
Councillor Edna Coulter
Councillor Marina Appel
Councillor Laura Svab

ATTENDING

Kim Isaak, Chief Administrative Officer
Justin de Bresser, Director of Corporate Services
Rick Kreklewich, Director of Community Services
Ken Morrison, Director of Emergency Management and Protective Services
Jolene Tejkl, Planning & Development Manager
Marco Jadie, IT Tech
Danielle Nealon, Executive & Legislative Coordinator

REGRETS

Councillor Rebecca Stendie
Preston Weran, Director of Infrastructure and Planning Services

MEDIA

None

OTHERS PRESENT

None

WELCOME AND CALL TO ORDER

Mayor Hoover welcomed everyone to the Regular Council Meeting of February 27, 2024, called the meeting to order at 7:00 p.m. and indicated that Councillor Stendie sent her regrets.

LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six Territory.

ADOPTION OF AGENDAS

Addition of Regular Agenda Confidential item 8.3 Environmental Appeal – FOIP 27 (1) Privileged Information.

044/24 Councillor Svab moved That Council adopt the Regular Agenda for February 27, 2024, as amended.

CARRIED UNANIMOUSLY

045/24 Deputy Mayor Dennis moved That Council adopt the Consent Agenda for February 27, 2024, as presented, containing:

- **Declaration of No Interest** (*conflict of duty and interest, pecuniary or other*)
- **Adoption of Minutes**
 - Regular Council Meeting Minutes – February 13, 2024
- **Council Reports**
 - Mayor Hoover

MINUTES

- Deputy Mayor Dennis
- Councillor Sands
- Councillor Coulter
- Councillor Appel
- Councillor Svab
- **Administrative Reports**
 - Report for Council, CAO Report - February 2024
 - Report for Council, 2024 Volunteer Recognition Awards
- **Boards, Committee and Commission Minutes and/or Reports**
 - Blackfalds & District Family & Community Support Services Board - January 11, 2024
- **Information**
 - Lacombe County Council Highlights - February 8, 2024
 - City of Lacombe Council Highlights - February 12, 2024
 - Alberta Environmental Appeals Board Letter, Report, Recommendations and Minister's Order - February 14, 2024
- **Correspondence**
 - Letter from Electric Vehicle Association of Alberta - EV Chargers - Blackfalds - February 9, 2024

CARRIED UNANIMOUSLY

DELEGATION

None

PUBLIC HEARING

None

BUSINESS

Request for Decision, Local Government Fiscal Framework

Director de Bresser brought forward the Local Government Fiscal Framework for further discussion as directed by Council at the February 12, 2024, Regular Council Meeting.

046/24 Councillor Sands moved That Council receive the Local Government Fiscal Framework report as information.

CARRIED UNANIMOUSLY

Request for Decision, Neuron Mobility 2023 Season Review

Director de Bresser presented an overview of the answers received from Neuron Mobility following Council's direction to request more information at the January 23, 2024, Regular Council Meeting.

047/24 Councillor Appel moved That Council receive the Neuron Mobility 2023 Season Review report as information.

CARRIED UNANIMOUSLY

Request for Decision, Bylaw 1300.24 - Aspen Lakes West Area Structure Plan

Manager Tejkl brought forward Bylaw 1300.24, pertaining to the Aspen Lakes West Structure Plan, for Council's consideration of First Reading.

048/24 Councillor Svab moved That Council give First Reading to Bylaw 1300.24 - Aspen Lakes West Area Structure Plan.

CARRIED UNANIMOUSLY

049/24 Councillor Coulter moved That Council set a Public Hearing date for March 26, 2024, at 7:00 p.m. in Council Chambers.

CARRIED UNANIMOUSLY

MINUTES**Request for Decision, Bylaw 1302.24 - Aspen Lakes West Phase Redistricting**

Manager Tejkl presented for Council's consideration, First Reading to Bylaw 1302.24 being a Bylaw to redistrict the Aspen Lakes West Phase.

050/24 Councillor Sands moved That Council give First Reading to Bylaw 1302.24 - Aspen Lakes West Phase Redistricting.

CARRIED UNANIMOUSLY

051/24 Councillor Svab moved That Council set a Public Hearing date for March 26, 2024, at 7:00 p.m. in Council Chambers.

CARRIED UNANIMOUSLY

Request for Decision, Community Initiatives Grant – Red Deer Ladies Fastball Association

Director Kreklewich brought forward the Community Initiatives Grant Application received from the Red Deer Ladies Fastball Association.

052/24 Councillor Sands moved That Council provide funding to the Red Deer Ladies Fastball Association from the Community Initiatives Grant in the amount of \$5,000.00.

CARRIED
Opposed: Deputy Mayor Dennis

Request for Decision, Alberta Community Partnership Grant Application – Regional Recreational Facility

CAO Isaak presented a request from the City of Lacombe regarding a tri-party Alberta Community Partnership Grant Application for a Regional Recreational Facility.

053/24 Councillor Coulter moved That Council postpone the request from the City of Lacombe on the discussion of a tri-party Alberta Community Partnership Grant until such time that Lacombe County Council has made their determination on the matter.

CARRIED UNANIMOUSLY

Request for Decision, Alberta Mid-Sized Towns Mayors' Caucus

CAO Isaak provided an overview of the Alberta Mid-Sized Towns Mayor's Caucus and requested Council's approval for the Town to become a member.

054/24 Councillor Svab moved That Council approve the Town of Blackfalds membership in the Alberta Mid-Sized Towns Mayors' Caucus.

CARRIED UNANIMOUSLY

Request for Decision, Parkland Airshed Management Zone – Membership Request

CAO Isaak brought forward a membership request from Parkland Airshed Management Zone.

055/24 Councillor Svab moved That Council refer this item back to Administration for additional information.

CARRIED UNANIMOUSLY

MINUTES

Request for Decision, Treaty Six Land Acknowledgement Review

CAO Isaak brought forward for Council's discussion and review, the current Treaty Six Land Acknowledgement.

- 056/24** Councillor Appel moved That Council direct Administration to draft up a Terms of Reference for the Treaty Six Land Acknowledgement Review Ad-hoc Working Group and to bring it back to the next Regular Meeting for Council's consideration and subsequent establishment of an ad-hoc working group.

CARRIED UNANIMOUSLY

RECESS

Mayor Hoover called for a five-minute recess at 8:13 p.m.

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 8:19 p.m.

CONFIDENTIAL

- **Committee Request - FOIP 24 (1) Advice from Officials**
- **Grid Administration - Personnel - FOIP 24 (1) Advice from Officials**
- **Environmental Appeal - FOIP 27 (1) Privileged Information**

- 057/24** Councillor Sands moved That Council move to a closed session commencing at 8:19 p.m. in accordance with Section 197(2) of the *Municipal Government Act* to discuss matters exempt from disclosure under Sections 24 and 27 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

Closed Session Attendance: Mayor Jamie Hoover, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab, CAO Kim Isaak, Director Justin de Bresser and Director Rick Kreklewich.

- 058/24** Councillor Sands moved That Council move to come out of the closed session at 9:10 p.m.

CARRIED UNANIMOUSLY

REGULAR COUNCIL MEETING RETURNED TO ORDER

Mayor Hoover called the Regular Council Meeting back to order at 9:10 p.m.

Regular Council Meeting Attendance: Mayor Jamie Hoover, Deputy Mayor Brenda Dennis, Councillor Jim Sands, Councillor Edna Coulter, Councillor Marina Appel, Councillor Laura Svab and CAO Kim Isaak.

ADJOURNMENT

Mayor Hoover adjourned the Regular Council Meeting at 9:10 p.m.

Jamie Hoover, Mayor

Kim Isaak, CAO

MEETING DATE: March 12, 2024

PREPARED BY: Ken Morrison, Director of Emergency Management and Protective Services

SUBJECT: **Enforcement and Protective Services Monthly Report - February 2024**

BACKGROUND

Administration provides the Council with monthly updates for activity from the Town's Municipal Enforcement, Fire Services, OHS, Emergency Management and RCMP.

DISCUSSION

The attached documents are a combination of activities occurring during the month of February for Municipal Enforcement, Occupational Health & Safety, Fire Services, RCMP and Emergency Management.

FINANCIAL IMPLICATIONS

None

ATTACHMENTS

- *Protective Services Monthly Report*
- *Municipal Enforcement February Incident report.*
- *Fire February monthly Incident summary.*
- *RCMP Blackfalds February Stats.*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Director/Author

Protective Services Monthly Report

Municipal Enforcement:

February was again a busy month for Municipal Enforcement with officers opening was a busy month, with officers opening 64 operational files. These consisted of:

- 24 Traffic Bylaw,
- 5 Community Standards Bylaw,
- 5 Parking Complaints,
- 3 Land Use Bylaw,
- 2 Abandoned vehicles,
- 1 spot check,
- 1 Hit & Run,
- 3 Traffic Incidents.
- 3 Animal Control Bylaw files,
- 2 assists to public works files – (Related to snow removal,)
- 3 Assist RCMP Files
- 1 Assist Junior High
- 9 other miscellaneous files.
- 12 Vehicles were towed, which consisted of 1 no insurance, 5 for not moving during snow removal, 3 abandoned vehicles, 1 unregistered and 1 stolen vehicle.

During the month of February officers increased their presence during the times when students were being dropped off and picked up at schools. There continue to be issues, with parking problems at the Junior High School, vehicles parking on the roadway and at times blocking the bus drop off entrance or exits. We continue to see drivers failing to yield the right of way to pedestrians while on the walkways and many vehicles parking too close to the intersections or into the crosswalk.

The number of Animal Bylaw complaints remained low with only 3 being reported during the month.

The Abbey Center saw a few incidents of vandalism throughout the month and continued to be a location for youth to congregate during school lunch hours. The businesses in this area reported fewer incidents during the lunch hours and were happy with the activities occurring for the most part.

Officers focused on the TSA during the month as we continue to see high rates of speed within the town and a lack of compliance with the rules of the road relating to following the regulations relating to traffic control devices. This saw many vehicle operators receive violation tickets for parking illegally, failing to stop for stop signs, failing to stop for traffic lights and other infractions related to signage.

We have seen a decrease in the number of tractor trailers parking at Parkwood more than the time permitted by signage. We have however seen three tractors park within residential areas over the month, with violation tickets being issued to these vehicles, this will continue to be monitored over the next few months.

In total, there were 124 violation tickets issued during the month, including bylaws and provincial regulations. \$27,467.00 in fines issued as a result of these violations.

Violation Tickets Issued

	ACT	Tickets	Fine Total	Average Fine
1.	Traffic Safety Act	74	\$17,622.00	\$238.13
2.	Vehicle Equipment Reg.	9	\$1,134.00	\$126.00
3.	Use of Highway & Rules of the Road Reg.	26	\$5,265.00	\$202.50
4.	Fuel Tax Act	3	\$540.00	\$180.00
5.	Traffic Bylaw	7	\$1350.00	\$192.85
6.	Community Standards Bylaw	1	\$500.00	\$500.00
7.	Operator Lic & Vehicle Reg.	3	\$486.00	\$162.00
8.	Gaming & Liquor	1	\$120.00	\$120.00

- Municipal Enforcement Month End Report **attached**.

Blackfalds Fire Rescue

During the month of February, we continued to mentor two new recruits on Monday evenings, which allows them to participate in our Wednesday evening training as well. We have two Rookie Firefighters taking part in the NFPA 1001 Level 1 training with the City of Lacombe this training is every Wednesday till the end of May.

Wednesday evening training focused evenings more toward Medical and the use of our Lucas Machine.

The Ice Rescue trailer was completed providing one location for the Ice/Water Rescue equipment to be stored.

A second trailer is being outfitted for Wildland fires and this unit is getting close to completion. It will house extra equipment from hoses to pumps.

Our wildland skid packages, and equipment has been put back on the Brush unit and trailer from winter storage and will be ready to go in the next week or so.

Call volume is up from this time in 2023 showing an increase of 15%.

A summary of the types of incidents for February 2024 is included.

Occupational Health & Safety

Three candidates have been chosen to be interviewed for the OHS Advisor position. Interviews will take place on the 6th and 7th of March.

The Occupational Health and Safety policy was reviewed, and further discussion was held at the most recent Joint Health & Safety Committee meeting February 20th, 2024.

There were two property damage incidents reported one involving a trailer on a town truck coming off the hitch, and a second where vandalism was reported in the Abbey center. Two contamination incidents were reported at the Abbey center, involving body fluids.

RCMP

There were 3 **Break and Enters** in February: 1 business, 1 residence and 1 in some other type of location,
2 **Provincial Roadside Suspensions** in February (2 alcohol related).
10 files with the **Spousal Abuse** survey code were opened in February compared to 8 reported in February of 2023.

RCMP February statistics are attached.

Emergency Management

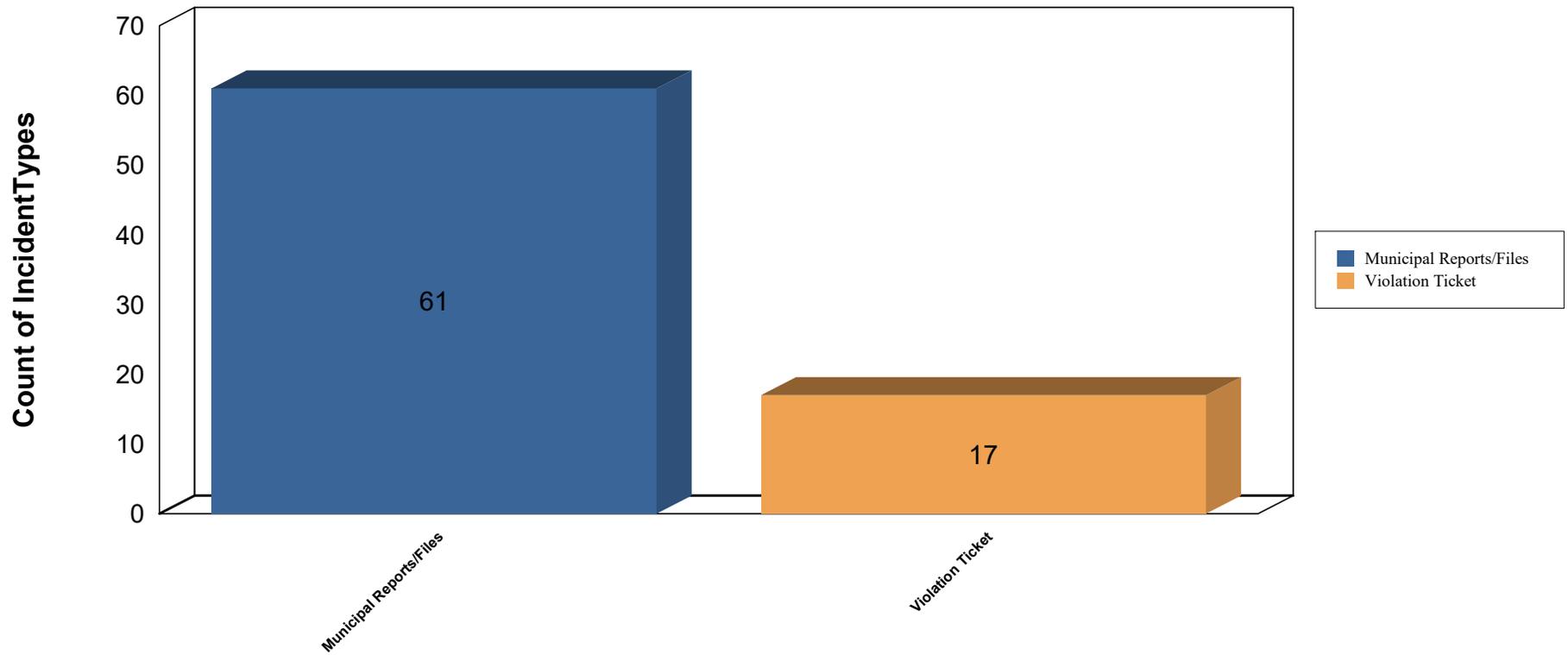
LREMP sub committee met and reviewed the coordinators contract, with a recommendation to go to the Agency to renew the contract for one more year.

LREMP Agency and Committee meetings are set for March, as well as LCMAO. Further discussion will be had in the planning of a 2024 tabletop exercise as well as the updating of the Regional Plan, and Regional Agreement.

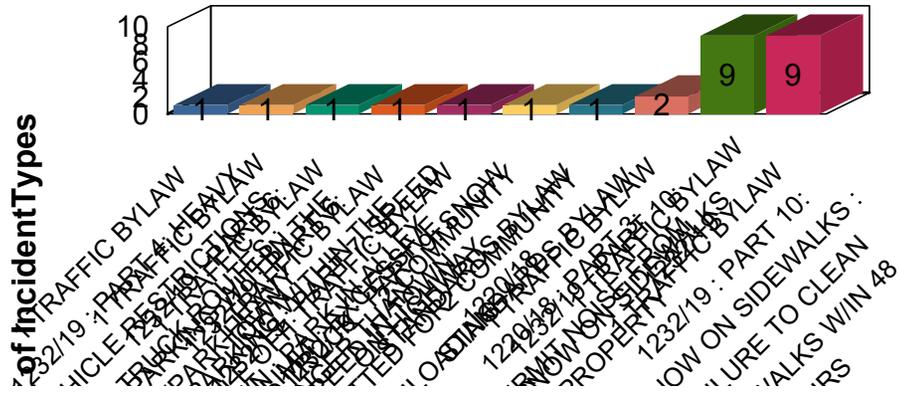
Ken Morrison

Director of Emergency Management & Protective Services

Count of Reports Completed



Count of Incident Types



<p>1 TRAFFIC BYLAW 1232/19 : PART 4: HEAVY VEHICLE RESTRICTIONS AND TRUCK ROUTES : STOP/PARK HEAVY VEHICLE OFF DESIGNATED TRUCK ROUTE</p>	<p>1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN</p>	<p>1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK IN ALLEY LONGER THAN PERMITTED FOR LOADING/UNLOADING</p>
<p>1 TRAFFIC BYLAW 1232/19 : PART 7: SPEED LIMIT : EXCESSIVE SPEED IN TOWN</p>	<p>1 TRAFFIC BYLAW 1232/19 : PART 9: SNOW ON HIGHWAY</p>	<p>2 COMMUNITY STANDARDS BYLAW 1220/18</p>
<p>2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY</p>	<p>1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS</p>	<p>1 TRAFFIC BYLAW 1232/19</p>
<p>1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAN SIDEWALKS W/IN 48 HRS</p>		

1.61% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 4: HEAVY VEHICLE RESTRICTIONS AND TRUCK ROUTES : STOP/PARK HEAVY VEHICLE OFF DESIGNATED TRUCK ROUTE

1.61% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN

1.61% # of Reports: 1 Municipal Reports/Files 1 TRAFFIC BYLAW 1232/19 : PART 6: PARKING WITHIN THE TOWN : PARK IN ALLEY LONGER THAN PERMITTED FOR LOADING/UNLOADING

1.61% # of Reports: 1 **Municipal Reports/Files** 1 TRAFFIC BYLAW 1232/19 : PART 7: SPEED LIMIT : EXCESSIVE SPEED IN TOWN

1.61% # of Reports: 1 **Municipal Reports/Files** 1 TRAFFIC BYLAW 1232/19 : PART 9: SNOW ON HIGHWAY

1.61% # of Reports: 1 **Municipal Reports/Files** 2 COMMUNITY STANDARDS BYLAW 1220/18

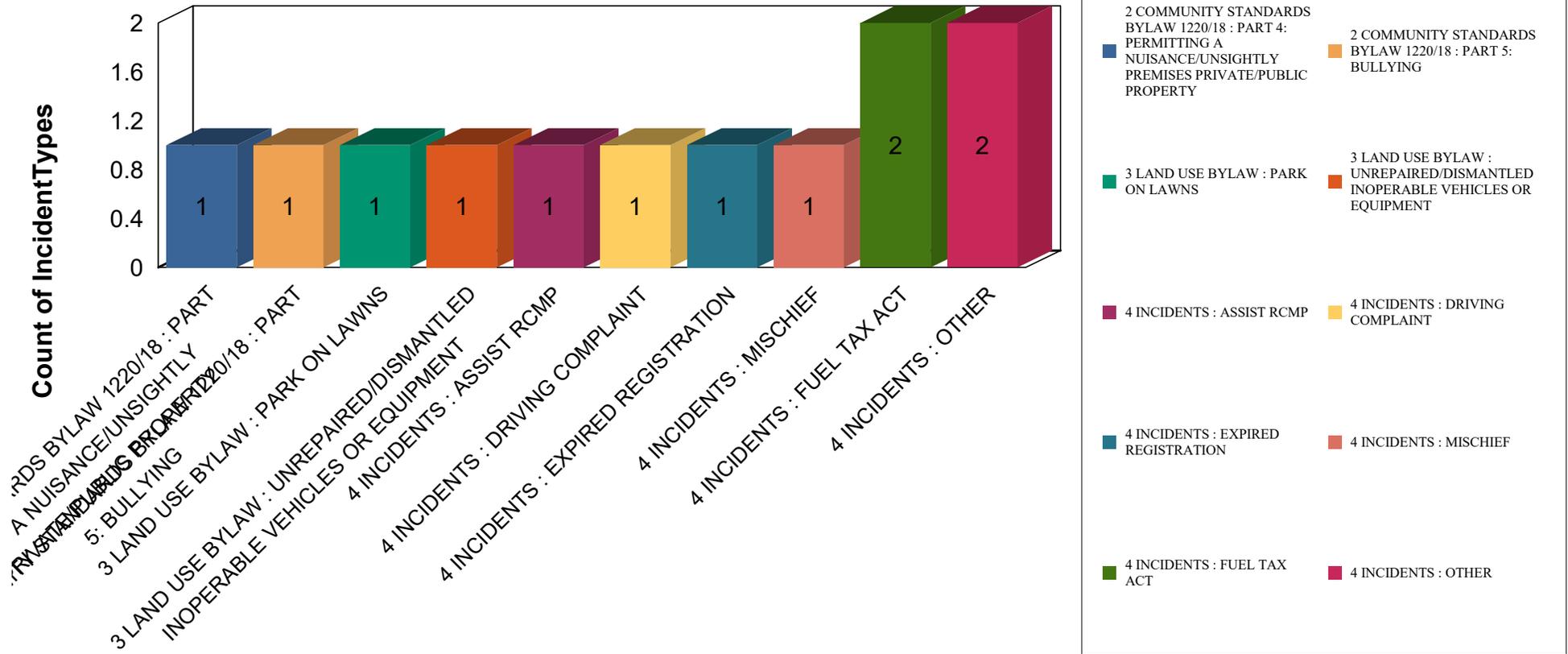
1.61% # of Reports: 1 **Municipal Reports/Files** 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 3: PERMIT NOISE FROM PROPERTY

3.23% # of Reports: 2 **Municipal Reports/Files** 1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS

14.52% # of Reports: 9 **Municipal Reports/Files** 1 TRAFFIC BYLAW 1232/19

14.52% # of Reports: 9 **Municipal Reports/Files** 1 TRAFFIC BYLAW 1232/19 : PART 10: SNOW ON SIDEWALKS : FAILURE TO CLEAN SIDEWALKS
W/IN 48 HRS

Count of Incident Types



1.61% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 4: PERMITTING A NUISANCE/UNSIGHTLY PREMISES PRIVATE/PUBLIC PROPERTY

1.61% # of Reports: 1 Municipal Reports/Files 2 COMMUNITY STANDARDS BYLAW 1220/18 : PART 5: BULLYING

1.61% # of Reports: 1 Municipal Reports/Files 3 LAND USE BYLAW : PARK ON LAWNS

1.61% # of Reports: 1 Municipal Reports/Files 3 LAND USE BYLAW : UNREPAIRED/DISMANTLED INOPERABLE VEHICLES OR EQUIPMENT

1.61% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : ASSIST RCMP

1.61% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : DRIVING COMPLAINT

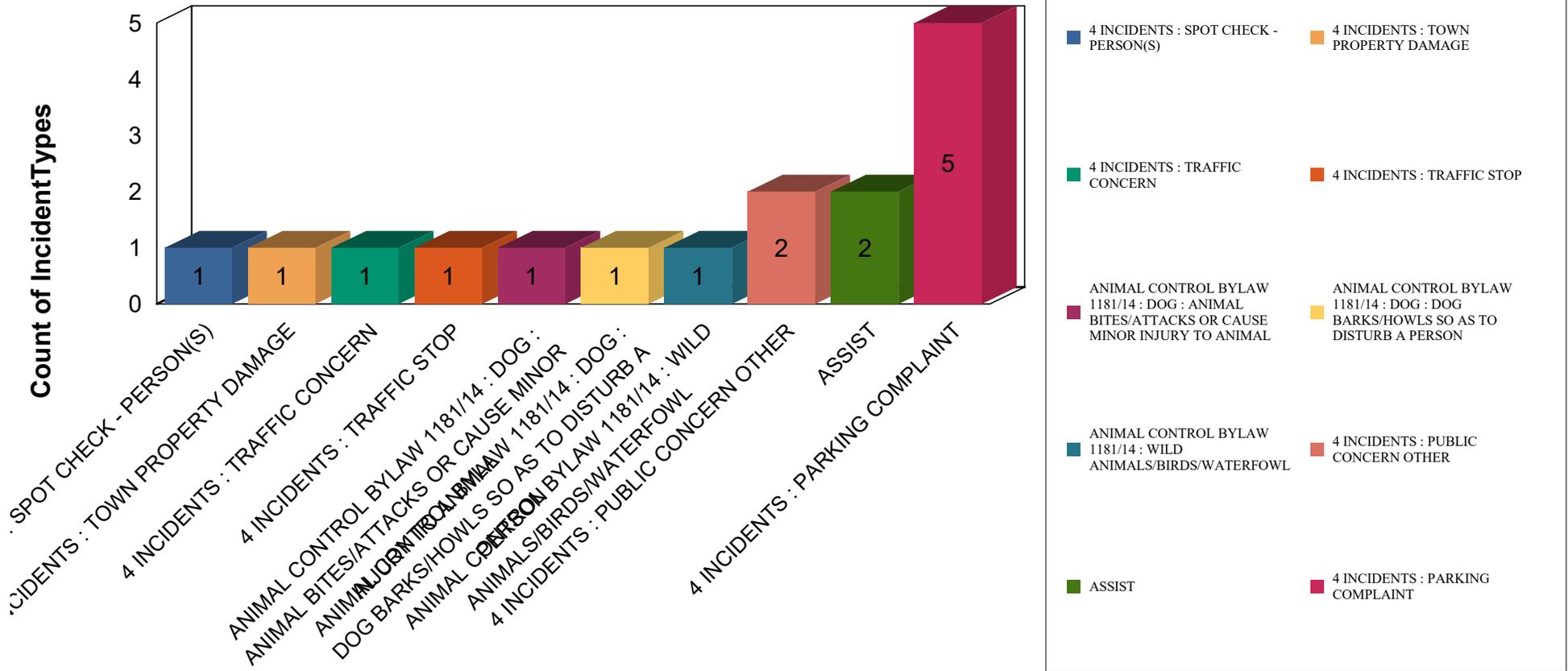
1.61% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : EXPIRED REGISTRATION

1.61% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : MISCHIEF

3.23% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : FUEL TAX ACT

3.23% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : OTHER

Count of Incident Types



1.61% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : SPOT CHECK - PERSON(S)

1.61% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : TOWN PROPERTY DAMAGE

1.61% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : TRAFFIC CONCERN

1.61% # of Reports: 1 Municipal Reports/Files 4 INCIDENTS : TRAFFIC STOP

1.61% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : ANIMAL BITES/ATTACKS OR CAUSE MINOR INJURY TO ANIMAL

1.61% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : DOG : DOG BARKS/HOWLS SO AS TO DISTURB A PERSON

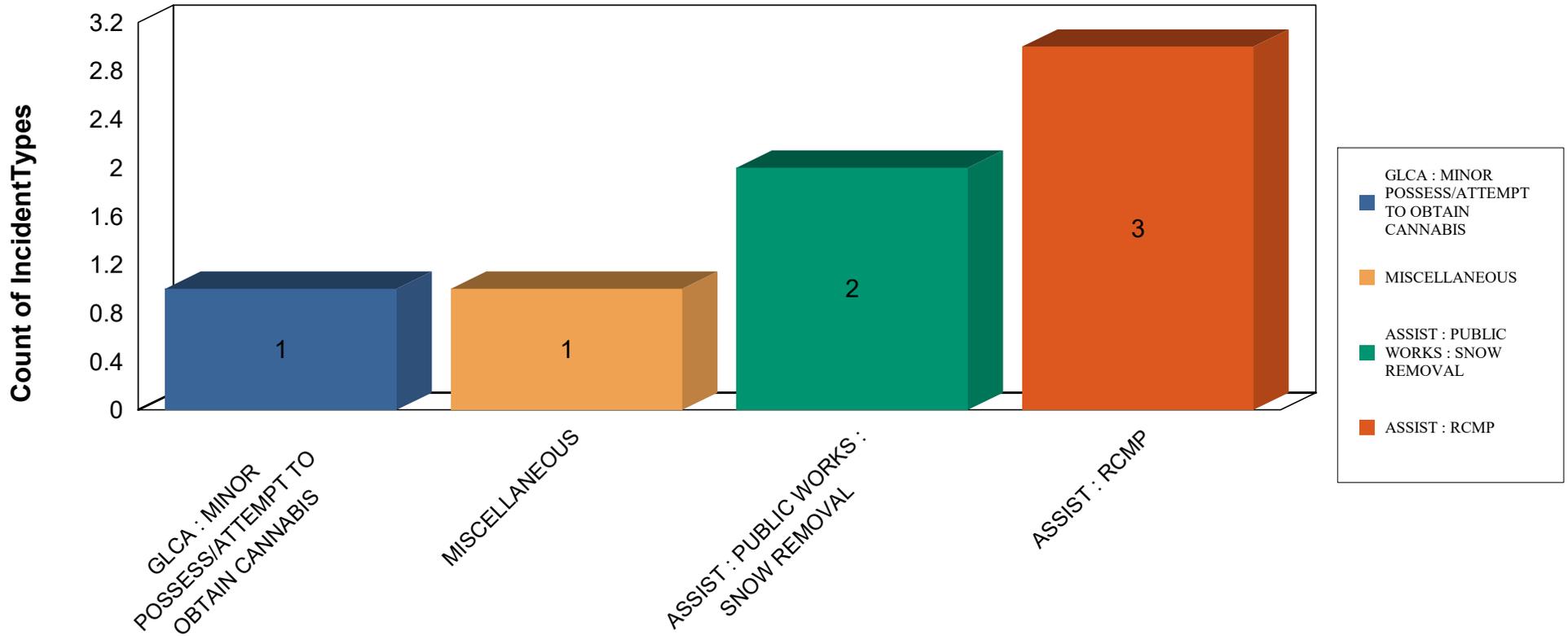
1.61% # of Reports: 1 Municipal Reports/Files ANIMAL CONTROL BYLAW 1181/14 : WILD ANIMALS/BIRDS/WATERFOWL

3.23% # of Reports: 2 Municipal Reports/Files 4 INCIDENTS : PUBLIC CONCERN OTHER

3.23% # of Reports: 2 Municipal Reports/Files ASSIST

8.06% # of Reports: 5 Municipal Reports/Files 4 INCIDENTS : PARKING COMPLAINT

Count of Incident Types



1.61% # of Reports: 1 Municipal Reports/Files GLCA : MINOR POSSESS/ATTEMPT TO OBTAIN CANNABIS

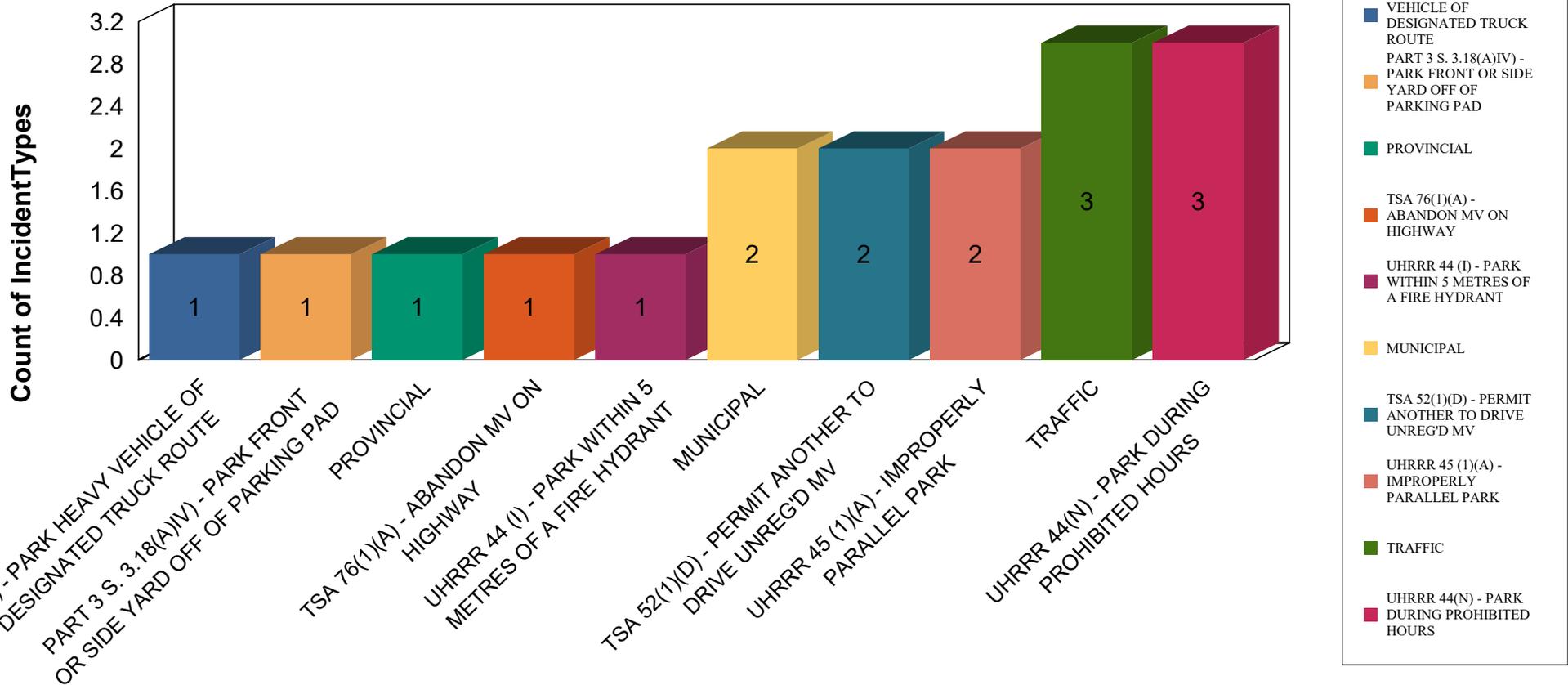
1.61% # of Reports: 1 Municipal Reports/Files MISCELLANEOUS

3.23% # of Reports: 2 Municipal Reports/Files ASSIST : PUBLIC WORKS : SNOW REMOVAL

4.84% # of Reports: 3 Municipal Reports/Files ASSIST : RCMP

Grand Total: 100.00% Total # of Incident Types Reported: 62 Total # of Reports: 61

Count of Incident Types



5.88% # of Reports: 1 Violation Ticket 2(3) - PARK HEAVY VEHICLE OF DESIGNATED TRUCK ROUTE

5.88% # of Reports: 1 Violation Ticket PART 3 S. 3.18(A)IV) - PARK FRONT OR SIDE YARD OFF OF PARKING PAD

5.88% # of Reports: 1 Violation Ticket PROVINCIAL

5.88% # of Reports: 1 Violation Ticket TSA 76(1)(A) - ABANDON MV ON HIGHWAY

5.88% # of Reports: 1 Violation Ticket UHRRR 44 (I) - PARK WITHIN 5 METRES OF A FIRE HYDRANT

11.76% # of Reports: 2 Violation Ticket MUNICIPAL

11.76% # of Reports: 2 Violation Ticket TSA 52(1)(D) - PERMIT ANOTHER TO DRIVE UNREG'D MV

11.76% # of Reports: 2 Violation Ticket UHRRR 45 (1)(A) - IMPROPERLY PARALLEL PARK

17.65% # of Reports: 3 Violation Ticket TRAFFIC

17.65% # of Reports: 3 Violation Ticket UHRRR 44(N) - PARK DURING PROHIBITED HOURS

Grand Total: 100.00% Total # of Incident Types Reported: 17 Total # of Reports: 17

Grand Total: 100.00% Total # of Incident Types Reported: 79

**Blackfalds Municipal Detachment
Crime Statistics (Actual)
January to February: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

March 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		2	0	0	0	0	-100%	N/A	-0.4
Sexual Assaults		1	2	1	0	0	-100%	N/A	-0.4
Other Sexual Offences		0	1	0	1	0	N/A	-100%	0.0
Assault		15	8	9	7	13	-13%	86%	-0.5
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		6	1	5	10	8	33%	-20%	1.3
Uttering Threats		6	8	5	4	3	-50%	-25%	-1.0
TOTAL PERSONS		30	20	20	22	24	-20%	9%	-1.0
Break & Enter		6	4	6	2	5	-17%	150%	-0.4
Theft of Motor Vehicle		7	0	9	3	4	-43%	33%	-0.3
Theft Over \$5,000		0	0	1	1	1	N/A	0%	0.3
Theft Under \$5,000		19	15	10	4	4	-79%	0%	-4.1
Possn Stn Goods		2	4	4	3	2	0%	-33%	-0.1
Fraud		9	3	3	9	13	44%	44%	1.4
Arson		1	0	0	0	1	0%	N/A	0.0
Mischief - Damage To Property		14	10	9	4	3	-79%	-25%	-2.8
Mischief - Other		6	5	5	5	2	-67%	-60%	-0.8
TOTAL PROPERTY		64	41	47	31	35	-45%	13%	-6.8
Offensive Weapons		4	6	0	1	0	-100%	-100%	-1.3
Disturbing the peace		4	5	2	3	5	25%	67%	0.0
Fail to Comply & Breaches		5	2	5	3	2	-60%	-33%	-0.5
OTHER CRIMINAL CODE		8	7	7	10	2	-75%	-80%	-0.9
TOTAL OTHER CRIMINAL CODE		21	20	14	17	9	-57%	-47%	-2.7
TOTAL CRIMINAL CODE		115	81	81	70	68	-41%	-3%	-10.5

**Blackfalds Municipal Detachment
Crime Statistics (Actual)
January to February: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

March 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	1	1	1	0	-100%	-100%	-0.6
Drug Enforcement - Trafficking		0	1	0	0	1	N/A	N/A	0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		3	2	1	1	1	-67%	0%	-0.5
Cannabis Enforcement		1	0	1	0	0	-100%	N/A	-0.2
Federal - General		0	1	2	2	0	N/A	-100%	0.1
TOTAL FEDERAL		4	3	4	3	1	-75%	-67%	-0.6
Liquor Act		3	0	0	0	1	-67%	N/A	-0.4
Cannabis Act		0	2	0	1	0	N/A	-100%	-0.1
Mental Health Act		14	7	9	19	15	7%	-21%	1.4
Other Provincial Stats		16	13	15	13	29	81%	123%	2.6
Total Provincial Stats		33	22	24	33	45	36%	36%	3.5
Municipal By-laws Traffic		3	5	1	2	1	-67%	-50%	-0.7
Municipal By-laws		9	8	10	7	4	-56%	-43%	-1.1
Total Municipal		12	13	11	9	5	-58%	-44%	-1.8
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	1	2	1	0	-100%	-100%	-0.2
Property Damage MVC (Reportable)		27	20	37	23	22	-19%	-4%	-0.7
Property Damage MVC (Non Reportable)		3	1	3	2	3	0%	50%	0.1
TOTAL MVC		31	22	42	26	25	-19%	-4%	-0.8
Roadside Suspension - Alcohol (Prov)		0	2	7	11	2	N/A	-82%	1.3
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		62	42	40	53	41	-34%	-23%	-3.1
Other Traffic		0	1	1	1	1	N/A	0%	0.2
Criminal Code Traffic		9	6	3	4	3	-67%	-25%	-1.4
Common Police Activities									
False Alarms		6	6	5	11	5	-17%	-55%	0.3
False/Abandoned 911 Call and 911 Act		5	2	6	2	1	-80%	-50%	-0.8
Suspicious Person/Vehicle/Property		31	27	17	19	21	-32%	11%	-2.8
Persons Reported Missing		5	6	0	1	3	-40%	200%	-0.9
Search Warrants		0	0	0	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		32	20	29	18	19	-41%	6%	-2.8
Form 10 (MHA) (Reported)		1	2	3	2	1	0%	-50%	0.0

**Blackfalds Municipal Detachment
Crime Statistics (Actual)
February: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

March 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		2	0	0	0	0	-100%	N/A	-0.4
Sexual Assaults		0	1	0	0	0	N/A	N/A	-0.1
Other Sexual Offences		0	1	0	1	0	N/A	-100%	0.0
Assault		11	4	5	3	3	-73%	0%	-1.7
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		3	1	4	4	3	0%	-25%	0.3
Uttering Threats		3	3	2	1	1	-67%	0%	-0.6
TOTAL PERSONS		19	10	11	9	7	-63%	-22%	-2.5
Break & Enter		4	2	4	2	3	-25%	50%	-0.2
Theft of Motor Vehicle		5	0	2	2	0	-100%	-100%	-0.8
Theft Over \$5,000		0	0	0	0	1	N/A	N/A	0.2
Theft Under \$5,000		12	7	5	2	2	-83%	0%	-2.5
Possn Strn Goods		1	1	2	1	0	-100%	-100%	-0.2
Fraud		6	1	3	4	7	17%	75%	0.5
Arson		1	0	0	0	1	0%	N/A	0.0
Mischief - Damage To Property		7	3	4	4	2	-71%	-50%	-0.9
Mischief - Other		3	4	2	2	1	-67%	-50%	-0.6
TOTAL PROPERTY		39	18	22	17	17	-56%	0%	-4.5
Offensive Weapons		2	0	0	0	0	-100%	N/A	-0.4
Disturbing the peace		2	1	1	2	3	50%	50%	0.3
Fail to Comply & Breaches		2	0	2	0	2	0%	N/A	0.0
OTHER CRIMINAL CODE		3	3	6	2	0	-100%	-100%	-0.7
TOTAL OTHER CRIMINAL CODE		9	4	9	4	5	-44%	25%	-0.8
TOTAL CRIMINAL CODE		67	32	42	30	29	-57%	-3%	-7.8

**Blackfalds Municipal Detachment
Crime Statistics (Actual)
February: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

March 5, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	1	1	0	N/A	-100%	0.1
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	0	1	1	0	N/A	-100%	0.1
Cannabis Enforcement		1	0	1	0	0	-100%	N/A	-0.2
Federal - General		0	1	2	1	0	N/A	-100%	0.0
TOTAL FEDERAL		1	1	4	2	0	-100%	-100%	-0.1
Liquor Act		2	0	0	0	1	-50%	N/A	-0.2
Cannabis Act		0	1	0	1	0	N/A	-100%	0.0
Mental Health Act		6	2	4	8	9	50%	13%	1.2
Other Provincial Stats		8	3	6	10	18	125%	80%	2.7
Total Provincial Stats		16	6	10	19	28	75%	47%	3.7
Municipal By-laws Traffic		1	4	0	1	1	0%	0%	-0.3
Municipal By-laws		7	3	5	5	2	-71%	-60%	-0.8
Total Municipal		8	7	5	6	3	-63%	-50%	-1.1
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	0	0	0	N/A	N/A	0.0
Property Damage MVC (Reportable)		14	17	20	13	6	-57%	-54%	-2.0
Property Damage MVC (Non Reportable)		2	0	3	2	1	-50%	-50%	0.0
TOTAL MVC		16	17	23	15	7	-56%	-53%	-2.0
Roadside Suspension - Alcohol (Prov)		0	1	3	3	2	N/A	-33%	0.6
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		43	35	24	27	23	-47%	-15%	-4.8
Other Traffic		0	0	1	0	1	N/A	N/A	0.2
Criminal Code Traffic		7	3	2	1	2	-71%	100%	-1.2
Common Police Activities									
False Alarms		5	2	0	7	3	-40%	-57%	0.1
False/Abandoned 911 Call and 911 Act		1	1	2	1	0	-100%	-100%	-0.2
Suspicious Person/Vehicle/Property		15	7	7	7	14	-7%	100%	-0.2
Persons Reported Missing		3	2	0	1	2	-33%	100%	-0.3
Search Warrants		0	0	0	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		13	10	17	8	10	-23%	25%	-0.8
Form 10 (MHA) (Reported)		1	0	1	1	0	-100%	-100%	-0.1

**Blackfalds (Municipal) Crime Statistic Summary – January to February****2024/03/05***Blackfalds (Municipal) – Highlights*

- **Break & Enters** are showing a 150.0% increase when compared to the same period in 2023 (January to February). There were 3 more actual occurrences (from 2 in 2023 to 5 in 2024).
- **Theft of Motor Vehicles** increased by 33.3% when compared to the same period in 2023 (January to February). There were 1 more actual occurrences (from 3 in 2023 to 4 in 2024).
- **Theft Under \$5,000** decreased by 0.0% when compared to the same period in 2023 (January to February). There were 0 fewer actual occurrences (from 4 in 2023 to 4 in 2024).

Blackfalds (Municipal) – Criminal Code Offences Summary

Crime Category	% Change 2023 – 2024 (January to February)
Total Persons Crime	9.1% Increase
Total Property Crime	12.9% Increase
Total Criminal Code	2.9% Decrease

From January to February 2024, when compared to the same period in 2023, there have been:

- 2 more **Persons Crime** offences;
- 4 more **Property Crime** offences; and
- 2 fewer **Total Criminal Code** offences;

Blackfalds (Municipal) – February, 2024

- There were 0 **Thefts of Motor Vehicles** in February: 0 cars, 0 trucks, 0 minivans, 0 SUVs, 0 motorcycles, 0 other types of vehicles, and 0 vehicles taken without consent.
- There were 3 **Break and Enters** in February: 1 businesses, 1 residences, 0 cottages/seasonal residences, 1 in some other type of location, and 0 unlawfully being in a dwelling house.
- There were a total of 2 **Provincial Roadside Suspensions** in February (2 alcohol related and 0 drug related). This brings the year-to-date total to 2 (2 alcohol related and 0 drug related).
- There were a total of 10 files with the **Spousal Abuse** survey code in February (February 2023: 8). This brings the year-to-date total to 19 (2023: 18).
- There were 142 files with **Victim Service Unit** referral scoring in Blackfalds Municipal: 6 accepted, 21 declined, 3 proactive, 0 requested but not available, and 112 files with no victim.



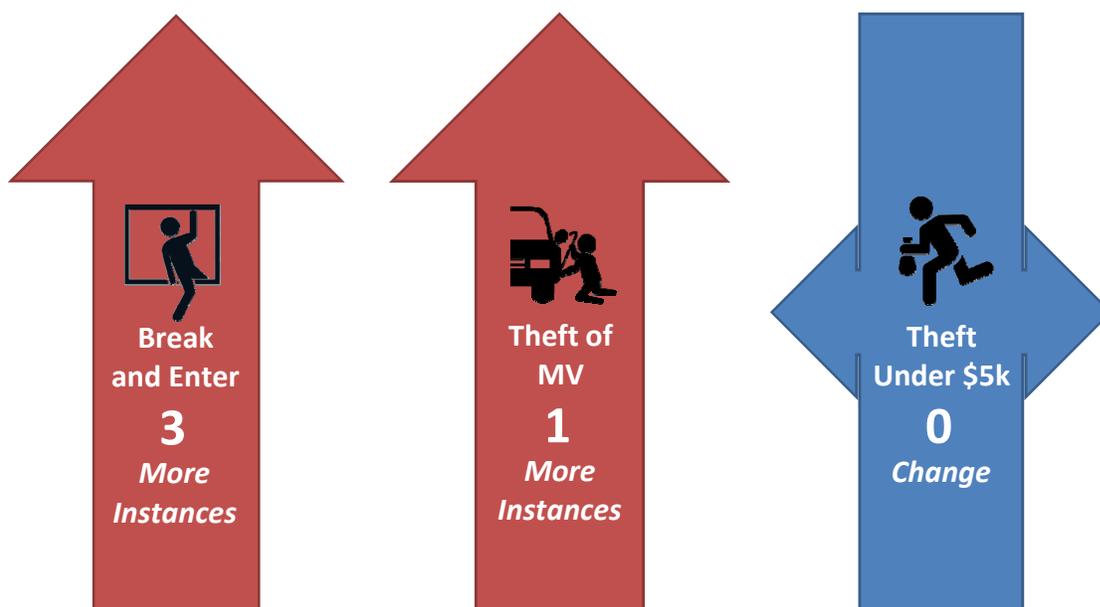
Blackfalds Municipal Crime Gauge

2024 vs. 2023
January to February

Criminal Code Offences



Select Property Crime



The data contained in this document was obtained from PROS, which is a live database. As such, some of the information presented could differ slightly from any past or future reports regarding the same time period.

MEETING DATE: March 12, 2024

PREPARED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Development & Building Monthly Report – February 2024**

BACKGROUND

Attached is the February 2024 Development & Building Permit Report and Comparison for 2022-2024 year to date. We also have shown the comparison for the year-to-date figures for 2023 on the comparison report.

For Council's information, the "other" category captures the following types of residential permits:

- Shed
- Garage & deck. On occasion both a garage and deck will be applied for under the same development permit and when that happens, it will be captured as "other")
- Hot tub
- Ensuite addition to Master Bedroom. This type of development is not appropriate to capture under "addition" because it does not entail a structural alteration as it's changing the interior of the home
- Shed & deck. Occasionally these two developments will be applied for under the same development permit. When that happens, it will fall under "other"
- Grading permits

ATTACHMENTS

- *February 2024 Development/Building Permit Report*
- *2022 – 2024 Development/Building Comparison Report*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

File No.	Civic	District	Development	Decision (otherwise pending)	Date of Decision
18-24	50 Woodbine Avenue	R-1M	Basement Reno	approved	21-Feb-24
19-24	SW 1/4, Sec 25, Twp 39, Rge 27, W4M		Grading	approved	2-Feb-24
20-24	14 Palmer Circle	R-1S	SFD w/Accessory Suite		
21-24	22 Palmer Circle	R-1S	SFD w/Accessory Suite		
22-24	50 Palmer Circle	R-1S	SFD w/Accessory Suite		
23-24	58 Palmer Circle	R-1S	SFD w/Accessory Suite		
24-24	66 Palmer Circle	R-1S	SFD w/Accessory Suite		
25-24	70 Palmer Circle	R-1S	SFD w/Accessory Suite		
26-24	82 Palmer Circle	R-1S	SFD w/Accessory Suite		
27-24	114 Palmer Circle	R-1S	SFD w/Accessory Suite		
28-24	5677 Vista Trail	R-2	Townhouses		
29-24	5681 Vista Trail	R-2	Townhouses		
30-24	5685 Vista Trail	R-2	Townhouses		
31-24	5689 Vista Trail	R-2	Townhouses		
32-24	5693 Vista Trail	R-2	Townhouses		
33-24	5697 Vista Trail	R-2	Townhouses		
34-24	78 Ava Crescent	R-2	Basement Reno	approved	21-Feb-24
35-24	50 Woodbine Avenue	R-1M	Hot Tub	approved	21-Feb-24
36-24	98 Pine Crescent	R-1M	Basement Reno	approved	21-Feb-24
37-24	5445 Vista Trail	R-1M	SFD	approved	26-Feb-24
38-24	9 Vintage Close	R-1M	Residential Solar Panel Installation		
39-24	30 Mckay Place (5 Mckay Boulevard)	R-MHP	Manufactured Home	approved	
40-24	4907 Moore Street	R-1M	Basement Reno		
41-24	99 Ponderosa Avenue	R-1S	Front Yard Setback Relaxation		
42-24	75 Almond Crescent	R-1S	Basement Reno		
43-24	5206 Highway Avenue	R-1L	Garage		
44-24	23 Morris Court	R-1M	Basement Reno		
45-24	95 Almond Crescent	R-1S	Basement Reno		
46-24	37 Cottonwood Drive Unit 1	C-2	Temporary Signage		
47-24	172 Cedar Square	R-1S	Residential Solar Panel Installation		
48-24	129 Ava Crescent	R-2	Basement Reno		

	2022		2023		2024		February	
	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value	Number of Permits	Dollar Value
Residential								
SFD	21	\$ 6,350,251.00	21	\$ 7,037,626.70	3	\$ 1,080,000.00	3	\$ 1,770,126.70
Duplexes	4	\$ 800,000.00	6	\$ 1,060,000.00	0	\$ -	0	\$ -
Manufactured Home	3	\$ 300,000.00	2	\$ 250,000.00	1	\$ 225,000.00	0	\$ -
4-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
8-plex	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Townhouses	16	\$ 3,413,600.00	11	\$ 1,790,000.00	6	\$ 912,000.00	0	\$ -
Apartment	0	\$ -	0	\$ -	0	\$ -	0	\$ -
SFD w/Accessory suite	0	\$ -	0	\$ -	8	\$ 2,800,000.00	0	\$ -
Total Res. Dwellings	44	\$ 10,863,851	40	\$ 10,137,627	18	\$ 5,017,000	3	\$ 1,770,127
Garage	25	\$ 942,000.00	9	\$ 293,000.00	2	\$ 55,000.00	0	\$ -
Deck	9	\$ 68,010.00	9	\$ 102,000.00	0	\$ -	0	\$ -
Basement Reno	56	\$ 1,057,050.00	40	\$ 865,700.00	9	\$ 224,500.00	7	\$ 130,500.00
Addition	1	\$ 200,000.00	0	\$ -	0	\$ -	0	\$ -
Accessory Suite	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Home Business	18	\$ -	21	\$ -	3	\$ -	4	\$ -
Other	43	\$ 582,057.73	44	\$ 1,232,115.84	10	\$ 118,620.00	2	-\$ 436,260.00
Commercial	35	\$ 9,320,100.00	27	\$ 5,190,341.00	6	\$ 220,900.00	2	\$ 1,504,000.00
Industrial	3	\$ 12,093.75	4	\$ 200,000.00	0	\$ -	0	\$ -
Institutional	0	\$ -	0	\$ -	0	\$ -	0	\$ -
Agricultural	0	\$ -	1	\$ -	0	\$ -	0	\$ -
Public Facility	6	\$ 1,548,421.00	4	\$ 192,300.00	0	\$ -	0	\$ -
TOTAL PERMITS	240	\$ 24,593,583.48	199	\$ 18,213,083.54	48	\$ 5,636,020.00	18	\$ 2,968,366.70
General Yearly Notes:		1 - 2,500,000 East Area Linear Wetland Ph. 2		1 - 2,500,000 Vista Trail Commercial				
		1 - 5,500,000 Womacks/Gregg St. Alignment Project		1 - 1,000,000 Dental Office				

MEETING DATE: March 12, 2024

PREPARED BY: Laura Thevenaz, Infrastructure Services Manager

SUBJECT: **BOLT KPI Report Information – February 2024**

BACKGROUND

In 2012, a Regional Transit Partnership was formed between the City of Red Deer (CRD), the Town of Blackfalds and the City of Lacombe to provide traditional public transit service between Red Deer, Blackfalds, and Lacombe as well as local bus service within Blackfalds and Lacombe. Unfortunately, a notice of motion passed at the City of Lacombe Council meeting on September 23, 2020, ultimately ended the BOLT regional partnership and ceased services on August 28th, 2020. Fortunately, the Town of Blackfalds was able to move forward quickly with the procurement of a service contractor, the purchase of a wheelchair-accessible van, and the finalization of an on-demand transit service model for our Town. This new BOLT 2.0 allows for a five-day service from 6:00 am to 8:00 pm with many more boarding options for residents and visitors within the Town and one stop at the Kingston Hub at the north end of Red Deer. There are also two stops in the County of Lacombe Aspelund Area at the Eagle Builders facilities on the south and north side of Highway 597. Overall, we continue to see excellent ridership at the Kingston Hub stop on the north end of Red Deer and at the Red Deer Polytechnic stop on the west end of Red Deer.

Since September 1, 2020, the Town of Blackfalds has been operating the new BOLT 2.0 service as an on-demand digital community commuter service. The new service provider, application, schedule, ticket procurement and service stop maps have been working well over the course of this new service model. More information is available for riders and the public at the link below.

<https://www.blackfalds.com/living-here/bolt-transit>

At the June 27, 2023, Council meeting, Blackfalds extended the pilot program by another two - years until August 31, 2025.

DISCUSSION

The first page of the report shows the **FEBRUARY** statistics and associated mapping, while the remainder of the pages outline the trending comparison over the last three months. Data dates are highlighted in the white box on the left side of each sheet for reference.

The overall ridership exhibits stable growth, reflecting a slight increase from January to February. The Regional Hub in Red Deer maintained its position with the highest ridership, recording 465 completed trips in February, underscoring its pivotal role as a central transit point. Of note, the Red Deer Polytechnic stop experienced an observable uptick, aligning with expectations upon the resumption of classes. Additionally, Parkwood Rd at Cottonwood Dr - SB exhibited exceptional growth, with completed trips surging from 35 in January to 67 in February.

The program continues to demonstrate consistent growth, drawing both new and repeat riders, surpassing yearly averages. February's data highlights a positive trend, with eight new riders and 53 repeat riders contributing to the overall success of the transit service.

On June 27, 2023, Administration brought forward an update on the current BOLT service ridership and potential partnership with the City of Lacombe to combine the two services, BOLT and Lacombe Connects. Unfortunately, the City of Lacombe's Council declined to participate in this partnership opportunity to collaborate with the Town of Blackfalds.

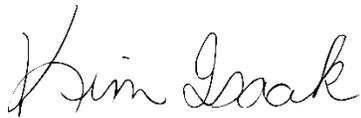
FINANCIAL IMPLICATIONS

None

ATTACHMENTS

- *February 2024 monthly report and yearly trending report*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Manager/Author

Program

Blackfalds

ServiceDay

- Sun
- Mon
- Tue
- Wed
- Thu
- Fri
- Sat

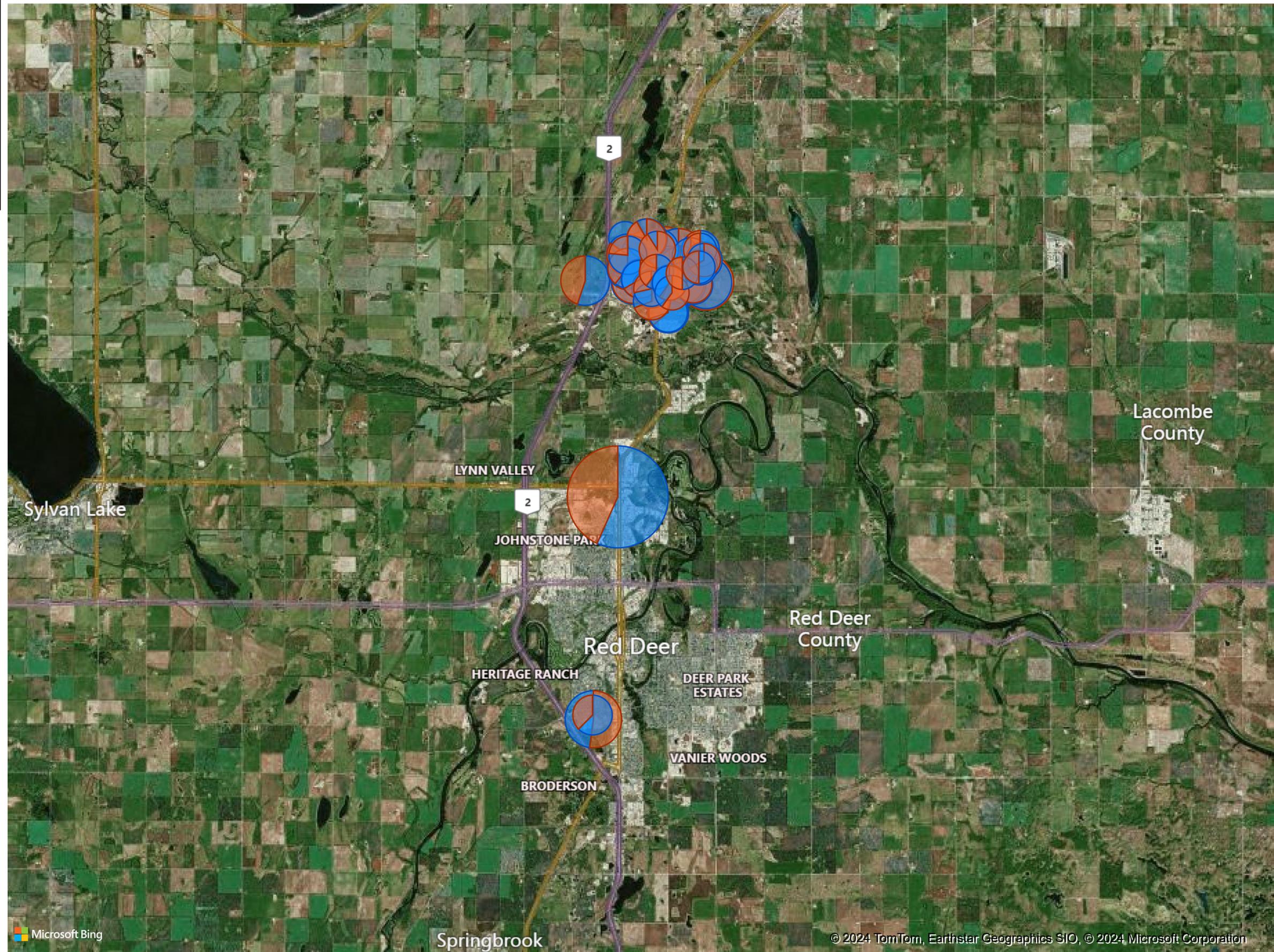
Date

01/12/2023

29/02/2024



● Dropoff ● Pickup



Monthly KPI Metric Summaries Report																
Blackfalds																
Month	# Riders	# New Riders	# Repeat Riders	Avg. Rides Per Rider	# Passengers Completed	# Rides Completed	Shared Rides (%)	Avg. Shared Fare Occupancy	Avg. Daily User Conversion Rate (%)	Avg. Ride Rating	% Rides With 1-2 Star Ratings and Comments	# Abandoned Rides	Pickup Violations (%)	Dropoff Violations (%)	# Unique Users That Experienced Failed Search	Passengers Per Vehicle Hour (PVH)
2024-02	61	8	53	10.5	710	643	67%	2.8	80%	4.971	0%	2	4%	2%	33	2.4
2024-01	68	13	55	9.0	660	615	66%	2.5	82%	4.973	0%	0	5%	4%	34	2.1
2023-12	61	12	49	9.2	575	560	74%	2.9	81%	4.972	0%	2	8%	2%	43	2.2
2023-11	63	7	56	11.1	734	701	75%	2.7	82%	4.961	0%	5	8%	3%	46	2.4
2023-10	61	12	49	10.7	684	651	71%	2.7	83%	4.985	0%	9	7%	4%	37	2.4
2023-09	57	18	39	10.8	648	614	68%	2.5	77%	4.965	0%	16	3%	2%	42	2.4
2023-08	52	13	39	7.5	406	390	62%	2.5	81%	4.959	0%	11	2%	0%	6	1.3
2023-07	41	9	32	6.8	292	280	66%	2.3	79%	4.961	0%	0	1%	0%	2	1.0
2023-06	56	13	43	11.0	674	618	76%	2.8	84%	4.942	0%	0	2%	2%	26	2.2
2023-05	45	7	38	15.1	758	680	73%	2.9	85%	4.922	0%	2	1%	1%	30	2.5
2023-04	57	10	47	10.6	662	602	75%	2.7	83%	4.944	0%	0	2%	0%	37	2.5
2023-03	60	12	48	12.5	820	750	71%	2.9	83%	4.896	0%	3	3%	2%	43	2.5
2023-02	56	14	42	10.8	680	602	71%	2.8	85%	4.933	0%	1	4%	1%	45	2.5
2023-01	55	9	46	11.0	682	604	69%	2.6	80%	4.922	0%	1	3%	3%	42	2.2
2022-12	47	10	37	8.9	477	420	66%	2.7	79%	4.937	0%	7	5%	2%	42	1.6
2022-11	47	9	38	12.7	673	599	65%	2.7	80%	4.818	0%	0	7%	5%	52	2.2
2022-10	47	12	35	12.2	655	575	65%	2.6	85%	4.828	0%	0	2%	1%	39	2.3
2022-09	44	12	32	11.8	591	520	56%	2.4	77%	4.888	0%	0	4%	3%	44	2.1
2022-08	40	8	32	7.7	330	306	51%	2.2	74%	4.897	0%	0	3%	0%	8	1.0
2022-07	26	4	22	9.5	294	248	33%	2.3	74%	4.943	0%	0	2%	1%	4	1.0
2022-06	36	9	27	10.3	421	371	36%	2.4	83%	4.824	0%	0	2%	1%	12	1.3
2022-05	30	3	27	12.8	442	384	43%	2.3	84%	4.753	0%	0	1%	0%	4	1.5
2022-04	40	6	34	9.0	442	361	39%	2.3	84%	4.730	0%	0	3%	1%	6	1.6
2022-03	34	5	29	15.5	591	527	56%	2.4	92%	4.824	0%	1	6%	2%	16	1.8
2022-02	31	4	27	12.6	419	390	50%	2.6	86%	4.868	0%	0	1%	1%	8	1.6
2022-01	31	9	22	11.1	363	344	40%	2.3	83%	4.871	0%	0	2%	1%	3	1.2
2021-12	29	3	26	9.9	326	286	36%	2.3	74%	4.861	0%	0	2%	2%	4	1.0

Program

Blackfalds

ServiceDay

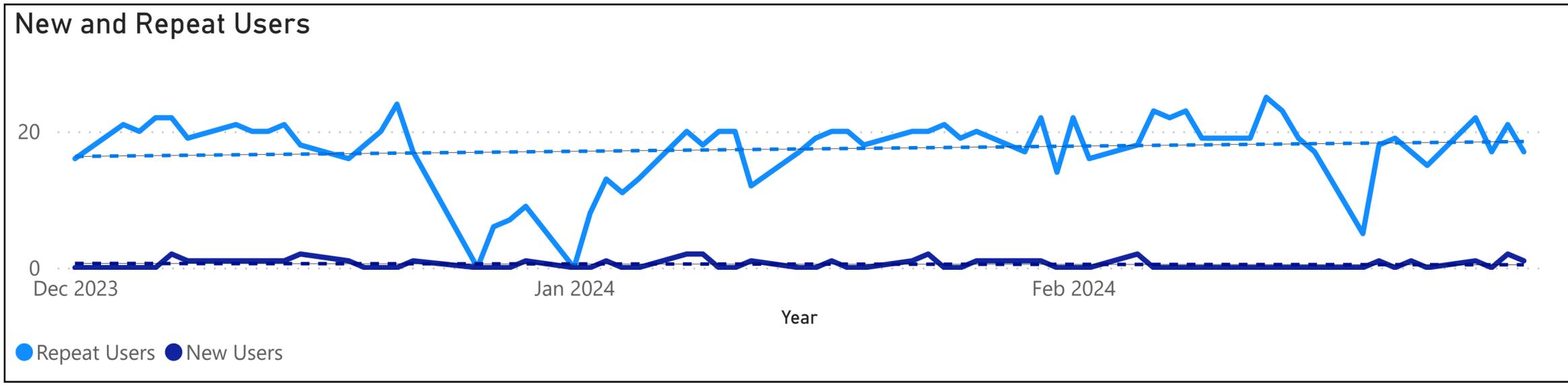
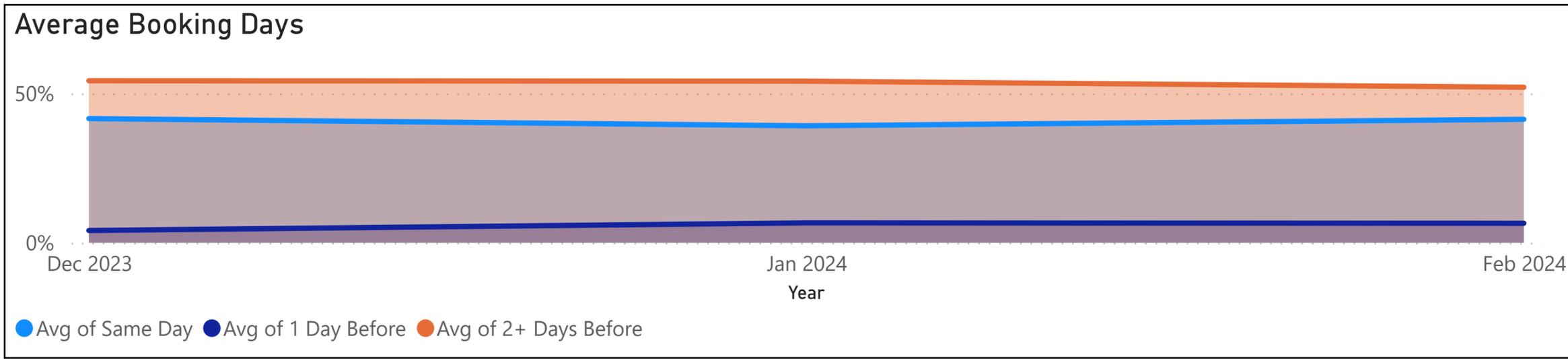
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Date

01/12/2023

29/02/2024

12.69
 Avg Actual Trip Duration (min)



Year	2024				
Month	February				
Program	Avg of Same Day	Avg of 1 Day Before	Avg of 2+ Days Before	New Users	Repeat Users
Blackfalds	41.4%	6.5%	52.1%	8	397
Total	41.4%	6.5%	52.1%	8	397

Program

Blackfalds

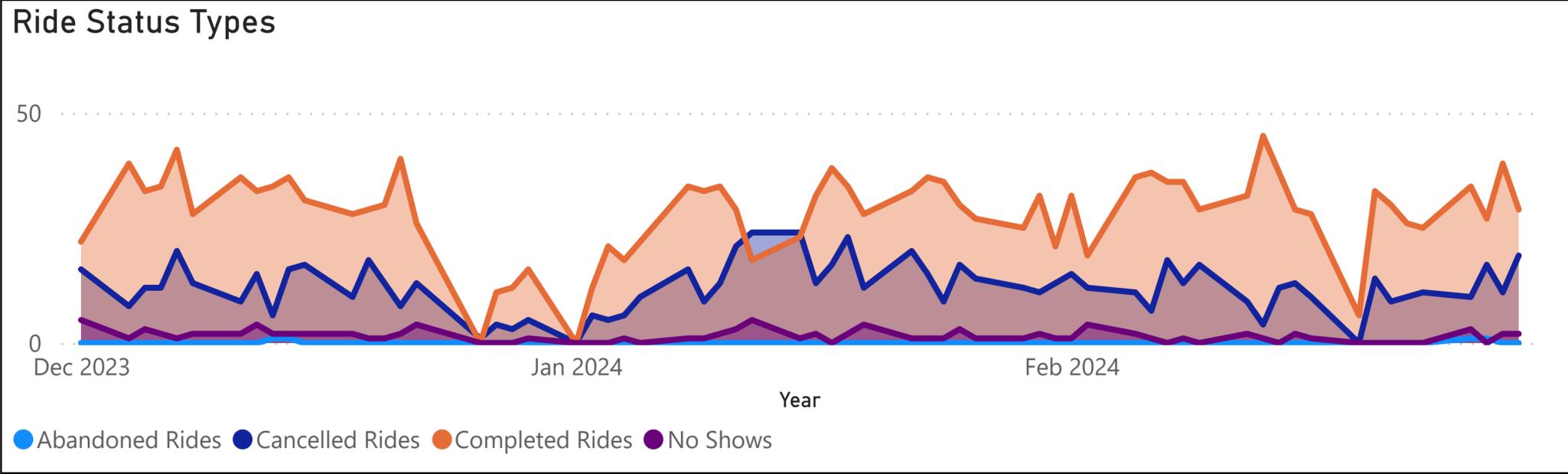
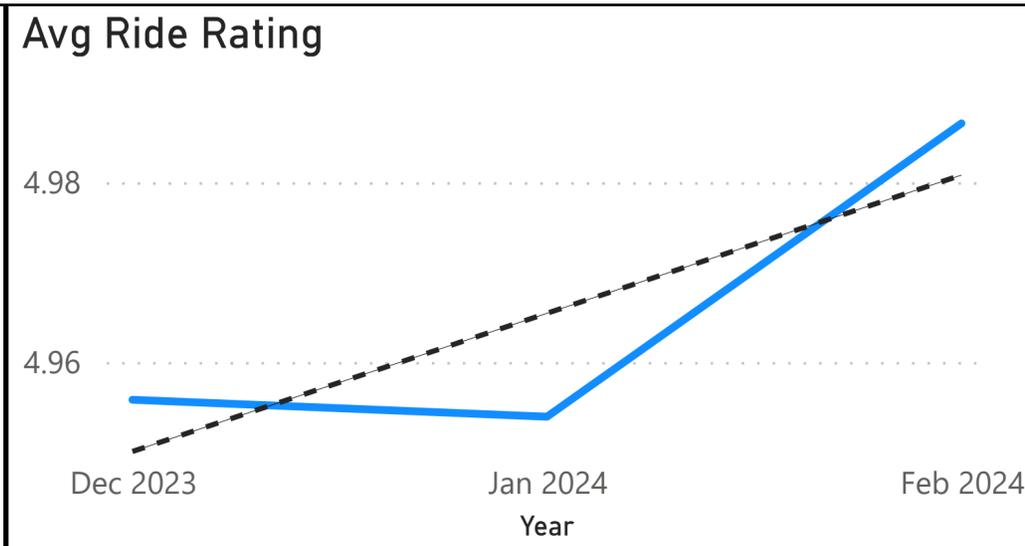
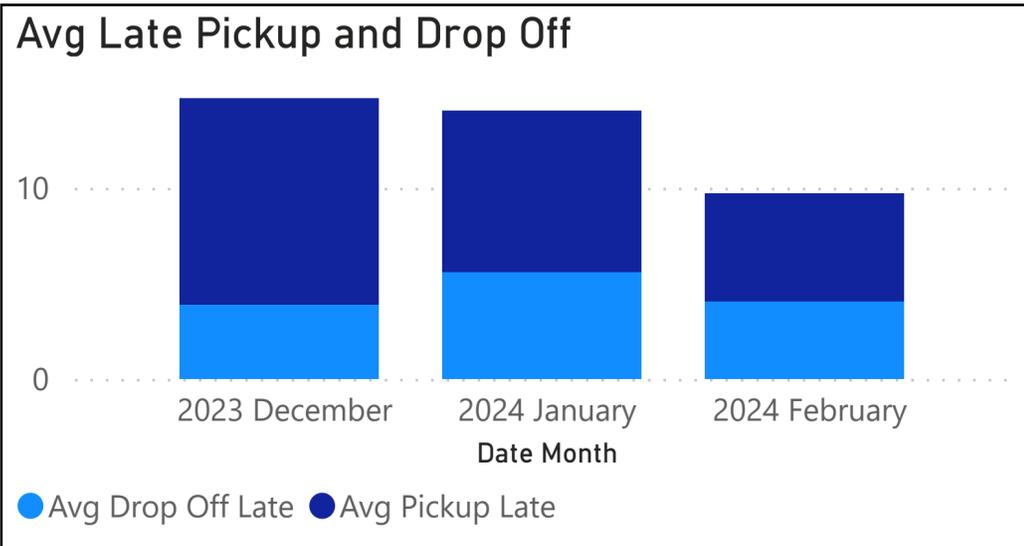
ServiceDay

Sun
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 Sat

Date

01/12/2023

29/02/2024



1818
Completed Rides

4.97
Avg Ride Rating

Year	2024						
Month	February						
Program	Avg Drop Off Late	Avg Pickup Late	Avg Ride Rating	Abandoned Rides	Cancelled Rides	Completed Rides	No Shows
Blackfalds	4.08	5.63	4.99	2	242	643	22
Total	4.08	5.63	4.99	2	242	643	22

Program
 Blackfalds

ServiceDay

Sun
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 Tue
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 Sat

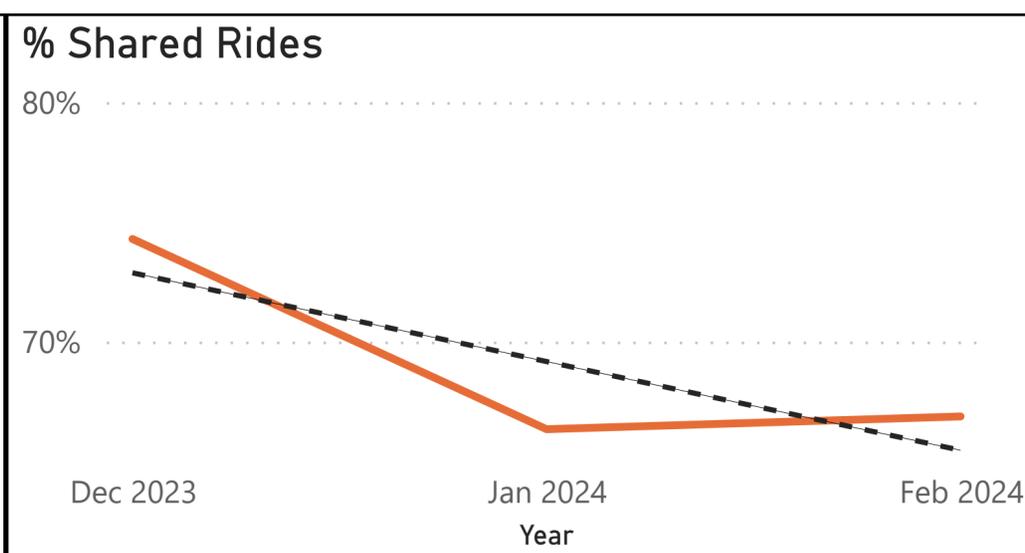
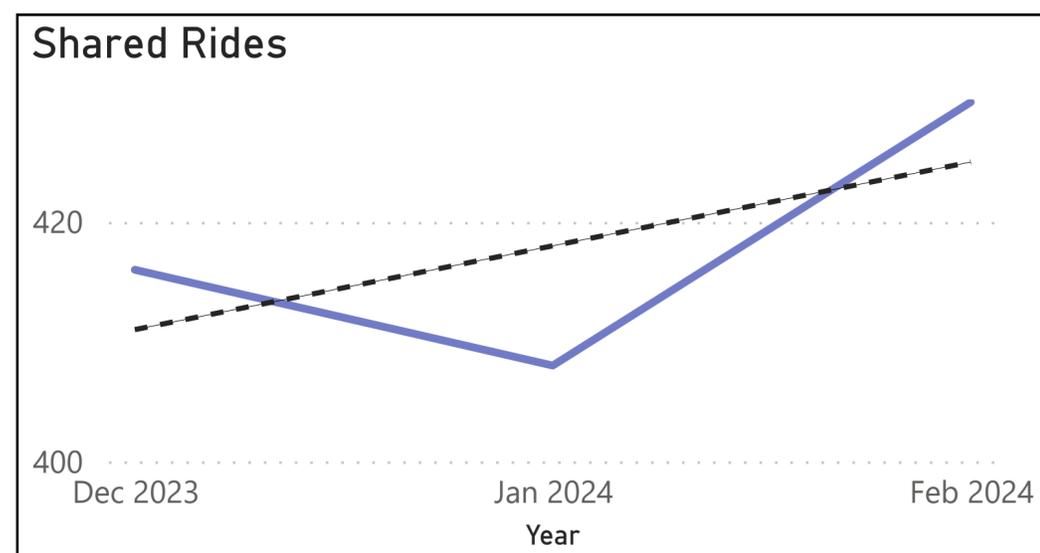
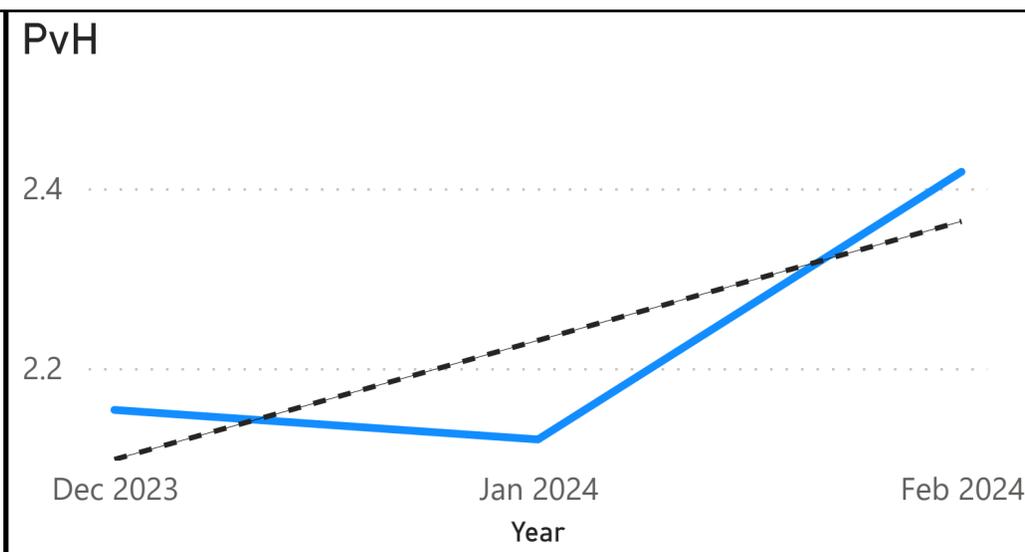
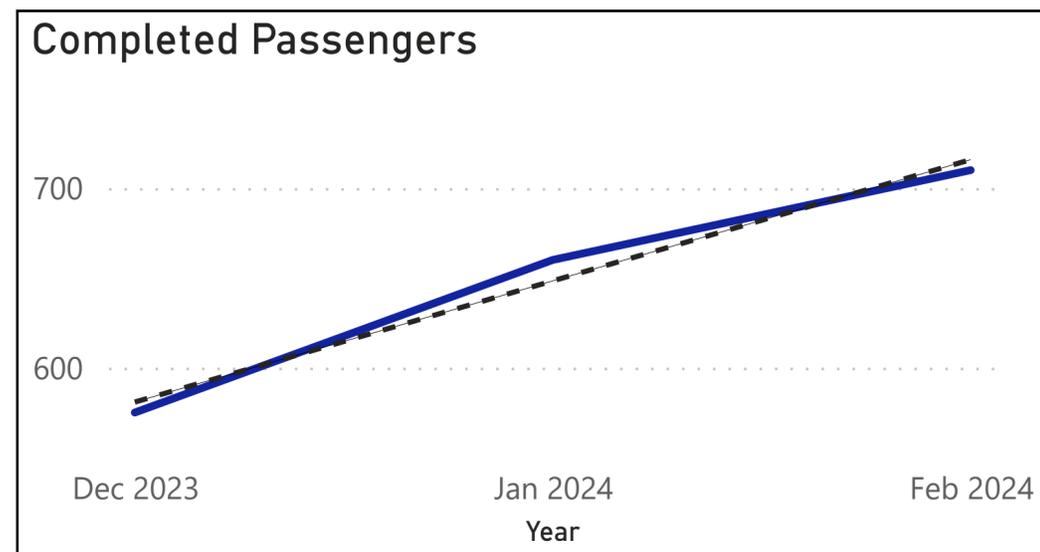
Date

1945
 Completed Passengers

2.23
 PvH

1254
 Shared Rides

68.98%
 % Shared Rides



Year	2024			
Month	February			
Program	Completed Rides	Shared Rides	% Shared	PvH
Blackfalds	643	430	66.87%	2.42
Total	643	430	66.87%	2.42

Program

Blackfalds

ServiceDay

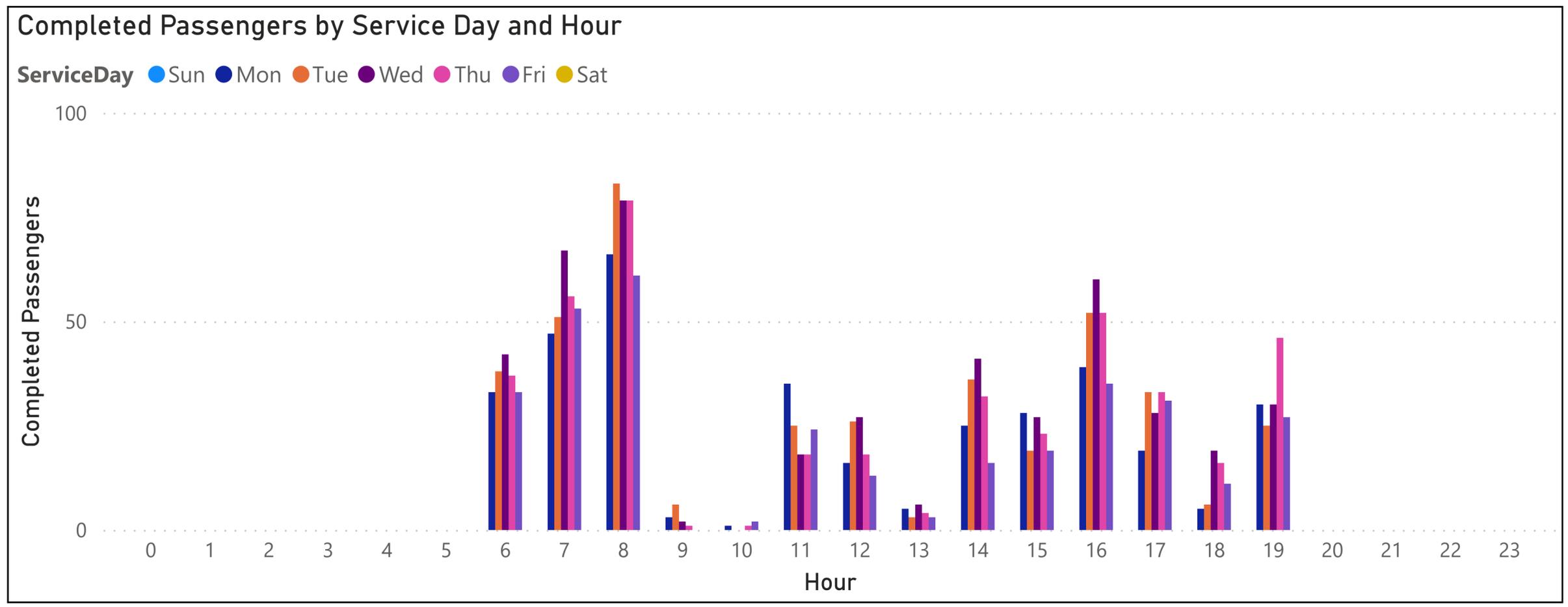
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Date

01/12/2023

29/02/2024

ServiceDay	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Day Total
Sun	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon	0	0	0	0	0	0	33	47	66	3	1	35	16	5	25	28	39	19	5	30	0	0	0	0	352
Tue	0	0	0	0	0	0	38	51	83	6	0	25	26	3	36	19	52	33	6	25	0	0	0	0	403
Wed	0	0	0	0	0	0	42	67	79	2	0	18	27	6	41	27	60	28	19	30	0	0	0	0	446
Thu	0	0	0	0	0	0	37	56	79	1	1	18	18	4	32	23	52	33	16	46	0	0	0	0	416
Fri	0	0	0	0	0	0	33	53	61	0	2	24	13	3	16	19	35	31	11	27	0	0	0	0	328
Sat	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hour Total	0	0	0	0	0	0	183	274	368	12	4	120	100	21	150	116	238	144	57	158	0	0	0	0	1945



Program

Blackfalds

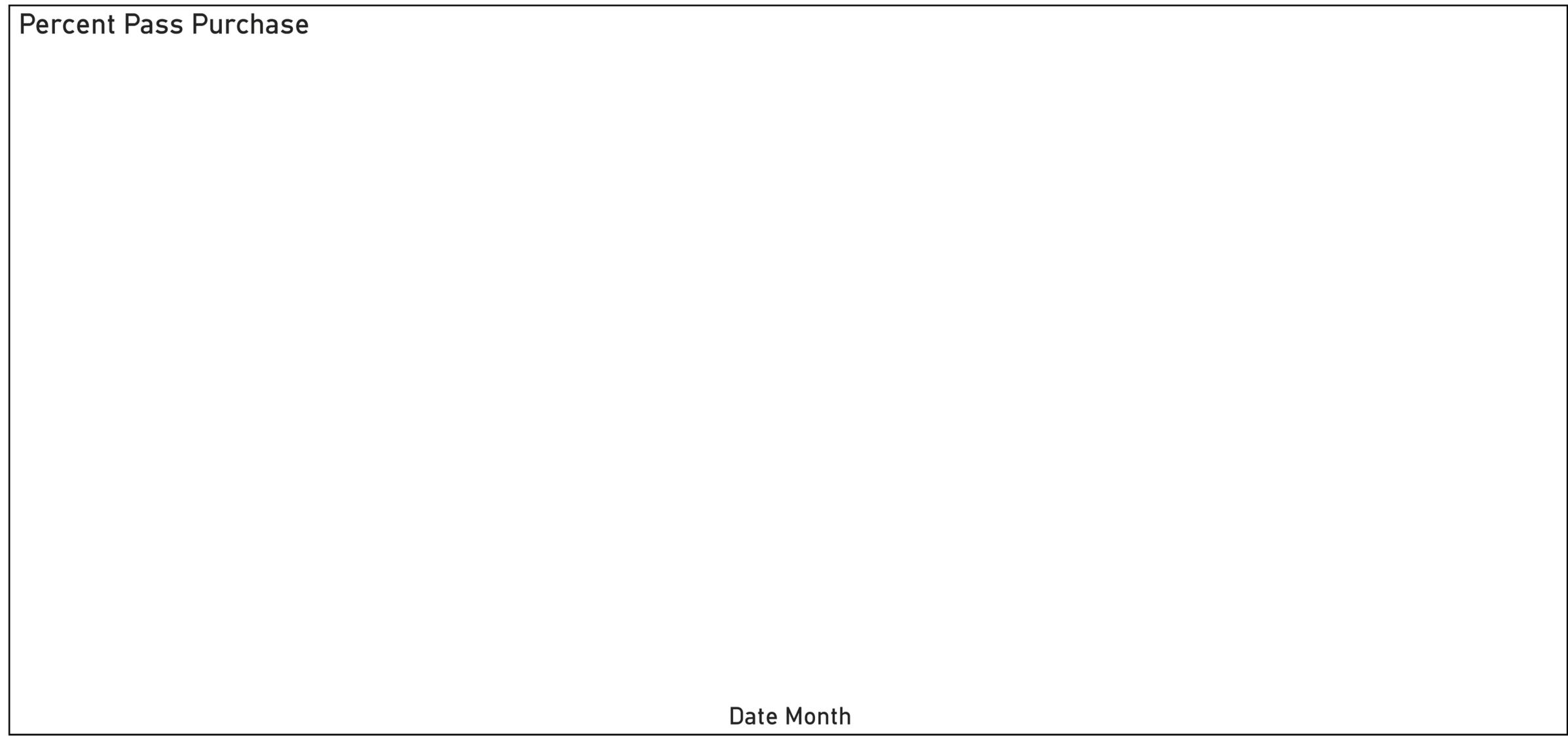
ServiceDay

Sun
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 Wed
 Thu
 Fri
 Sat

Date

01/12/2023

29/02/2024

Year	2024											
Month	February											
Program	Avg Offline	Avg Punch Card	Avg Senior	Avg Adult	Avg Student	Avg Credit Card	Avg Bulk Ticket	Avg Cash	Avg Coupon	Avg ETicket	Avg Ride Credit	Avg Ticket
Blackfalds	0%	30%	0%	28%	18%	21%	0%	0%	0%	0%	4%	0%
Total	0%	30%	0%	28%	18%	21%	0%	0%	0%	0%	4%	0%

Program

Blackfalds

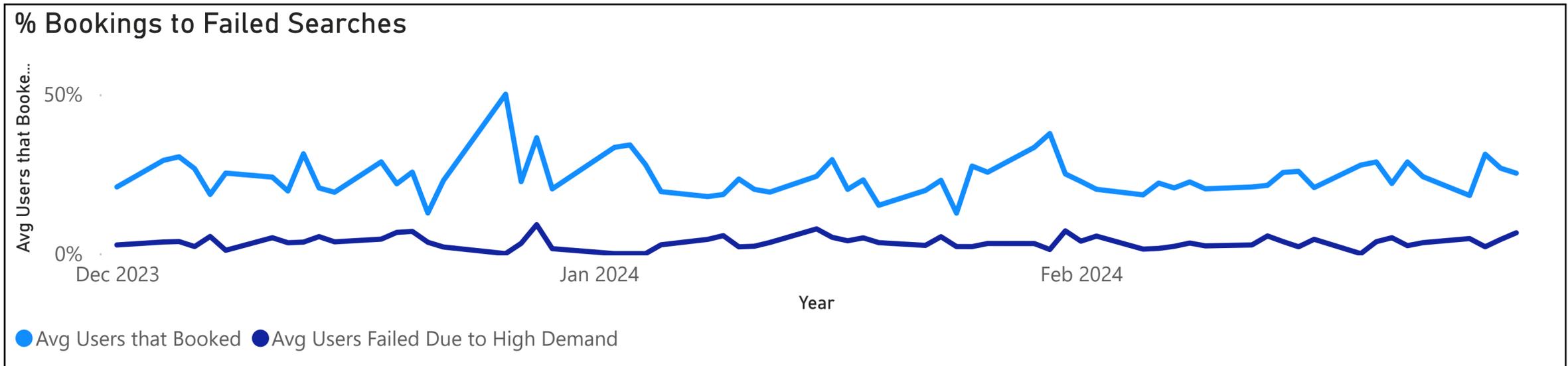
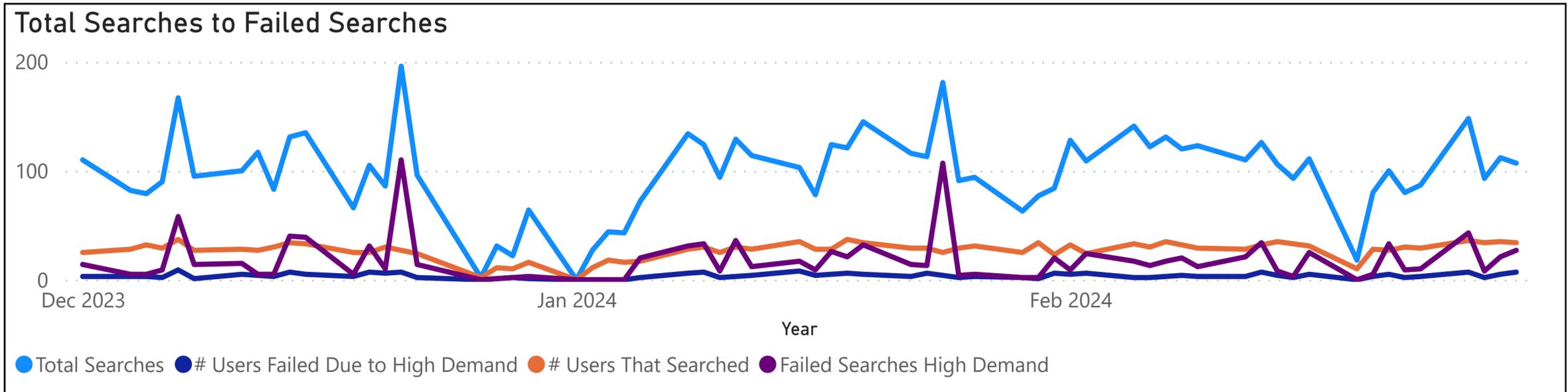
ServiceDay

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 Thu
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 Sat

Date

01/12/2023

29/02/2024



Year	2024				
Month	February				
Program	Total Searches	# Users Failed Due to High Demand	# Users That Searched	Avg Users that Booked	Avg Users Failed Due to High Demand
Blackfalds	2245	80	637	23%	4%
Total	2245	80	637	23%	4%

Program

Blackfalds

ServiceDay

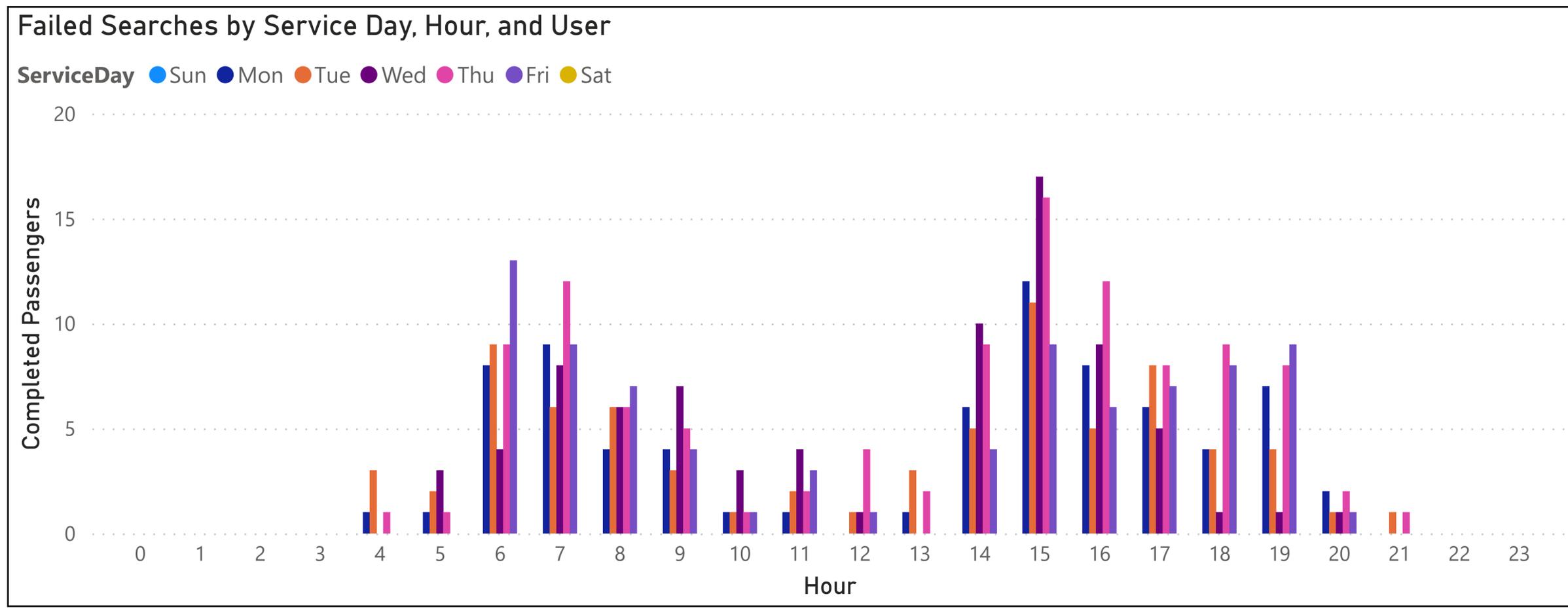
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Date

01/12/2023

29/02/2024

ServiceDay	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Day Total
Sun	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon	0	0	0	0	1	1	8	9	4	4	1	1	0	1	6	12	8	6	4	7	2	0	0	0	75
Tue	0	0	0	0	3	2	9	6	6	3	1	2	1	3	5	11	5	8	4	4	1	1	0	0	75
Wed	0	0	0	0	0	3	4	8	6	7	3	4	1	0	10	17	9	5	1	1	1	0	0	0	80
Thu	0	0	0	0	1	1	9	12	6	5	1	2	4	2	9	16	12	8	9	8	2	1	0	0	108
Fri	0	0	0	0	0	0	13	9	7	4	1	3	1	0	4	9	6	7	8	9	1	0	0	0	82
Sat	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hour Total	0	0	0	0	5	7	43	44	29	23	7	12	7	6	34	65	40	34	26	29	7	2	0	0	420



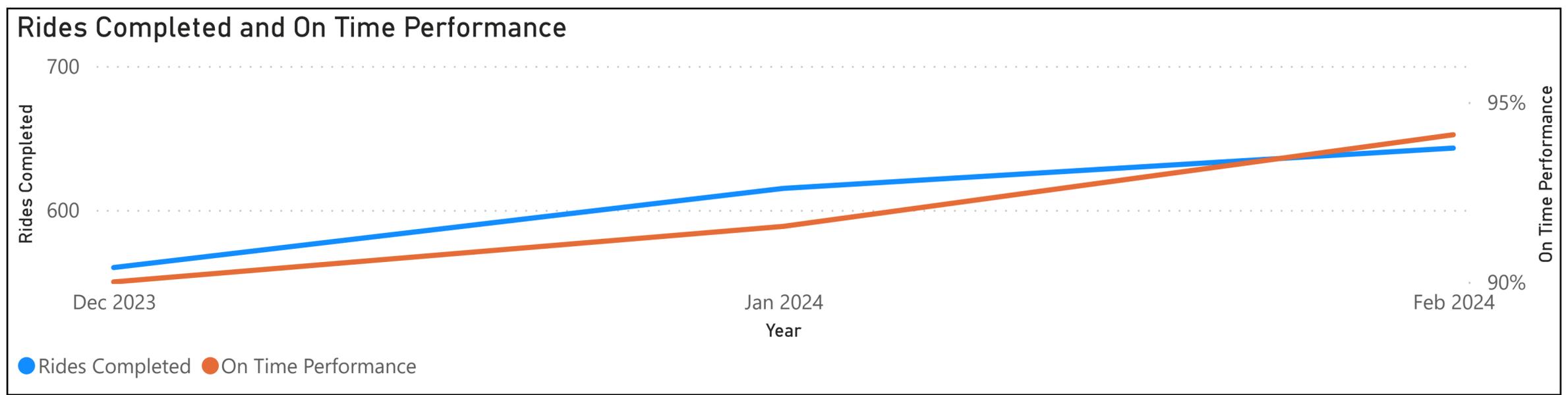
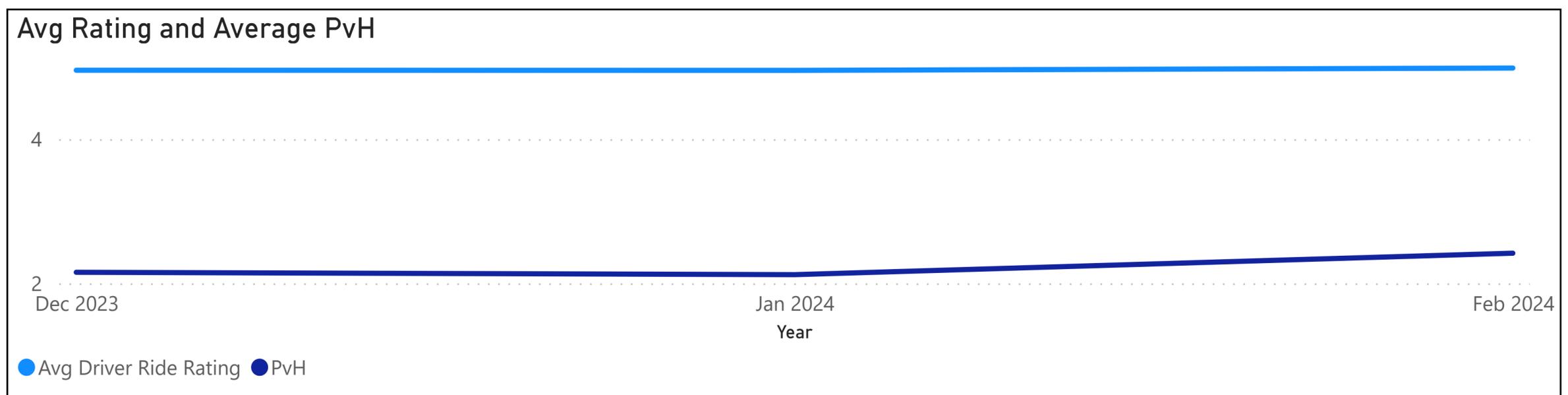
Program

Blackfalds

ServiceDay

Sun
 Mon
 Tue
 Wed
 Thu
 Fri
 Sat

Date



91.97%
On Time Performance

Year	2024				
Month	February				
Program	Rides Completed	Avg Driver Ride Rating	PvH	On Time Performance	
▲ Blackfalds	643	4.99	2.42	94.09%	
Total	643	4.99	2.42	94.09%	

Program

Blackfalds

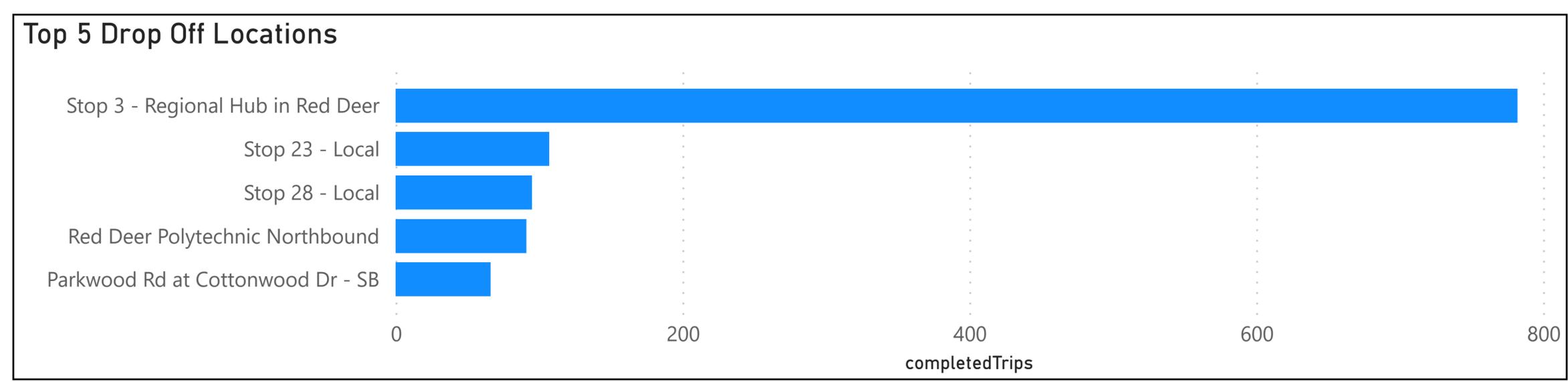
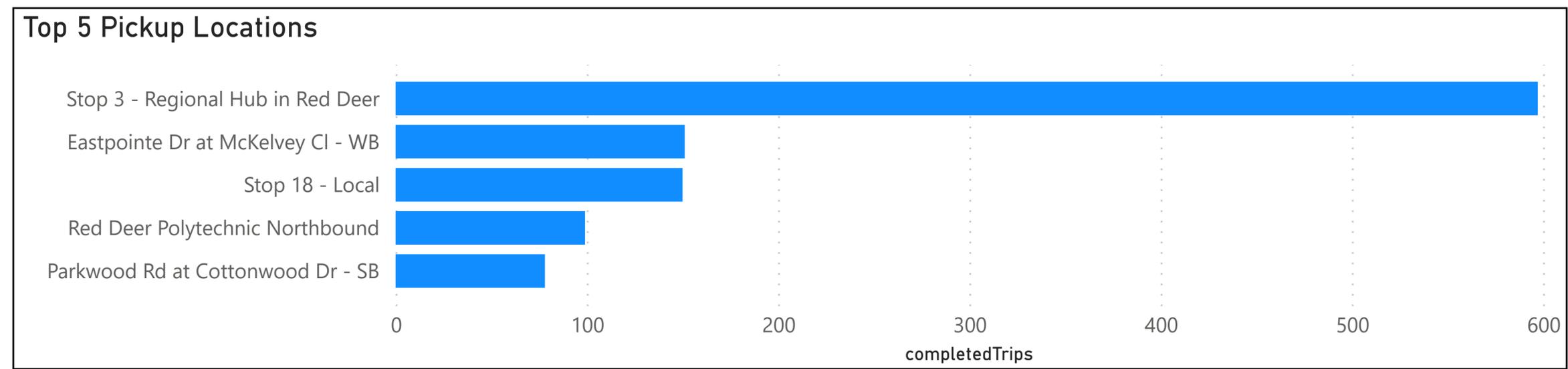
ServiceDay

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Date

01/12/2023

29/02/2024



stopName	Dropoff	Pickup	Total
Stop 3 - Regional Hub in Red Deer	782	597	1379
Red Deer Polytechnic Northbound	91	99	190
Eastpointe Dr at McKelvey CI - WB	23	151	174
Stop 18 - Local	2	150	152
Stop 23 - Local	107	42	149
Parkwood Rd at Cottonwood Dr - SB	66	78	144
Stop 28 - Local	95	27	122
Eagle Builders	53	43	96
Highway Ave at Queen Cr - NR	44	50	94
Total	1818	1818	3636

Type stopName	Dropoff completedTrips	Pickup completedTrips	Total completedTrips
Stop 3 - Regional Hub in Red Deer	257	208	465
Red Deer Polytechnic Northbound	37	46	83
Parkwood Rd at Cottonwood Dr - SB	35	32	67
Eastpointe Dr at McKelvey Cl - WB	10	41	51
Stop 18 - Local	2	49	51
Stop 28 - Local	32	14	46
Stop 23 - Local	33	11	44
Stop 1 - Regional Hub West Blackfalds	14	17	31
Highway Ave at Queen Cr - NB	17	13	30
Stop 33 - Local	18	12	30
Eagle Builders	15	14	29
Prarie Ridge Ave - NB	24	3	27
Waghorn St - Southside	19	5	24
Park St at Highway St - Housing Side	1	21	22
Stop 6 - Local	8	12	20
Stop 17 - Local	2	17	19
Stop 8 - Local	14	5	19
Stop 21 - Local	2	15	17
Park St at Paramount Cr - EB	14	2	16
Stop 13 - Landsdowne Ave at Minto - EB	6	10	16
Blackfalds at Blackfalds - Worley Cord - Westbound	9	6	15
Leong Road at Duncan Ave - SB	2	13	15
Westridge Dr at Stanford Blvd - SB	9	5	14
Stop 26 - Local	2	11	13
Womacks Rd at Blackfalds Skateboard Park	8	5	13
Stop 12 - Local	2	9	11
Stop 27 - Local	9	2	11
Stop 7 - Local		11	11
Buy Low Foods Stop	3	5	8
Aspen Lakes at Ash Cl - Eastside	7		7
Stop 11 - Local		7	7
Stop 16 - Local	7		7
Stop 7 - Westbrook Rd at Valmont St	5	2	7
Stop 10 - Westridge Dr at Rolling Hills Ridge - SB	3	3	6
Stop 13 - Local	4	2	6
Stop 27 - Park St at Panorama Cr - WB		4	4
Cascade at Cooper St - Southside	2	1	3
Park St at Parkwood Rd - Northside	1	2	3
Stop 10 - Local	1	2	3
Stop 22 - Cottonwood Dr at Coachman Way - EB	2	1	3
Stop 25 - Local	3		3
Stop 29 - Local		3	3
Red Deer Polytechnic Southbound		1	1
Stop 15 - Local	1		1
Stop 16 - Broadway Ave at Westbrooke Rd - NB		1	1
Stop 20 - Iron Ridge Intermediate Campus - SB	1		1
Stop 20 - Local	1		1
Stop 5 - Local	1		1
Total	643	643	1286

Applied filters:reportDate is on or after 2024-02-01 and is before 2024-03-01Program is Blackfalds

**TOWN OF BLACKFALDS
MUNICIPAL PLANNING COMMISSION**
Civic Cultural Center – 5018 Waghorn Street
Tuesday, November 28, 2023 at 6:00 p.m.
MINUTES

MEMBERS PRESENT

Laura Svab – Chairperson, Town of Blackfalds Councillor
Jim Sands – Vice Chairperson, Town of Blackfalds Councillor
Brenda Dennis, Town of Blackfalds Deputy Mayor
Alex Garcia, Member at Large
Richard Poole, Member at Large

OTHERS ATTENDING

Billie Scott, Development Officer II
Jolene Tejkl, Planning and Development Manager

REGRETS

None

WELCOME AND CALL TO ORDER

Chairperson Svab welcomed all attending and called the Municipal Planning Commission Meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

26/23 Member Dennis moved That the Municipal Planning Commission approve the Agenda as presented.

CARRIED UNANIMOUSLY

TREATY SIX LAND ACKNOWLEDGEMENT

A Land Acknowledgement was read to recognize that the Town of Blackfalds is on Treaty Six territory.

PRESENTATIONS

Municipal Planning Commission Orientation

Manager Tejkl provided an orientation presentation to Municipal Planning Commission members.

BUSINESS

Approval of Minutes

27/23 Member Poole moved That the Municipal Planning Commission approve the Minutes from September 25, 2023, as amended.

CARRIED UNANIMOUSLY

**Application 166-23 – Variance to allow for diagonal parking on the front driveway
13 Palisades Street
Lot 28, Block 3, Plan 082 8475**

Administration provided background information on the proposed development.

28/23 MOVED by Member Dennis That the Municipal Planning Commission APPROVE the application for the request of diagonal parking of a Recreational Vehicle on a driveway as presented in Development Permit 166-23, located at 13 palisades Street (Lot 28, Block 3, Plan 082 8475) as granting the relaxation will not affect the use, enjoyment, value of this property or adjacent properties,

AND Subject to the following conditions being met to the satisfaction of the Development Officer:

**TOWN OF BLACKFALDS
MUNICIPAL PLANNING COMMISSION**
Civic Cultural Center – 5018 Waghorn Street
Tuesday, November 28, 2023 at 6:00 p.m.
MINUTES

1. The applicant shall ensure that the Recreational Vehicle does not overhang the sidewalk or curb, lane, or road.
2. The applicant shall ensure that the Recreational Vehicle does not reduce the required 2 off-street parking stalls that are required for residential properties.
3. Any changes to the approved application shall require a separate permit application.

Development Conditions:

4. The Recreational Vehicle is not permitted to be parked or to remain on any part of the landscaped area of the front or side yards of the parcel.
5. The Recreational Vehicle is not permitted to be used for living or sleeping accommodations.
6. No more than 1 Recreational Vehicle may be stored in a residential land use district.

NOTES

1. *The applicant is to provide any revised drawings clearly indicating any changes to the approved drawing set.*
2. *This permit indicates that only the development to which it relates is authorized, with the provisions of the Land Use Bylaw and in no way relieves or excuses the applicant from complying with the Land Use Bylaw or any other Bylaw, orders and/or regulations affecting such development.*
3. *The requirements of the Land Use Bylaw or this approval does not exempt a person from compliance with the requirements of other Town Bylaws, policies, easements, covenants, conservation agreements, development agreements, provincial or federal statutes or regulations.*
4. *The Development Authority may, in accordance with the Land Use Bylaw in force and Part 17 of the Municipal Government Act (MGA), take such actions as necessary to ensure that the provisions are complied with.*

CARRIED UNANIMOUSLY

Budget Survey Results

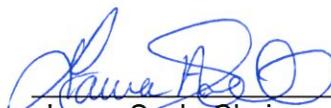
Manager Tejkl provided information from the 2024 Budget Survey Results.

29/23

MOVED by Member Sands That the Municipal Planning Commission receive the 2024 Budget Survey Results as information.

ADJOURNMENT

Chairperson Svab adjourned the Municipal Planning Commission Meeting at 6:28 p.m.



Laura Svab, Chair



Billie Scott, Recording Secretary/Admin Staff



TOWN OF BLACKFALDS

REPORT TO THE COMMUNITY

2023

BLACKFALDS
ALBERTA



Town Staff at the Red Deer
Kinsmen Ball Tournament |
June 2023

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MAYOR'S MESSAGE

Looking back at 2023, the same opening statement from the past is unavoidable – it was another year of growth in Blackfalds. From steady increases in population, schools bursting at the seams, almost 50 new businesses opening, new and expanding service organizations arriving, numerous buildings under construction, and major roadway changes, our community continues to evolve.

With that change, there is a mix of excitement and pride, along with challenges and questions about how to manage the change. The positive perspective looks at how many more options there is for shopping local, and to be entertained in Town including the exciting high level sporting events this past year. The tactical and critical thinker looks at the obstacles yet to overcome or to adapt to, which includes ever increasing costs to the Town, businesses and residents, and the strain on the community's infrastructure, like increased parking demand, lack of commercial space, construction delays, roadway realignment adaptation, overburdened schools and demand for expanding utilities to meet growth. 2023 was a foundational year when it came to many of these opportunities and challenges, and this will be the primary focus for decision making by Council and Administration.

2024 will see completion of some current growth, and the beginning of the next phases. The soon to open secondary campus will bring monumental change to the youth presence in Town in the fall, and I expect to see another school build announced soon. Planning, and perhaps groundwork, will hopefully start on another boom of residential building in Blackfalds, new and improved outdoor recreation facilities, and with the completion of more than 20 new commercial spaces there will be even more local businesses to enjoy.

Within this report, we hope to highlight all of the changes and planning that happened in 2023. Thank you to everyone who had a hand in the planning, construction and even just adapting to the evolution of our great, vibrant community. As always, continue to provide your thoughts, participation and understanding.



Mayor of Blackfalds
Jamie Hoover

Jamie Hoover

CAO's MESSAGE

I am pleased to present the 2023 Town of Blackfalds Annual Report. As the new Chief Administrative Officer for the Town, I have the opportunity to look into the operations with a new perspective and a fresh set of eyes and it was clear there were many positives to build on moving forward. I am honored to work with a tremendous group of employees who work passionately day in and day out to deliver the services that allow our residents to enjoy a high quality of life.

With Council's guidance, the Town continued to advance our Capital Works Program and the Asset Management Program which is critical in maintaining, operating, and replacing infrastructure in the most cost-efficient manner. Key projects for 2023 included fleet purchasing, the installation of the EV charging stations, the Lorne Avenue Rehabilitation Project, East Area Stormwater Phase 2 and 3 project, Womacks Extension, Border Paving Plaza, Abbey Centre Pool Deck Lift, and ongoing road, trail, and playground maintenance.

In addition to our regular local and regional users, our facilities played host to a variety of events including the Great Benjamin Circus, Arm Wrestling Championship with participants from across Central Alberta and Western Canada to closing out summer at the Vesta Energy Bike Skills Park with

a Jump Jam Competition. At the time of drafting this message, we have confirmation of one national events and other provincial championships that will be held in Blackfalds in 2024. We will continue to market and promote our facilities along with the message that that we are committed to being an outstanding host community.

You may have noticed some name changes to our facilities as we welcomed new naming sponsors, Vesta Energy who sponsored the Bike Skills Park, Border Paving who sponsored our Community Plaza, and Sterling Industries who sponsored what was previously All-Star Park! I'd like to take this opportunity thank our partners, sponsors and donors who so generously give back to their community and allow us to provide the very best for the residents of Blackfalds.

Collectively Administration met Council's budget expectations for 2024 to reduce our tax increase well below inflation while maintaining the quality services that we provide. We welcome 2024 with energy and optimism and will work hard to deliver on the priorities and planning of Council, increase efficiencies, and to transform our service and culture.

Kim Isaak, CAO



This is Kim Isaak's first year with the Town of Blackfalds! She came to the Town from the City of Camrose in August of 2023.

She, her husband Lloyd, and dog Hoss live in Blackfalds.



2023

We celebrated a number of milestones in 2023. Let's look back at some of the highlights of the year.

WHAT'S IN A NAME?



We were so excited to enter into naming sponsorships with three businesses this year for various facilities!

Border Paving LTD became the naming sponsor for the Border Paving Plaza.

Vesta Energy became the sponsor for Vesta Energy Bike Skills Park.

Sterling Industries sponsored Sterling Industries Sports Park!



RETURN OF THE E-SCOOTERS

The Town of Blackfalds welcomed Neuron Mobility as the new e-scooter provider for Blackfalds!

2023 Stats:

Total Trips: 5,333

Total KMs: 13,400+

CO2 Emissions (kg) Saved: 853

Unique Active Users: 1,050

Avg Trip Distance (km): 2.5

Avg Trip Duration: 15 m 23s

ENVIRONMENTAL GOALS MET



Acquiring energy-efficient modes of transportation was identified in the 2021 Environmental Stewardship Strategy and 2023 was the year the Town took steps toward those goals.

The Municipal Enforcement Department acquired an electric vehicle, and two charging stations were installed within Town limits!

2023 OPERATING BUDGET

In compliance with the Municipal Government Act (MGA), Administration provided a three-year operational budget projection to Council in November of 2023.

The Town was once again able to capitalize on the high interest rates, earning significant amount of interest income over budget.

The Town received higher than budgeted amounts in franchise fee revenue, which supports the future capital plans, projects and initiatives.

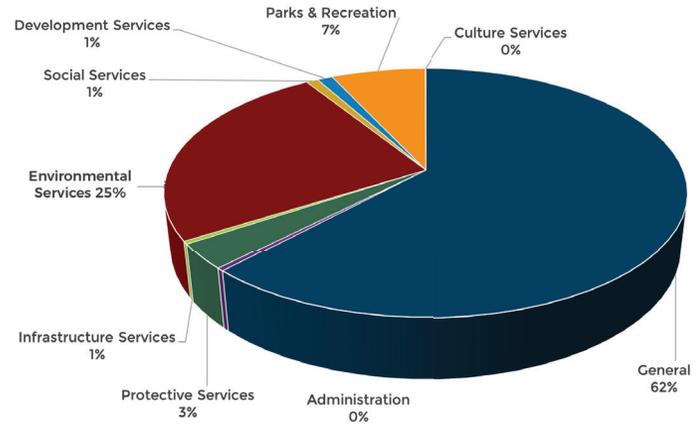
There was higher revenue recognized in the Abbey Centre through memberships and programs. This puts the facility in a much better position compared to where they were during the pandemic restrictions.

This created an opportunity to pay down the Abbey Centre debenture earlier than expected, saving two years of interest costs.

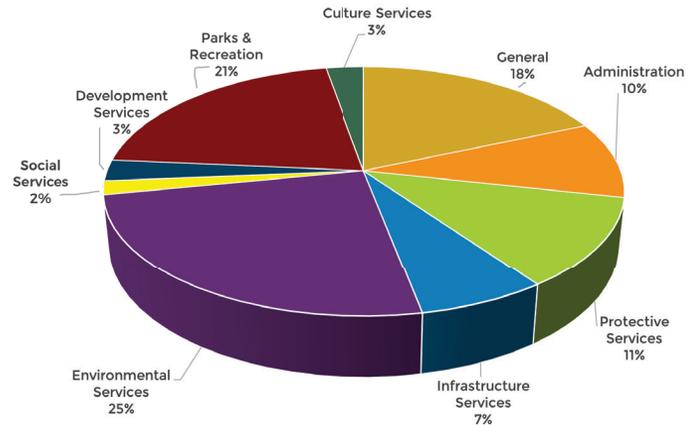
The Town of Blackfalds continues to have strong capital reserves and the five-year capital plan is both practical and achievable. The plan supports expansion, growth and infrastructure requirements over the next five years.

**The 2023 Operating Budget
totalled \$31,470,566.**

2023 Operating Revenue



2023 Operating Expenses



ECONOMIC DEVELOPMENT & TOURISM

We are excited to share that in 2023, an addition of 47 BUSINESS LICENSES were issued.

2023 not only brought in an incredible amount of new businesses, but also a substantial amount of **new development!** New commercial buildings popped up in Blackfalds Crossing, as well as on Vista Trail. We are excited to see what 2024 brings for these new areas and the businesses that will call it home! This year, we celebrated several health practitioners for **Health Week** where we showcased all the healthcare providers in our community and thanked them for the work they are doing within our community. Not only did we celebrate the practitioners that have already been established in the community, but we also welcomed **new health practitioners** via the BHPARC! Apollo Health Centre welcomed Dr. Nkechi Gbenoba to the team and we know that the added

doctor will greatly impact our residents. This past year was also successful for tourism. A **new e-scooter company** came to Town and brought an environmentally positive alternative transportation method which was vastly enjoyed by residents and visitors. For the first time, the Vesta Energy Bike Skills Park was used for the **Jump Jam BMX showcase** which brought in a number of novice and professional bikers, as well as spectators. The **2023 Summer Culture Series** saw record-breaking attendance for performances including Kvitka Ukrainian Dancers, the Blackfalds Zoo, Calysto Steel Pan Band. Calfskit, the Joe Show, and Richard Young the Magician.



PLANNING & DEVELOPMENT



The Planning & Development (P&D) team processes development permit applications, subdivisions, requests for certificates of compliance, works with developers to prepare Area Structure Plans to guide the development of new communities, and they work closely with our neighbour, Lacombe County, to ensure development at the Town's doorstep will not impede our future growth and vitality.

- In 2023, the Planning & Development Department researched and prepared a bylaw to introduce a 2-year **urban hen pilot program** that was approved by Council in the summer. So far, the program has been going fairly well with a few urban hen licenses issued.
- The Department continues to actively identify and create internal policies and procedures to ensure transparency and consistency in our practices. The current policy/procedure under development pertains to the **Development Security Deposit** that is taken at the time of certain development permit applications. Once complete, the Department will have a clear set of policies and procedures around the collection of these Development Security Deposits, when a refund is to be issued, and what to do if the deposit goes unclaimed.
- Planning & Development continue to monitor the effectiveness of our **Land Use Bylaw** and bring amendments forward to Council as need be. The latest amendments brought to Council in late 2023 pertained specifically to updating some allowable uses in certain districts. The Land Use Bylaw controls all development that occurs on titled properties within the Town's municipal jurisdiction, so it is very important it reflects the needs of our community,

PLANNING & DEVELOPMENT CONT...

contemporary planning and development trends, and contains clear uses and development standards.

- The Department continued to find improvements with notification and engagement of the public and internal departments on planning and development matters. In 2023, we improved the way we notify the public of upcoming Municipal Planning Commission (MPC) meetings and agendas. Past and upcoming MPC meeting agendas are now posted on the Boards & Committees page of the Town's website, and upcoming meeting agendas are also posted on the Town's bulletin board located outside of Council Chambers at the Town's Civic Centre. We also improved collaboration with internal departments in reviewing Area Structure Plans, plans that govern the future planning and development of

new areas, and development permits to ensure that all department requirements are fully understood and reflected in those processes.

- Planning and Development worked closely with several local developers and their consulting teams to prepare some amendments to Area Structure Plans that guide the future development of new areas in Town. These amendments will be going to Council in 2024 and have been sparked by the need to provide affordable housing options for Blackfalds and a new school in the north-western portion of the Town.
- By the end of 2023, our team had processed **199** permits with the total permit value of **\$18,213,084**. In comparison, by the end of 2022, the department had processed **240** permits with a total permit value of **\$22,693,583**.



INFRASTRUCTURE SERVICES



Infrastructure Services Department is comprised of asset management and GIS (geographic information system), engineering, environmental management, and Public Works' Environmental Services and Transportation Services.

Services include maintaining roads, sidewalks, water, sewer, stormwater, environmental stewardship, and regulatory management.

Milestones of 2023 include:

- Completion of Phase 1 upgrades at the Transfer Station.
- Rehabilitation of Lorne Avenue with full road and sidewalk replacement.
- Conducted engineering and tendering for a new sanitary sewer lift station in the future McKay Ranch subdivision development.
- A new skid steer, 1.5-ton dump



truck, and service trucks were purchased.

- Advancement of asset data collection with the development of various asset class condition assessment templates.
- Organized for new aerial imagery of the Town for GIS purposes.
- Conduct pedestrian upgrades with the installation of two new rectangular rapid flashing beacons (RRFB) at key intersections.
- Completed intersection improvements at Highway 2A and Womacks Road including trail improvements, roadway markings, dedicated left-turn

INFRASTRUCTURE SERVICES CONT...

lanes and signals, and stormwater drainage improvements.

- The former landfill site was monitored to manage environmental impacts of the site.
- Spring/Fall Clean Up program and electronic recycling roundup.
- Installed a new Level 2 electric vehicle charging station next to Highway 2A, and a new Level 3 electric vehicle charging station at the Town Civic Center.
- BOLT, which provides transportation services from

Blackfalds to north Red Deer, continues to be a valuable service with continued steady growth over the year, as well as the stop at Red Deer Polytechnic and the new stops in Aspelund.



In addition to the **4475 METRIC TONS OF WASTE** collected, the Town successfully diverted approximately **619 METRIC TONS OF RECYCLING, 222 METRIC TONS OF METAL RECYCLING,** and **300 METRIC TONS OF YARD WASTE** from the landfill in 2023.



PROTECTIVE SERVICES

Municipal Enforcement

2023 saw a decrease in the number of operational files opened, providing officers an opportunity to be more proactive. Officers worked together with the schools to ensure a more visible presence in the immediate vicinity of schools, particularly the Junior High. This helped build relationships as well provided a higher level of safety for residents, school staff, students, and nearby businesses.

The Department was very excited to see the segways return and use them along with mountain bikes during patrols and events in the community such as the Blackfalds Days parade. The addition of the EV Mustang Mach E as a Municipal Enforcement Vehicle in 2023 was very well received and is performing well.

This year officers focused on increasing Joint Force Operations with several taking place throughout the year, providing officers an opportunity to work together with other enforcement agencies focusing on improving the safety of streets within the Town.

Officers participated in Kids & Kops, various school activities, Charity Check Stop which raised money for the Blackfalds Food Bank, along with numerous other events. These activities were a tremendous success and provided an opportunity for enforcement to engage with the public on a positive note.

The Department worked closely with the RCMP on many investigations, motor vehicle collisions, mischief complaints and various other matters over the year. Officers took the lead working with the School Resource Officer on the Students Against Drunk Driving Liquor Bag Campaign over Christmas. The students produced some excellent liquor bags with some amazing messages discouraging drinking and driving.

In the past year, there were **865 INVESTIGATIONS.**

Combined, approximately **1,600 PROVINCIAL AND MUNICIPAL VIOLATION TICKETS** were issued in 2023.



RCMP

The Blackfalds RCMP Detachment is currently staffed with 28 regular RCMP officers, 9 of which are funded by the Town of Blackfalds, including the School Resource Officer. 2 of the remaining 19 provincially-funded officers are dedicated to plain-clothes crime reduction investigations, including focus on high-volume offenders and warrant apprehensions.

This unit has been very successful, with an example being a drug trafficking investigation which resulted in an arrest, seizure of **100 grams of meth**, **30 grams of fentanyl** and **15 grams of cocaine**, with the individual still in custody.

The Detachment has been very pleased to have been able to participate in several community/ partner-led initiatives in 2023. These include Restorative Justice, Virtual Opioid Dependency Program (VODP – assistance for clients with addictions), Charity Check stop, Youth Action Committee and more. Additionally, members are proud to have participated in events such as Canada Day, Remembrance Day, Blackfalds

PROTECTIVE SERVICES CONT...



Days, the RCMP 150 BBQ, CP Holiday Train, and Hometown Hero's night with the Blackfalds Bulldogs!

Our School Resource Officer continues to be engaged with our school youth, and we are looking forward to the opening of the new High School.

Blackfalds experienced a decrease of **15.8%** in **BREAK AND ENTER OFFENSES** in comparison to the previous year - going from 38 in 2022 to 32 in 2023.

There was a **6.9%** decrease in **MOTOR VEHICLE THEFTS**, which is 2 less thefts than in 2022.

THEFT UNDER \$5,000 increased by **23%** (14 more thefts in 2023 than 2022).

In total **PROPERTY CRIME** saw an increase of **11.5%**.

Other **CRIMINAL CODE** files were up by **12.4%**.

We did experience a **11.7%** increase in **CRIMES AGAINST THE PERSON**.

MOTOR VEHICLE COLLISIONS increased by **7%** going from 165 in 2022 to 176 in 2023.

3 INJURY COLLISIONS, 1 FATAL MVC and **152** reportable **PROPERTY**.

DAMAGE COLLISIONS were recorded.

PROTECTIVE SERVICES CONT...

Fire Department

The Blackfalds Fire Department currently has a roster of **2** full time staff and **26** paid per call members and is currently looking for residents that are interested in becoming a paid per call member.

During 2023, the Fire Department responded to **248** emergency incidents which is a **1%** increase over 2022. **47** of these events were in Lacombe County. Most of the incidents responded to were for **ALARM RESPONSES** which made up **48%**. **MOTOR VEHICLE ACCIDENTS** at **16%**. Responses for **MEDICAL CALLS** were up **12%** in 2023.

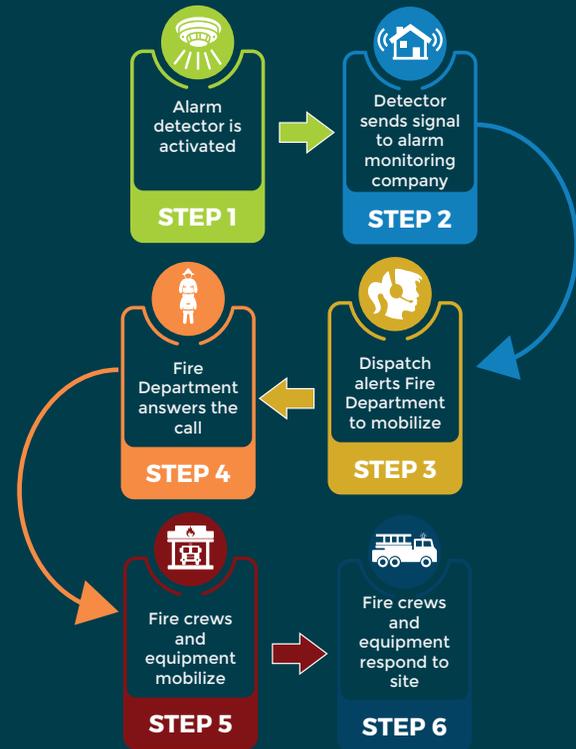
Our members are trained to the NFPA 1001 Level I and Level II standards, with vehicle extrication and first aid. Our training also

included Hazardous Goods Training to meet the NFPA 472 Standards.

We hosted the NFPA 1001 Level 1, Hazmat, Elevator Rescue Course, and an Electric Vehicle Courses.

The Fire Department takes part in numerous events throughout the year from Winterfest, Blackfalds Days and numerous firehall tours.

The annual Santa Run was a huge success, bringing joy to the community as Santa visited every street in town over two nights. The donations collected during the Santa Run for the food bank was overwhelming with **4272 POUNDS OF FOOD** collected and **\$1003 IN CASH DONATIONS** over the two evenings.



Alarm calls continue to be an issue as most of these are related to lack of maintenance, expired devices, cooking and/or not answering the alarm monitoring companies initial call. Residents are encouraged to keep information current with the alarm companies as well as replacing expired devices. Residents are reminded that all monitored systems need to be registered with an alarm permit available at the Town Office.



COMMUNITY SERVICES

Parks & Facilities

PARKS:

Parks staff manage the maintenance and operations at the following throughout the year: Trail and park parking lot snow clearing, outdoor rinks, pond skating surfaces, wildlife issues, equipment maintenance, Vesta Energy Bike Skills Park, Community Gardens, horticulture and arborist practices (within our teams knowledge, skills, and training), open space and facility turf mowing and trimming, cemetery, Optimist All Wheels Park, Pine Crescent Skate Park, playground maintenance and repairs, Tayles Water Spray Park, Light-up Blackfalds display, and Blackfalds Bark Park.

- Hired **10** summer staff to support spring and summer operations.
- Eagle Builders Centre parking lot and Border Paving Plaza landscaping.
- Womacks Road realignment

landscaping.

- Painted pickleball lines on Willow Park and Pine Crescent outdoor rinks.
- Addition of trees to Bark Park and Paramount Crescent.
- Yearly annuals, hanging pots, and flower bed install and maintenance.
- Parks staff supported the Jump Jam BMX Showcase event at the Vesta Energy Bike Skills Park in August.
- Installed additional garbage receptacles, benches, and picnic tables throughout the community.

FACILITIES:

Facilities staff manage all the maintenance and operations in all Town facilities (repairs, preventative maintenance, and custodial services at

COMMUNITY SERVICES Parks & Facilities CONT...

the Blackfalds Operations Centre, Protective Services, Civic Centre, Community Centre, Abbey Centre, Wadey Centre, Sterling Industries Sports Park, Eagle Builders Centre (arenas and library), and Support Services Centre.)

- Arena #1 ice pad installed at the end of July and Arena #2 installed at the beginning of September.
 - Blackfalds Bulldogs spring and fall camp as well as the two-week minor hockey camp at the EBC in mid August.
 - Sterling Industries Sports Park hosted Ladies provincials in Mid July and a four day Ladies Western Canadian Fastball Championship first week of August.
 - Hired **3** summer staff to support spring and summer Sterling Industries Sports Park and EBC operations (tournaments, Minor Ball, Minor Soccer, Town slo-pitch league).
 - EBC Arena #1 lighting repairs.
 - Sterling Industries Sports Park hosted **13** events.
- PROJECTS:**
- Completed Prairie Ridge playground project.
 - Asphalt overlay projects completed at Abbey Center, 2A Pond, and north end of Willow Park.
 - Support Services facility shingle replacement.
 - Installed electric overhead door between EBC Banquet Room and EBC Arena #1 concourse.
 - Purchased **2** used trucks for Parks and Facility operations.



COMMUNITY SERVICES

Abbey Centre



- Like all other swimming pools, we introduced the **Lifesaving Society swim lesson plan** this year after Red Cross discontinued their swim class offering.
- **SuperKids Triathlon** returned after a three-year hiatus with Eagle Builders being our title sponsor.
- We are grateful to have had **8** volunteers between our Aquatic and Camp Curious Volunteer programs over the summer. We appreciate their efforts and time greatly.
- The Aquatics team performed **24** water rescues this year. Thankfully, we had **zero** aquatics based major medical or emergency procedures this summer.
- PolyLevel Alberta completed our **pool deck lifting capital project** this fall. This project addressed some safety hazards such a deck drops, toe catchers and operational items such as inadequate sealing and draining.
- Central City Asphalt became a new **10 year banner sponsor** for the Field House.
- We expanded our C'Amped days and Red Cross Babysitters courses to include PD days for Wolf Creek Public Schools as well as Red Deer Catholic Schools.

POLICY CHANGES

- Starting January 1, we required paid access only for the field house and aquatic centre. Supervisory wristbands are now only available for the Indoor Play Space.
- 2023 was our first pool season guided by our new **Aquatic Centre Closure Policy**. This policy gives concise direction and circumstances when the Outdoor Aquatic Centre needs to be closed for things such as

COMMUNITY SERVICES

Abbey Centre CONT...

low air quality index or cold air temperatures.

- A fee review was completed by the Recreation, Culture & Parks Board in the fall with Council passing the final amended bylaw in October. Changes to facility rental fees went into effect January 1.

NEW INITIATIVES

- January 1 saw the start of our new complimentary Senior Plus (75+) and fee based Toddler (1-2) age categories.
- Our first **Summer Solstice** event was held June 21, 2023. Despite cooler weather, the youth attending had fun with games, prizes, races, and a water walkway to name a few activities.
- We had our first ever **Summer Pass** memberships available which offered a membership for the entirety of the pool season (109 days for the cost of 90).

- A partnership with Sabrina's Pizzeria was established which allows us to offer a hot lunch program for Camp Curious during the summer and for C'Amped days during the school year.

- **3** picnic tables were added to the Abbey Centre grounds this summer thanks to sponsorship support from the Blackfalds Ag Society and 30 community minded individuals.

- Starting mid October youth under 18 must wear an identifiable shoe tag in the Fitness Centre and Running Track as proof of an orientation attendance.

- The **Community Care** initiative launched Dec 1 allowing the public to contribute to or utilize from an account designed to assist those who are needing a little help (day pass specific).

2023 STATS

Quarter	Day Admission Visits	Member Visits
1	11,205	24,660
2	11,487	26,031
3	17,572	24,681
4	4,533	20,371
Total	44,797	95,743

140,540 visits which doesn't include rentals, supervisors, child minding, spectators etc.

As of December 31, we had:

- **556 annual members**
- **473 monthly members**
- **1944 punch pass holders**

The 9 weeks of Camp Curious saw a final fill rate of **99%**.

Our PD day camp C'amped saw a final fill rate of **95%** for the year.

There were **1063** rentals held in the Abbey Centre in 2023 with the most popular spaces being the Servus Program Room and Field House 3.

Swim Lessons for the 2023 season had a **70%** fill rate with the Summer 1 session being the most popular with a **78%** attendance.

COMMUNITY SERVICES

Family & Community Support Services

The Town of Blackfalds recognizes and celebrates volunteerism and awards individuals and groups who display outstanding service to their community and those in need.

In 2023, **328 VOLUNTEERS** stepped up and worked a total of **2092 HOURS**.

Out of a total of **53 NOMINEES**, we recognized the work of these amazing volunteers and honoured them with the following awards during volunteer week:

Carol Simpson Volunteer of the Year: Cliff Soper

Gloria House Mentor: Robert Saunders

Outstanding Group (Adult category): Blackfalds & District Ag Society

Leaders of Tomorrow (Elementary):

Kyle Smith

Leaders of Tomorrow (Junior High):

Jessie Gunsch

Leaders of Tomorrow (High School):

Kayla Gutfriend

Dylan Stork Youth Ambassador Award:

Kayla Letendre

Heartfelt thanks to the **GENEROUS DONATION** of **\$3,000** from our friends at MEGlobal and received **\$600** from the Volunteer Alberta grant.



SNOW ANGEL PROGRAM

Thank you to the **38 VOLUNTEERS** who assisted with the snow removal of **23 RESIDENTS** who access the program.

50+ PROGRAMMING

Funding: Lacombe County FCSS Additional Project Funding **\$4000**.

Donation: Blackfalds & District Agricultural Society **\$6000**.

WALKING CLUB:

109 people participated and attended 1942 times.

42 dates offered (2 during Seniors' Week).

As a group they walked **64533 laps** (9219 kms).

REGISTERED CLASSES:

238 participants attended Fit & Functional classes held Tuesdays after Walking Club, Yoga classes on Wednesdays and Chair Yoga on Fridays .

It's More Than Just a Movies: **54** participants attended 242 times.

COMMUNITY VOLUNTEER INCOME TAX PROGRAM

56 TAX RETURNS were completed free of charge for people with a low to modest income and a simple tax situation in the Town of Blackfalds.

This ensures community members receive the benefits and credits they are entitled to.

COMMUNITY SERVICES

Family & Community Support Services CONT...



WINTER COATS FOR KIDS

151 CHILDREN accessed this program and received a brand-new winter jacket!

With the generous time and yummy goodness from several local bakeries and donations from local artisans and restaurants during our annual dessert auction, the Winter Warmth Fundraiser, we raised **\$10,000!**



We are thankful for our major partnership with **MOUNTAIN WAREHOUSE** who provided us with spectacular pricing and set up an in-office store for the convenience of our Blackfalds residents.

CHRISTMAS BUREAU

The Christmas Bureau program continued to touch lives, **including 271 CHILDREN, 127 WOMEN, and 65 MEN** accessed the Christmas Bureau.

124 HAMPERS were distributed, assisting **103 FAMILIES, and 21 SINGLE/SENIORS.**



FCSS VISITORS

In 2023, FCSS Staff welcomed **1,883 VISITORS** in our new location!

COMMUNITY SERVICES

Family & Community Support Services CONT...

LUNCH BOX PROGRAM

The Lunch Box Program has been very fortunate as we have been able to partner with so many community organizations. Thanks to the help of those businesses and communities, the program has continued its success into a new year.

In total, **3,962** families / **10,184** children accessed the program.

936 VOLUNTEER HOURS

Program cost for 2023 totalled **\$93,815.01** = **\$9.21/child/week** for breakfasts & lunches.

Ongoing support from generous donors and successful grant applications will enable the program to continue into 2023.

TOOLS FOR SCHOOL

Thanks to our community's support, we were able to support **165 CHILDREN** who accessed the program and received school supplies. **72 UNIQUE FAMILIES** participated.

\$31,206.51 FCSS grant funding was allocated to:

- **Iron Ridge Elementary**
- **Iron Ridge Junior Campus**
- **Big Brothers Big Sisters of Lacombe & District**



YOUTH PROGRAMMING

Blackfalds Youth Crew saw **781** attendees - numbers include our NEW BYC Homeschool program.

Child Safe Canada Home Alone Safely was offered **10** times and saw **135** youth participate.

Youth Cooking Club offered **2** sessions throughout the year and had full registration (**30** youth).

Youth Night Out was held twice and saw **304** youth in attendance.

Expressive Arts saw **48** youth registered.

New partnerships with St. Gregory the Great - Self-Esteem/Coping Skills Group is a group created by SGTG School Wellness Worker and facilitated by FCSS Youth Programmer. All **10** participants expressed their appreciation for the Youth Programmer and the program.

Mock Interviews at SGTG: Youth Programmer was invited to Saint Gregory the Great Catholic School to participate as an interviewer for mock interviews.



 **EAGLE BUILDERS
CENTRE**

**TOWN OF BLACKFALDS
P.O. BOX 220
5018 WAGHORN ST.
BLACKFALDS, AB
TOM OJO**

403.885.4677
INFO@BLACKFALDS.CA
BLACKFALDS.CA

BLACKFALDS
ALBERTA



HIGHLIGHTS OF THE REGULAR COUNCIL MEETING FEBRUARY 22, 2024

AGRICULTURE SERVICE BOARD MEETING NOTES

Council reviewed the meeting notes of the January 17, 2024 Lacombe County Agriculture Service Board (ASB) meeting and approved recommendations as follows:

- That the Drought Support Programming Report be received for information.
- That the 2023 Insect Surveillance Report be received for information.
- That the 2024 Agricultural Services Operational Plan be received for information.
- That the County Manager be directed to explore options to support veterinary students practicing within Lacombe County.
- That Council consideration be given for an Agricultural Service Board Member to participate as a member of the Alternative Land Use Services (ALUS) Lacombe Public Advisory Committee.
- That the 2024 Provincial ASB Conference Resolutions be received for information.
- That the Agricultural Plastics Volume Report be received for information.
- That the 2024 – 2028 ALUS Lacombe Strategic Plan be received for information.

COMMITTEE OF THE WHOLE MEETING NOTES

The following recommendations from the Committee of the Whole meeting held on February 6, 2024 received the approval of Council:

- That the Dust Control Program Overview be received for information; and further, that the County Manager be directed to provide a report and recommendation regarding subsidy options, the number of calcium applications, and the impact of loopholes (ie. landowner applications on behalf of commercial or industrial businesses to mitigate cost) related to the Dust Control Program, for consideration at a future Council meeting.
- That the FCSS Funding Allocation and Program Review be received for information; and further, that the County Manager be directed to provide a report with further details about current FCSS servicing in Lacombe County as well as home support options for outlying communities, for consideration at a future Council meeting.
- That the Golf Carts on Municipal Roads Presentation be received for information; and further, that the County Manager be directed to prepare a report and recommendation, identifying lobbying efforts and next steps in advancing the issue of golf carts on municipal roads (including writing a letter to Minister of ATEC as well as speaking notes to address the Minister at the Spring RMA Convention), for consideration at a future Council meeting.
- That the Elizabeth Lake Presentation be received for information; and further, that the County Manager be directed to provide a report and recommendation regarding the City's request for County support of the Elizabeth Lake Outlet Project, for consideration at a future Council meeting.
- That the presentation on Environmental Regulatory Requirements for Municipal Operations be received for information.
- That the discussion regarding Brownfield Solar sites be received for information.
- That the Lacombe Lake Water Level discussion be received for information; and further that the County Manager be directed to send a response letter to the Alexander Family advising



WHERE PEOPLE ARE THE KEY

that the County's position remains that the control structure is being operated in accordance with the lake levels set out in the 1970 Grant of Easement and that no further action will be taken at this time.

- That Mark Sproule, Manager of Community Peace Officer Services, be directed to draft a response to the Provincial Police Advisory Questionnaire on behalf of Council for consideration at a future Council meeting.

TOWN OF BLACKFALDS REQUEST TO ACQUIRE AN INTEREST IN LAND

By resolution of Council, Lacombe County consents to the Town of Blackfalds purchasing an approximate 9.02-acre parcel of land within the County located in Lot 5, Block 1, Plan 152 0048 (SE 3-40-27-W4M) to facilitate the construction of a stormwater management system.

CITY OF LACOMBE ELIZABETH LAKE OUTLET PROJECT

Lacombe County will provide the City of Lacombe with a letter of support, in principle, to change the portion of the Elizabeth Lake boundary that affects the southern end of Wildrose Street; and further, that Lacombe County supports the City of Lacombe engaging with the Lacombe County private land owner to change the Elizabeth Lake bed-and-shore boundary.

POLICY RC(9) COUNTY SUPPORT OF COMMUNITY PROGRAMS, EVENTS, & ACTIVITIES UPDATE

Council approved the following 2024 RC(9) funding applications:

Lacombe County RC(9) Grant Program 2024						
Community	Applicant	Event	Amount Requested	Eligible	New	Recommended Amount
Alix	Alix Public Library	July 1st Canada Day	\$ 500	Y	N	\$ 500.00
Bentley	Bentley & District Ag Society	Bentley Fair and Rodeo	\$ 1,000	Y	N	\$ 1,186.00
Blackfalds	Town of Blackfalds	Blackfalds Day	\$ 8,972	Y	N	\$ 8,972.00
Clive	Village of Clive	Clive Funfest	\$ 1,186	Y	N	\$ 1,186.00
Eckville	Town of Eckville	Eckville Canada Day	\$ 1,500	Y	N	\$ 1,186.00
Lacombe	Lacombe Performing Arts Centre Foundation	Music in the Park	\$ 2,000	Y	N	\$ 1,000.00
Lacombe	City of Lacombe Arts Endowment Fund	Creation Station	\$ 2,200	Y	N	\$ 2,055.00
Lacombe	Lacombe Days Association	Lacombe Days	\$ 13,000	Y	N	\$ 8,000.00
Lacombe	Lacombe Regional Tourism	Canada Day Celebrations	\$ 5,000	Y	N	\$ 841.00
Lacombe County	Friends of Mirror Library Society	May Long Children's activities	\$ 660	Y	Y	\$ 500.00
Lacombe County	Mirror & District Museum	May Day Event	\$ 500	Y	N	\$ 500.00
Lacombe County	Mirror Jolly Senior Social Club	Seniors Week Open House, Labour Day BBQ	\$ 500	Y	Y	\$ 500.00
Lacombe County	Mirror Recreation Society	Easter/Spring Celebration	\$ 500	Y	N	\$ 500.00
Lacombe County	Mirror Recreation Society	Children's Halloween Party & Haurted House	\$ 500	Y	N	\$ 500.00
Lacombe County	Mirror Recreation Society	Christmas Celebration (Santa)	\$ 500	Y	N	\$ 500.00
Lacombe County	Mirror Association for Ball Diamonds, Campord	Fire and Ice	\$ 2,000	Y	N	\$ 1,200.00
Lacombe County	Joffre Community Association	Skate Party, Easter, Family BBQ, Earth Day, Horseshoe Tournament	\$ 1,000	Y	N	\$ 1,000.00
Lacombe County	Tees Agricultural Society	Spring Chilli Cook-off and Bingo	\$ 500	Y	N	\$ 500.00
Lacombe County	Tees Agricultural Society	Christmas Concert and Carol Festival	\$ 500	Y	N	\$ 500.00
Lacombe County	Birch Bay Community Association	Family Day, July 1st fireworks, Beach Day BBQ	\$ 1,750	Y	N	\$ 1,431.00
Lacombe County	Wilson Beach Estates	Christmas Parade	\$ 1,000	Y	N	\$ 500.00
Lacombe County	Ellis Bird Farm	Canada Day, Blue Bird Festival, Bug Jamboree	\$ 3,000	Y	Y	\$ 1,000.00
SV of Birchcliff	SV of Birchcliff	Summer Celebration	\$ 500	Y	N	\$ 593.00
SV of Gull Lake	Gull Lake Community League	Family Day, Canada Day, Christmas Pot Luck	\$ 2,100	Y	N	\$ 593.00
SV of Sunbreaker Cove	SV of Sunbreaker Cove	Sunbreaker Cove Regatta	\$ 500	Y	N	\$ 593.00
SV of Half Moon Bay	SV of Half Moon Bay	July 1st Canada Day	\$ 500	Y	N	\$ 593.00
			\$ 65,418			\$ 36,429.00



WHERE PEOPLE ARE THE KEY

ALBERTA COMMUNITY PARTNERSHIP GRANT APPLICATION – REGIONAL RECREATION FACILITY PLAN

The City of Lacombe has proposed the development of a long-range recreation facility plan for the City of Lacombe, Lacombe County, and the Town of Blackfalds, to be funded through an Alberta Partnership Grant, with the intent of developing a future multi-use facility. This topic will be further discussed at a future Council Committee of the Whole meeting.

RCMP ANNUAL PERFORMANCE PLANS

At the request of the RCMP Detachment Commanders in Bashaw, Blackfalds, Ponoka, Rimbey, and Sylvan Lake, Council identified crime reduction, road safety, communication, and mental health and wellness as priorities for inclusion in the Detachment Commander's Annual Performance Plans. Councillor Kreil, Councillor Weenink, and Mark Sproule, Manager of Community Peace Officer Services, were authorized as the Lacombe County representatives to meet with the Blackfalds and Sylvan Lake Detachment Commanders to discuss these priorities.

ASPELUND JOINT ECONOMIC AREA WATER AND WASTEWATER SERVICING

The County Manager was authorized to enter into an agreement with the Town of Blackfalds for the upgrade of the Broadway Reservoir and Pumps to service the Lacombe County and Town of Blackfalds Joint Economic Area. The County's share of this project, estimated at \$2,540,000, will be funded from the Aspelund Water Offsite Levy Reserve.

BYLAW NO. 1408/24 RESERVE LAND DESIGNATION

Bylaw No. 1408/24, a bylaw of Lacombe County to designate certain lands as municipal reserve, environmental reserve and public utility lot received first reading and approval to hold a public hearing. A public hearing for Bylaw No. 1408/24 will be held on April 25, 2024 commencing at 9:00 a.m. at Lacombe County Council Chambers.

Next Regular Council Meeting is
March 14, 2024 – 9:00 a.m.

Next Committee of the Whole Meeting is
April 2, 2024 – 9:00 a.m.

Lacombe County Administration Building

****For more details from Lacombe County Council meetings, please refer to the meeting minutes. All meeting minutes are posted on the website (www.lacombecounty.com) after approval.**



City of Lacombe

COUNCIL HIGHLIGHTS

February 26th, 2024

Regular Meeting of Council

2. Consent of Agenda

2.1 Consent Agenda

- Council approved the City of Lacombe 2023 Year in Review for public release.
- Council gave first reading to Bylaw 400.53 as presented and scheduled a public hearing for Bylaw 400.53 on Monday, March 25th, 2024, at 6:00 p.m.

3. Open Forum

3.1 Bylaw Tickets Process - Sidewalk Clearing

On Open Forum presentation was held to discuss the Bylaw Tickets process for sidewalk clearing in the community.

6. Requests for Decision

6.1 Council Strategic Plan Review Alternatives

Municipal governments across the province schedule dedicated time to formally review their strategic plans to work on their vision, mission, values, goals, and objectives and identify key issues and future opportunities. While council meetings are forums for decision-making, many Councils find them not ideal for exploring new ideas and asking big questions about the community's future. For this reason, some use offsite and professionally facilitated strategic plan reviews to keep tactics current and relevant.

The Council approved the proposed Strategic Planning Review Option 4, which maintains the current practice, amended to include a local committee meeting for implementation.

6.2 Campbell Block: Municipal Historic Resource Designation, Bylaw 508

The purpose of this Bylaw is to designate the building known as the Campbell Block (the current location of the Home Hardware store) as a Municipal Historic Resource under the provisions of the Province of Alberta Historical Resources Act.

Lacombe's Heritage Resources Committee (HRC) and Administration supported the proposed Bylaw.

Council gave second and third reading to Bylaw 508 as presented.

6.3 Presbyterian Manse: Municipal Historic Resource Designation, Bylaw 510

The purpose of this Bylaw is to designate the building known as the Presbyterian Manse as a Municipal Historic Resource under the provisions of the Province of Alberta Historical Resources Act.

Lacombe's Heritage Resources Committee (HRC) and Administration supported the proposed Bylaw

Council gave second and third reading to Bylaw 510 as presented.

6.4 Bylaw 512–Supplementary Assessment

The City of Lacombe levies taxes twice per year. In the spring, the City of Lacombe imposes the general tax levy, which it determines based on the annual assessments prepared as of December 31st of the previous year. The general tax levy does not consider the portion of properties constructed and completed after December 31st of the previous year.

To account for these properties and ensure fairness and equity amongst all properties, the City of Lacombe also issues a supplementary tax levy in December of each year to account for improvements completed after December 31st. This is an incremented tax and only applies to the period from completion to the end of the year.

Council gave second and third reading to Bylaw 512–Supplementary Assessment.

6.5 Municipal Police Commission Bylaw 511

This draft of the Municipal Police Commission Bylaw 511 includes proposed changes directed by Council following review and consultation with the Lacombe Police Commission. The proposed Bylaw will replace the current Municipal Police Commission Bylaw 78, which governs the Municipal Police Commission. Some of the proposed changes include:

- The "Purpose" section discusses the need for updates to reflect changes in Police Act legislation, which has not been updated since 1986. Changes include adding a definition for "Non-Association Staff".
- The "Appointment of Commission Members" section proposes increasing the Commission's membership to nine, with the government having the authority to appoint up to three members.
- The "Meeting of the Commission" section suggests changes to calling special meetings and adhering only to the discussion topics as per the reason stated when calling the meeting.
- Other sections, such as Rules Governing Meetings, Freedom of Information and
- Protection of Privacy, Chief and CAO Attendance, Secretary's role, Information to Council, Powers and Duties, Funding, Appointment of Chief, Appointment of Members, and Preparation of Policing Plan and Budget, also including proposed modifications.
- Other notable changes involve adjusting quorum requirements, updating references to legislation, and ratifying the initial appointment of the Chief of Police by the Council.

At the February 8th Police Commission meeting, there was one request to add the term “or delegate” after the words Vice Chair if both the Chair and Vice Chair are absent simultaneously.

Council amended the Municipal Police Commission Bylaw 511 to include the term “or delegate” in section 7.1(b) and approved the third reading of the Municipal Police Commission Bylaw 511 as amended.

6.6 Notice of Motion (Councillor Gullekson – from February 12th)

Councillor Gullekson made the following Notice of Motion:

- “THAT Council direct Administration to bring, for Council’s consideration, a plan to use Recycled Asphalt Millings as a surface improvement for the East/West portion of the Michener Park Parking Lot.”

The motion was approved by Council.

****The next scheduled Council Meetings:***

- Monday, March 4, 2024 – Committee of the Whole Meeting at 5:30 p.m. – City Hall

- Monday, March 11, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall

- Monday, March 25, 2024 – Regular Council Meeting at 5:30 p.m. – City Hall

Programming Highlights:

- The families enjoyed the Valentine Tea Party. They were served tea & Juice, sandwiches, veggies, fruit, and cupcakes. They took pictures at the Photo Booth wall, played games, and made crafts.
- Fifteen Little Star Kinders came for story time and craft.
- We Tie Dyed T-shirts, ate snacks, played games in our Something Cool for After School Valentines party.
- During the Schools week break we hosted a Minute to win it games class. 14 attended and had a lot of fun playing Suck it Up (they suck skittles with a straw to place skittles in a cup), Cookie Face (they place a cookie on their forehead and move it to their mouth with no hands) and more.
- This month's Growing Minds Steam class we made Marbled designs on cardstock by dropping colored oil drops into a bin of water and then placing the paper on top.



Programming Highlights:

- Our crochet and knitting club has had a nice influx of new members. I hope to transition them all to a walking club when the weather improves.
- I was able to do six classroom visits at the Iron Ridge Intermediate campus. The kids seemed really excited to learn about the library!
- One of our adult D&D members stated that he would be interested in making a D&D table with our old tv set in it to make a better D&D map. We will look into whether this is feasible with a regular tv (in terms of cooling) and we may take him up on this.



Statistics: 2024 Stats

	2024 YTD Total Sessions	2024 YTD Total Participants	2023 Total Sessions	2023 Total Participants
Children's	130	773	701	5135
Young Adult	17	88	48	190
Adult	51	219	158	729
Multigenerational	12	1883	38	932
Outreach	5	393	33	1713
Virtual sessions	4	12	61	222

MEETING DATE: March 12, 2024
PREPARED BY: Jolene Tejkl, Planning & Development Manager
PRESENTED BY: Jolene Tejkl, Planning & Development Manager
SUBJECT: **Front Parking Pad Draft Regulations**

BACKGROUND

At the July 25, 2023, Regular Council Meeting, a delegation spoke to their desire to have a front parking pad in their front yard in the absence of a garage (hereinafter referred to as Front Parking Pads). This matter was brought to the November 20, 2023, Standing Committee of Council (SCC) meeting seeking direction on whether or not there is a desire to revisit a current Front Parking Pad prohibition established by an August 2009 Council resolution, and if so, how restrictive should the regulations be.

The SCC was provided with the results of municipal research on Front Parking Pads and presented a regulation gradient to illustrate the various ways to regulate Front Parking Pads from restrictive regulations to open. The following resolution was carried unanimously by the SCC:

052/23 Councillor Stendie moved That Standing Committee of Council recommends that Council consider the open suggestion, understanding that Administration will provide regulations through the Land Use Bylaw that must be adhered to with variances considered.

CARRIED UNANIMOUSLY

DISCUSSION

With this direction, the following draft regulations have been created for Council’s review. The draft regulations will allow Front Parking Pads in all residential districts and will enable landowners to apply to vary the regulations.

Proposed Front Parking Pad Definition:

FRONT PARKING PAD means a portion of a Front Yard intended for the parking of vehicles and Recreational Vehicles that is not connected to a Garage and does not include the area used as a Walkway.

Proposed Front Parking Pad Development Standards and Rationale:

Potential Front Parking Pad Development Standards	Rationale
Shall maintain 25% front yard landscaping.	This is to ensure that the entire front yard isn’t paved to allow for drainage infiltration and aesthetics.

<p>The minimum length of a Front Parking Pad shall be 6.0 m (19.69 ft).</p>	<p>A minimum length is proposed so that an average sized vehicle will be able to fit on the Front Parking Pad without hanging over the sidewalk/street.</p>
<p>The minimum width of a Front Parking Pad shall be 3.0 m (9.84 ft) to a maximum width of 7.0 m (22.97 ft) and where possible shall be grouped together in pairs to maximize the space available for on-Street parking.</p>	<p>This proposed regulation is to ensure that the minimum width will fully contain an average sized vehicle and will assist in preventing the entire front yard being turned into a parking pad.</p>
<p>Where access is gained directly from a paved Road, Front Parking Pads shall be Hard Surfaced.</p>	<p>This proposed regulation is to help protect the Town's pavement infrastructure. If a Front Parking Pad is gravel and is accessed from a paved road, as the vehicles go to and from the Front Parking Pad, gravel is pushed onto the pavement and will eventually cause pitting on the pavement.</p>
<p>To ensure that the movement of traffic is both safe and efficient, the Development Authority will prohibit Front Parking Pads onto Highways/Expressways and arterial Roads as defined in the Town of Blackfalds Transportation Master Plan and amendments thereto, and where, in the opinion of the Development Authority, the Front Parking Pad would be liable to create a hazardous traffic situation.</p>	<p>This proposed regulation is to allow the Development Authority to ensure that the proposed Front Parking Pad will be in a safe location.</p>
<p>The Development Authority shall not vary the minimum landscaping requirements to accommodate a Front Parking pad unless alternative access is not available.</p>	<p>Because we're leaving the variance powers delegated to the Development Authority very open, this regulation is to ensure that the required landscaping isn't reduced to accommodate a Front Parking Pad. There may be situations where this isn't a reasonable requirement, so there is some opportunity to still vary the landscaping requirements insofar as no other off-street parking is available to serve the residence.</p>

To assist Council in understanding how these draft regulations would translate into real situations, existing Front Parking Pads were reviewed in accordance with the draft regulations (Attachment 1).

If these draft regulations are acceptable to Council, Planning & Development will undergo public engagement to solicit the community's thoughts on the proposed amendments through a public survey and share the findings with Council prior to bringing forward a Land Use Bylaw amending Bylaw.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council direct Administration to conduct public engagement pertaining to the draft Front Parking Pad regulations, as presented, and report the findings back to Council for consideration.

ALTERNATIVES

- a) That Council refers this item back to Administration for more information or amendments.

ATTACHMENTS

- *Examples of Existing Front Parking Pads in Relation to Draft Front Parking Pad Regulations*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

Attachment 1: Examples of Existing Front Parking Pads in Relation to Draft Front Parking Pad Regulations

Example 1:



This example meets the proposed minimum and maximum width, the minimum length, minimum front yard landscaping requirements and the requirement that the Front Parking Pad with access from a paved road must be hard surfaced. No variances would be required in this example.

Example 2:



This example does not meet the draft maximum width as it is over by 1.3 m. Otherwise, it meets the minimum length, the minimum landscaping requirements, the encouragement of grouping adjacent Front Parking Pads, and meets the requirement that it be hard surfaced when accessing a paved road.



Example 3:



Example 3A

The only draft regulation this example does not meet is that the Front Parking Pad must be paved when accessed from a paved road. Otherwise this example meets the minimum width and length, the minimum landscaping requirements, and the encouragement that the Front Parking Pads are grouped where possible.

Example 3B

As with example 3A, this example does not meet the requirement that Front Parking Pads must be paved when accessed from a paved road, but otherwise meets the other draft regulations, including the encouragement that Front Parking Pads be grouped.



Attachment 1: Examples of Existing Front Parking Pads in Relation to Draft Front Parking Pad Regulations

Example 4:



This examples meets all of the draft regulations including the minimum and maximum width, the minimum length, the minimum landscpaing rquirements, and the reuirement that the Front Parking Pad is hard surfaced when accessed from a paved road.

Attachment 1: Examples of Existing Front Parking Pads in Relation to Draft Front Parking Pad Regulations

Example 5:



- Example 5A:** Lot width ~9.7 m, Front Parking Pad width ~5.8 m, and ~1.6 m setback from side property boundary with the adjacent property.
- Example 5B:** Lot width ~9.7 m, Front Parking Pad width ~4.5 m, and 0 m setback from side property boundary with the property identified as example 5C.
- Example 5C:** Lot width ~9.8 m, Front Parking Pad width ~4.5 m, and 0 m setback from side property boundary with the property identified as example 5B.
- Example 5D:** Lot width ~9.8 m, Front Parking Pad width ~4.2 m, and 0 m setback from side property boundary with the property identified as example 5E.
- Example 5E:** Lot width ~9.8 m, Front Parking Pad width ~5.5 m, and ~1.2 m setback from side property boundary with the property identified as example 5D.
- Example 5F:** Lot width ~9.8 m, Front Parking Pad width ~5.2 m, and ~1.5 m setback from side property boundary with the property identified as example 5G.
- Example 5G:** Lot width ~9.8 m, Front Parking Pad width ~5.5 m, and ~1.2 m setback from side property boundary with the property identified as example 5F.
- Example 5H:** Lot width ~9.8 m, Front Parking Pad width ~5.5 m, and ~1.4 m setback from side property boundary with the property identified as example 5I.
- Example 5I:** Lot width ~16.5 m, Front Parking Pad width ~6 m, and 0 m setback from side property boundary with the property identified as example 5H.

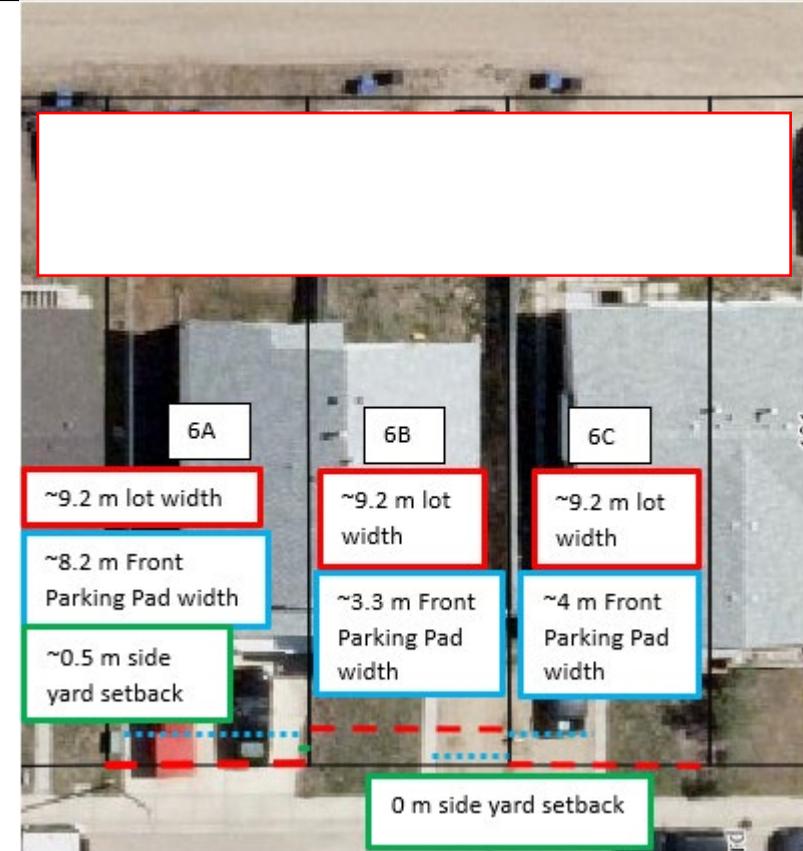
For the most part these Front Parking Pads meet the draft regulations. The only ones that do not are examples 5A, 5B, and 5D as they do not meet the requirement that Front Parking Pads must be hard surfaced where they are accessed by a paved road.

Example 6:

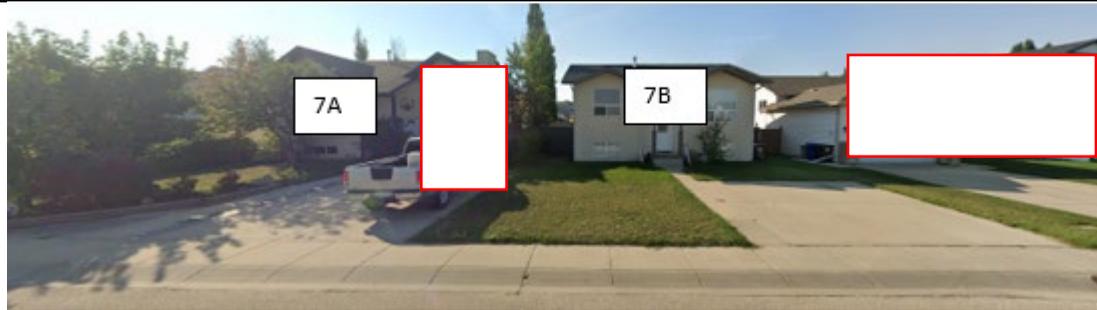


Example 6A meets the minimum and maximum width, and the hard surfaced requirement, however it does not meet the minimum length nor the minimum front yard landscaping requirements.

Examples 6B and 6C meet the minimum and maximum width, minimum length, the minimum landscaping requirements and the encouragement to group the Front Parking Pads where possible, however they do not meet the requirement that the Front Parking Pad be hard surfaced when accessed off of a paved road.



Example 7:



Examples 7A and 7B meet the minimum and maximum width, the minimum landscaping requirements, and the requirement that Front Parking Pads with access onto a paved road be hard surfaced. These examples do not meet the proposed minimum length.



MEETING DATE: March 12, 2024

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Bylaw 1299.24 - McKay Ranch Area Structure Plan**

BACKGROUND

The original McKay Ranch Area Structure Plan (ASP), previously named the McKay Ridge ASP, to guide the future subdivision and development of the McKay Ranch community was adopted by Council in early 2010. The developer has recently applied to amend the ASP to make several changes to the ASP to better reflect contemporary development trends.

DISCUSSION

Highlights of the proposed changes recently applied for are illustrated in Attachment 1 and listed below, with the numbers corresponding with the enclosed illustration:

1. The storm pond in the north-west corner has been amended to reflect an updated storm pond design, thereby increasing the amount of open space.
2. An increase in the number of future lots that will be zoned Residential Single Dwelling Large District (R-1L).
3. Addition of a lane backing onto the large open space.
4. Changing the lot currently identified as Commercial Local District (C-3), an amendment that was done previously, to Residential Medium Density District (R-3) within the manufactured home park.
5. Changing the area currently identified for future Commercial Mixed Use District (CMU), an amendment that was done previously, to Residential High Density District (R-4) along the eastern boundary of the plan area.
6. Changing the residential lots currently identified for future Residential Single Dwelling Small Lot District (R-1S) to Residential Single Dwelling Medium Lot District (R-1M) in the north-east corner to allow for additional larger lots.
7. The open space immediately north of the manufactured home park has been moved west to the collector road and split to each side of the collector road to allow for better pedestrian connectivity.

Please note that since the original ASP was adopted in 2010, there have been several amendments over the years that are not highlighted in this report. The developer was asked to update the ASP with all of the changes that have occurred into this recent application.

Pre-Council Consultation

In the spirit and intent of the Public Participation Policy, Lacombe County and all existing landowners in the McKay Ranch community were provided with a notice of the application to amend the McKay Ranch ASP and provided with the illustration in Attachment 1 of this report to identify the proposed

changes. The original and proposed McKay Ranch ASP's were posted on the Planning & Development page of the Town's website for viewing.

All preliminary comments received are in Attachment 2, and are summarized as follows:

- Concerns expressed about redistricting the commercial parcel to higher density residential because there are no commercial amenities near-by;
- Concerns that South Street has not been paved and comments about the impact the resulting dust is having on residents and issues with speeding traffic; and
- Concerns about the storm pond drainage and aesthetics.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

1. That Council give First Reading to Bylaw 1299.24 - McKay Ranch Area Structure Plan.
2. Upon giving First Reading to Bylaw 1299.24, That a Public Hearing date be set for April 9, 2024, at 7:00 p.m. in Council Chambers.

ALTERNATIVES

- a) That Council refers this item back to Administration for more information or amendments.

ATTACHMENTS

1. *Concept Plan showing Proposed McKay Ranch ASP Changes*
2. *Pre-Council Consultation Comments Received*
3. *Bylaw 1299.24 - McKay Ranch Area Structure Plan*
4. *Bylaw 1299.24 Schedule "A", McKay Ranch Area Structure Plan*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

McKay Ranch ASP 2010 Original Concept

FIGURE 4.0

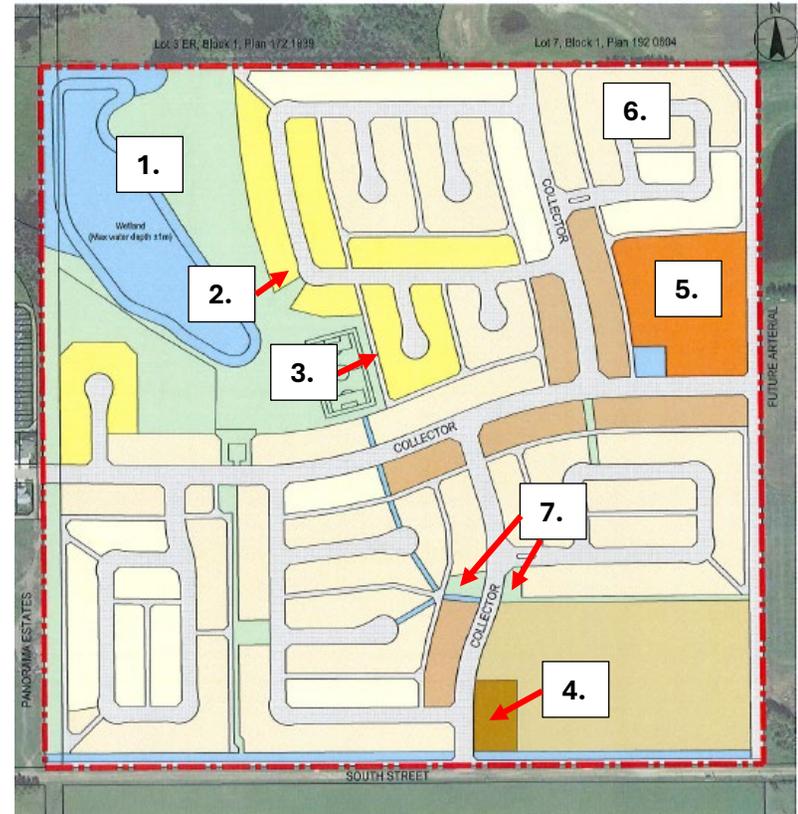


LEGEND

- | | |
|----------------------------------|--------------------------------|
| ASP BOUNDARY | PUBLIC FACILITY (PF) |
| SINGLE DWELLING (R1-L) | ENVIRONMENTAL OPEN SPACE (E06) |
| SINGLE DWELLING (R1-M) | PUBLIC UTILITY LOT |
| SINGLE DWELLING (R1-S) | ROADS AND LANES |
| RESIDENTIAL MULTI-DWELLING (R-2) | |
| MULTI-DWELLING RESIDENTIAL (R-3) | |
| MANUFACTURE HOME PARK (R-MHP) | |
- 1:5000
0 50 150 250m

McKay Ranch ASP 2023/2024 Proposed Changes to Concept Plan

FIGURE 4.0



LEGEND

- | | |
|----------------------------------|--------------------------------|
| ASP BOUNDARY | RESIDENTIAL HIGH DENSITY (R-4) |
| SINGLE DWELLING (R1-L) | MANUFACTURE HOME PARK (R-MHP) |
| SINGLE DWELLING (R1-M) | PARKS AND RECREATION (PR) |
| SINGLE DWELLING (R1-S) | PUBLIC FACILITY (PF) |
| MULTI-DWELLING RESIDENTIAL (R-2) | ROADS AND LANES |
| RESIDENTIAL MEDIUM DENSITY (R-3) | |

Please note that there are other changes from the 2010 original approval that were done over the years. The developer was asked to update the concept plan with all of the changes that occurred into this recent application. Therefore, there are other changes to the original that are not specifically noted in this concept plan. The changes identified in the corresponding letter and this concept plan are the ones considered in this 2023/2024 amendment application and are what Administration is seeking your preliminary input on.



January 30, 2024

Town of Blackfalds
Attn: Jolene Tejkl
Box 220, 5018 Waghorn St
Blackfalds, AB T0M 0J0

*emailed to jtejkl@blackfalds.ca
original mailed*

Dear Jolene,

RE: McKay Ranch Area Structure Plan

Thank you for the opportunity to comment on the proposed amendments to the McKay Ranch ASP. This letter is to advise that Lacombe County has no comments or concerns regarding the amendments.

If you require anything further, please do not hesitate to contact me.

Sincerely,
LACOMBE COUNTY

A handwritten signature in black ink that reads "Cajun Paradis".

Cajun Paradis
Senior Planner

Telephone | 403-782-8389
Email | cparadis@lacombecounty.com

Concerns re: Proposed changes for the McKay Ranch Structure Plan

1. Paving of South Street. It is of utmost importance that paving of South Street occurs **prior** to further development of McKay Ranch area. The rationale for this is that future development of any kind in this area means there is much more traffic on this gravel road, thus increasing the amount of dust to the existing homes, as South street will be the route most frequently used by construction traffic to access McKay Ranch.
2. Water Drainage. Is there a plan in place for water drainage and storm pond remediation? It is essential that there be a plan in place prior to construction commencing. It is abundantly clear the original storm pond design has failed. The trees initially planted have died and the area is very unsightly. This was done at tax payers expense. As taxpayers, we expect accountability, who is responsible and how will this be addressed?
3. Services. Currently we are a C-3 district, and we are not in favor of changing to a R-3. Because we are located at the far east end of town we don't have all the amenities that are available.
4. Speed on South Street. The posted speed is 50 kph. There is a lack of signage and a lack of enforcement. Many (the greatest proportion) of the vehicles travelling along the road are speeding. Vehicles of note are local resident's vehicles, quads, motorcycles, heavy trucks, delivery trucks and construction vehicles. This creates an abundance of dust that covers the homes and paved streets. This underpins the concept that South Street **MUST** be paved prior to any development being commenced.

From: FOIP 17
Sent: February 2, 2024 6:49 PM
To: Jolene Tejkl
Subject: Attention Jolene tejkl, planning & development manager

Hello

I am addressing the proposed changes to the McKay ranch area structure plan.

It mentions we can make comments for councils consideration.

I am mostly addressing point 4 and 5, changing commercial to residential.

As a resident of the McKay ranch area, I have been looking forward to having some commercial properties developed in the area. As Blackfoot grows, it makes sense to have other opportunities for growth in the commercial sector that this side of town can utilize. Right now our only options are to go to downtown 2a area. Creating residential high density in this area will bring increased population without the access to amenities.

Thank you for your consideration

FOIP 17

RE: Proposed changes to the McKay Ranch Area Structure Plan

CONCERN #1

When the ASP was adopted by town council in 2010 one key issue was overlooked. Before any development took place, south street should have been paved. All residents along south street are fed up with dealing with the dust. Council will say that they are using calcium to rectify the situation. This is nothing more than a patch job. Some municipalities in the province don't even allow calcium any longer due to the destructive nature of the chemical. (Degradation of vehicles and concrete pads.) We pay over \$7200.00 a year in taxes to live on a gravel road!! Seriously, how can that be possible?? We have been residents for 5 years and taxes do nothing but go up. What are we receiving for this continuing tax hike???!! All construction uses south street for access to McKay Ranch. Before any future development commences south street **MUST BE PAVED...**

CONCERN #2

Who is responsible for the storm pond catastrophe?? The first thing to be addressed on any construction project is water drainage. Why wasn't the drainage plan carried out and completed prior to development starting? Why wait and do it after the green space has been destroyed? What a disgrace and eye sore it is (all the dead trees) to the community of McKay Ranch. Where is the accountability? We feel sorry for all the home owners in that area who had to watch this area be destroyed by neglect.

CONCERN #3

We are **NOT** in favour with changing the (C-3) district to (R-3). We are located on the very east end of town and have no services in this area. It would be nice to see some services located in that area as per original plan.

Dated February 12, 2024. **FOIP 17**

FOIP 17

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO PROVIDE AN UPDATED FRAMEWORK FOR THE SUBSEQUENT SUBDIVISION AND DEVELOPMENT ON LANDS LEGALLY DESCRIBED AS THE SW 25-39-27-W4M.

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, to repeal Bylaw 1101/10 and all amendments thereto for the purpose of adopting an amended Area Structure Plan for lands located in the Town of Blackfalds legally described as the SW 25-39-27-W4M.

WHEREAS, pursuant to Section 633(1) of the MGA, RSA 2000, Chapter M-26 and amendments thereto, for the purposes of providing a framework for subsequent subdivision and development of an area of land, a Council may by bylaw adopt an area structure plan.

WHEREAS, the McKay Ranch Area Structure Plan identifies the sequence of development proposed for the area, land uses proposed for the area, expected density of population proposed for the area generally, and the general location of major transportation routes and public utilities, as required by Section 633 of the MGA.

WHEREAS, the area of land upon which the ASP shall apply is legally described as SW 25-39-27-W4M.

NOW THEREFORE, the Municipal Council of the Town of Blackfalds, duly assembled hereby enacts:

PART 1 – TITLE

- 1.1 That this Bylaw shall be cited as the “McKay Ranch Area Structure Plan”.
- 1.2 Schedule “A” shall form part of this Bylaw.

PART 2 – MCKAY RANCH AREA STRUCTURE PLAN

- 2.1 That the document entitled “McKay Ranch Area Structure Plan” as Schedule “A” attached hereto is hereby adopted for the lands located in the Town of Blackfalds legally described as the SW 25-39-27-W4M.

PART 3 – REPEAL

- 3.1 That Bylaw 1101/10 and all amendments thereto are hereby repealed upon this Bylaw coming into effect.

PART 4 – DATE OF FORCE

- 4.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the second time this _____ day of _____, A.D. 20__.

(RES. _____)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the third and final time this _____ day of _____, A.D. 20__.

(RES. _____)

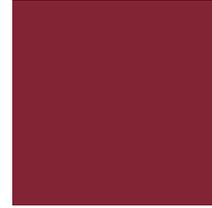
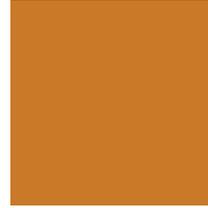
MAYOR JAMIE HOOVER

CAO KIM ISAAK

DRAFT

McKAY RANCH

Blackfalds, AB



AREA STRUCTURE PLAN

Blackfalds Communities Ltd.

(Riser Homes)

Town of Blackfalds

Consolidated January 2024; Bylaw 1299.24
Amended 2020; Bylaw 1243.20
Amended 2015; Bylaw 1193.15
Amended 2016; Bylaw 1205.16
Adopted 2010

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TABLE 2.0 – LAND USE STATISTIC
TABLE 3.0 – RESIDENTIAL UNITS AND POPULATION

1.0 Introduction

1.1 PURPOSE

The purpose of the McKay Ranch Area Structure Plan (MRASP) is to describe the land use framework and development objectives for lands SW ¼ Sec. 25-39-27-4 and encompasses an area of approximately 66.94ha (165.42ac). The Plan area is located within the Town of Blackfalds as shown on **Figure 1.0 – Location Plan**.

The intent of the McKay Ranch development is to develop a balanced community of residential, commercial and recreational opportunities with complimentary land uses. In order to achieve this, the developer intends to integrate the Plan with open space linkage connections and the development of high-quality residential opportunities. Together, these aspects will provide the Town of Blackfalds with a unique area for community development.

This document will describe the land use patterns and the development objectives for the Plan area. The MRASP will implement the land use framework and development objectives by identifying the following:

- the size and location of land uses;
- the alignment of roadways and lanes;
- the open space and park system;
- the proposed development density;
- servicing concepts for deep utility servicing; and
- the development staging sequence.

This McKay Ranch Area Structure Plan has been prepared on behalf of Blackfalds Communities Ltd.

1.2 ASP AMENDMENTS

The McKay Ridge development has been renamed McKay Ranch, which includes the re-naming of this Area Structure Plan.

As of 2023, approximately one third of the McKay Ranch plan area has been developed. Since the adoption of the original McKay Ridge Area Structure Plan in 2010, there have been changes in housing preferences and market conditions which has required the amendment to the plan. The main changes to the plan include the following.

Prior to 2023:

- Change of the unsold Public Facility parcel to Commercial
- Removal of commercial parcel along east boundary which is not required due to the change of the Public Facility site to Commercial
- Addition of Public Facility site within R3 site to allow for a sanitary lift station
- Addition of lanes along southwest greenspace

2023 Amendment:

- The limits of the Public Facility District has been amended to reflect the updated storm design, allowing for additional lands to be dedicated as Parks and Recreation District
- Addition of lanes along some areas backing onto greenspace to meet market conditions of having additional laned product. This increases the number of R1-L parcels adjacent to the storm pond and allows for an adjustment of greenspace areas adjacent to the roadway
- Change of Commercial Local (C-3) parcel within the R-MHP parcel to Residential Medium Density (R-3)
- Redistricting of CMU to R-4 parcel along east boundary
- Change of land use from R-1S to R-1M for a portion in the north east to allow for a number of larger lots as desired
- The open space adjacent to the north boundary of the Manufactured Home Park has been moved west to the collector roadway and split to each side, allowing for better pedestrian connectivity

1.3 PLAN AREA AND SURROUNDING DEVELOPMENTS

Figure 1.0 – Location Plan shows that the Plan area is located in east Blackfalds. The MRASP is defined by the following boundaries:

North Boundary – Agricultural Land

East Boundary – Agricultural Land

South Boundary – TWP RD 39-4 and agricultural land

West Boundary – Panorama Estates

The property is legally described as the SW ¼ Sec. 25, Twp. 39, Rge. 27, W4M.

Currently, the main access to the site is via Twp Rd 39-4 (South Street). The site can also be accessed from Eastpointe Drive.

1.4 LANDOWNERSHIP

The Plan area consists of two remaining developer owned titles as shown in **Table 1.0 - ASP Ownership Reference** and **Figure 2.0 – Site Context and Ownership Plan**

Table 1.0 - ASP Ownership Reference

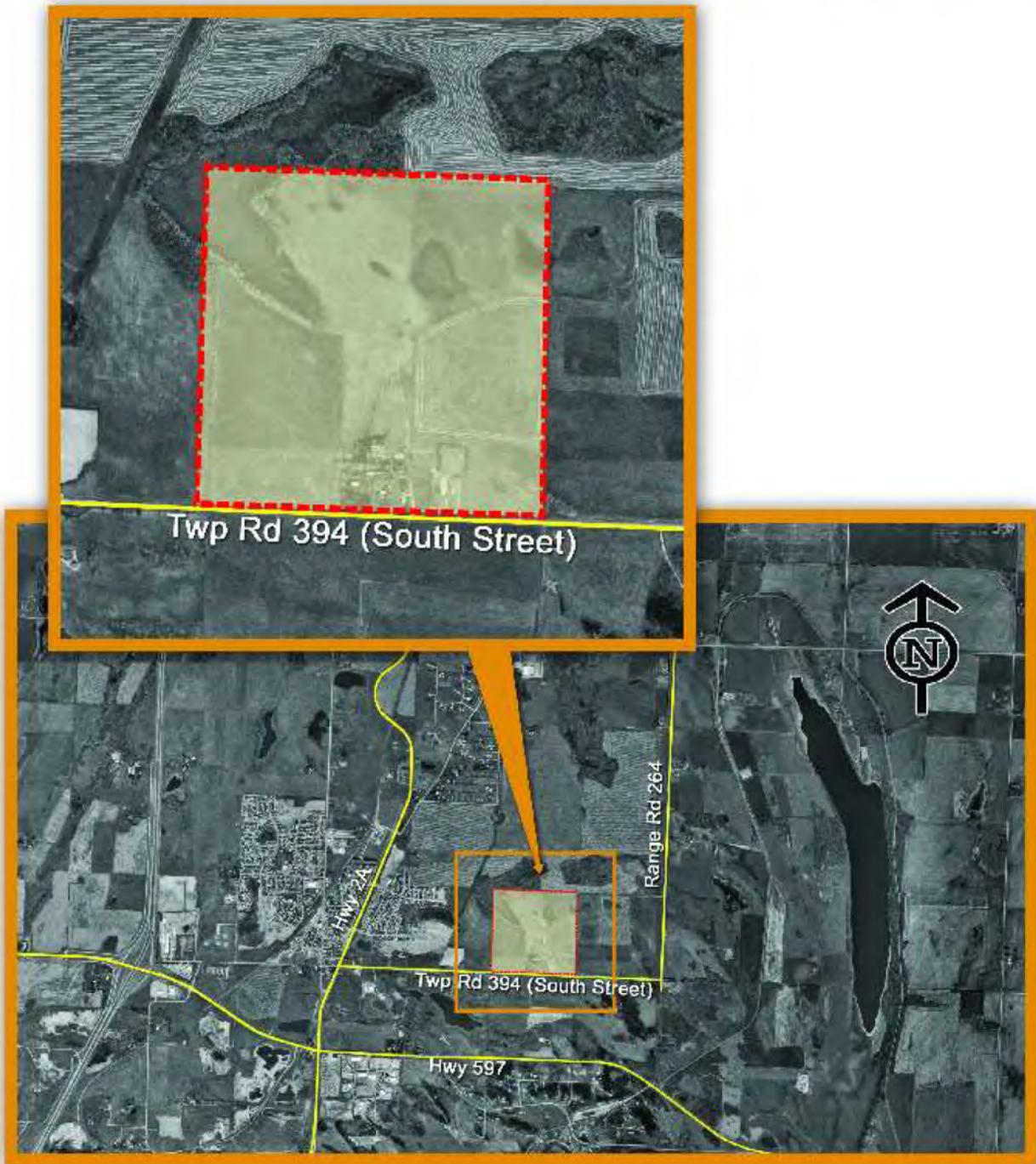
Parcel	Ownership	Legal Description	Area Ha (ac)
1	Various Ownership (Private and Town of Blackfalds)	Varies (Completed Phases)	26.3 (65.0)
2	Blackfalds Communities LTD.	Lot 2, Block 1, Plan 102 2396	8.4 (20.8)
3	Blackfalds Communities LTD.	Lot 1, Block 2, Plan 112 4253	32.3 (79.8)

1.5 THE APPROVAL PROCESS

This Plan will be submitted to the Town of Blackfalds for review and comment. Upon receipt of the Town of Blackfalds comments, revisions to the document will be made and resubmitted to the Town for staff review and recommendation for approval.

Existing McKay Ranch landowners will be provided with an opportunity to comment on the proposed revisions to the ASP prior to it being presented to Council for First Reading. Any changes to the ASP stemming from the public consultation process will then be integrated into the McKay Ranch ASP. The ASP will be presented to Council for 1st reading. Upon following the required advertisement schedules and referral process, the MRASP will be presented by the Town of Blackfalds administration at a Public Hearing with Council in attendance, with the potential of 2nd and 3rd readings. The MRASP may then be adopted via bylaw, by Town Council.

FIGURE 1.0



LEGEND

- PROJECT SITE
- ASP BOUNDARY
- EXISTING ROADWAY

Location Plan
 McKay Ranch - Area Structure Plan

Prepared for:
 1574997 Alberta Ltd.
 O/A McKay Ranch



DRAWN BY: SAS
 CHECKED BY: GCL
 SCALE: 1:5,000
 PROJECT #: 112847038

January 2024

1.6 AUTHORITY

This Plan is prepared pursuant to provincial legislation outlined in s.633 of the *Municipal Government Act* (MGA) (*Revised Statutes of Alberta, 2000, Chapter M-26 current as of April 1, 2023*) which authorizes a Council to adopt an area structure plan as follows:

633(1) For the purpose of providing a framework for subsequent subdivision and development of an area of land, a Council may, by bylaw, adopt an area structure plan.

- (2) An area structure plan
 - (a) must describe
 - (i) the sequence of development proposed for the area,
 - (ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,
 - (iii) the density of population proposed for the area either generally or with respect to specific parts of the area, and
 - (iv) the general location of major transportation routes and public utilities, and
 - (b) may contain any other matters the Council considers necessary.

The McKay Ranch Area Structure Plan has been prepared as a Statutory Plan. It adheres to Section 633 of the Municipal Government Act of Alberta and follows the guidelines and policies set forth by the Town of Blackfalds for the development of new areas.

1.7 POLICIES AND RELEVANT PLANNING DOCUMENTS

The following relevant documents have been reviewed and referenced in preparation of the MRASP report:

- Town of Blackfalds Master Plan, Update for Annexation Application, May 2008
- Blackfalds Intermunicipal Development Plan, 2009
- Town of Blackfalds Municipal Development Plan, 2009
- Town of Blackfalds Land Use By-Law No, 1268/22
- Town of Blackfalds Design Guidelines, May 2011
- Town of Blackfalds Transportation Masterplan, 2015
- Town of Blackfalds Wastewater Master Plan Update, 2015

- Town of Blackfalds Recreation, Culture, and Parks Needs Assessment and Master Plan 2016
- Town of Blackfalds Water Model Update, 2016
- East Area Storm Water Management Plan, 2017
- Environmental Stewardship Strategy, 2021

These documents provide information related to Development Concept, land use for the area, density of population, infrastructure servicing requirements, and staging.

1.8 INTERPRETATIONS

Maps, Plan and Figures: Unless specifically identified within this Plan, all boundaries and location of any land use district boundaries and/or symbols shown are approximate and shall be interpreted as such. Unless identified as absolute locations, the enclosed maps and figures are not intended to define exact locations.

Development Application: Any request by a landowner/developer for approval of site-specific changes shall be considered as a Development Application. A development application may include town specific ASP's or outline plan, subdivision, and land use re-designation applications.

2.0 Site Context & Development Consideration

2.1 TOPOGRAPHY, SOILS AND VEGETATION

As shown on **Figure 3.0 – Existing Conditions**, a ridge extends east/west through the site creating a high point of 882.0m. From this ridge the terrain falls north towards a series of wet areas to a low point of 867.0m. The majority of watershed from this site drains to the northwest corner. At this point the water collects and ultimately drains west into Blackfalds Lake. Water on the south side of the ridge will drain into the TWP RD 394 ditch, eventually ending up in the Blindman River.

Significant slopes occur on the east side of the Plan area. There is up to 15m of elevation drop from the top of the ridge to the low/wet area. Slopes along the north side of the ridge are as much as 10 percent in some locations.

As shown on **Figure 3.0 – Existing Conditions**, there is a significant amount of land used for agricultural purposes. A small portion of this land contains vegetation, the majority of it is concentrated in the northwest corner of this property adjacent to the wetland area.

2.2 NATURAL FEATURES

The most significant natural feature within the Plan area is the wetland area located in the northwest corner. This area is a low point and collects the majority of the watershed. It remains wet or swampy throughout most of the year and is surrounded by trees. Other low areas exist on the northern portion of the Plan area. These areas collect water seasonally, usually during the spring or during heavy rain falls.

As mentioned previously, the vegetation within the Plan area is located mainly around the low area in the northwest corner. They extend from the northwest corner in a thin row parallel to the northern area boundary. These trees are located primary on the adjacent property to the north and will therefore be retained for now.

2.3 HISTORICAL LAND USE

The Plan area is undeveloped agricultural land and has been previously used for agricultural purposes. There are some uncultivated areas where ponding has occurred due to natural surface drainage patterns.

One house and several ancillary buildings previously existed on the land but were removed at the time of development.

FIGURE 2.0



LEGEND

-  ASP BOUNDARY
-  AREA 1 (CONSTRUCTION COMPLETED FOLLOWING 2010 APPROVAL)
-  AREA 2
-  AREA 3

Site Context & Ownership Plan
 McKay Ridge - Area Structure Plan

Prepared for:
 1574997 Alberta Ltd.
 O/A McKay Ranch



DRAWN BY: SAS
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2.4 WESTERN ROAD ALLOWANCE

The 4.00 ac parcel of land that is in the title of the Town of Blackfalds was for a 20m wide roadway allowance that is no longer required for road access. This road allowance will be retained by the Town as Municipal Reserve and incorporated into the future trail system.

2.5 CONSTRAINTS TO DEVELOPMENT AS OF 2010

A power line runs from the southwest corner to the northeast corner. Through preliminary conversations with Fortis Alberta, this overhead power line is proposed to be removed as development proceeds and incorporated in a new under power system within the McKay Ranch development.

There are two existing pipeline right of ways located in the south east corner of the Plan. The first which extends northwest into the Plan area is owned by Conner Phillips. This R.O.W can now be discharged since it serviced a gas well which was abandoned in 1995.

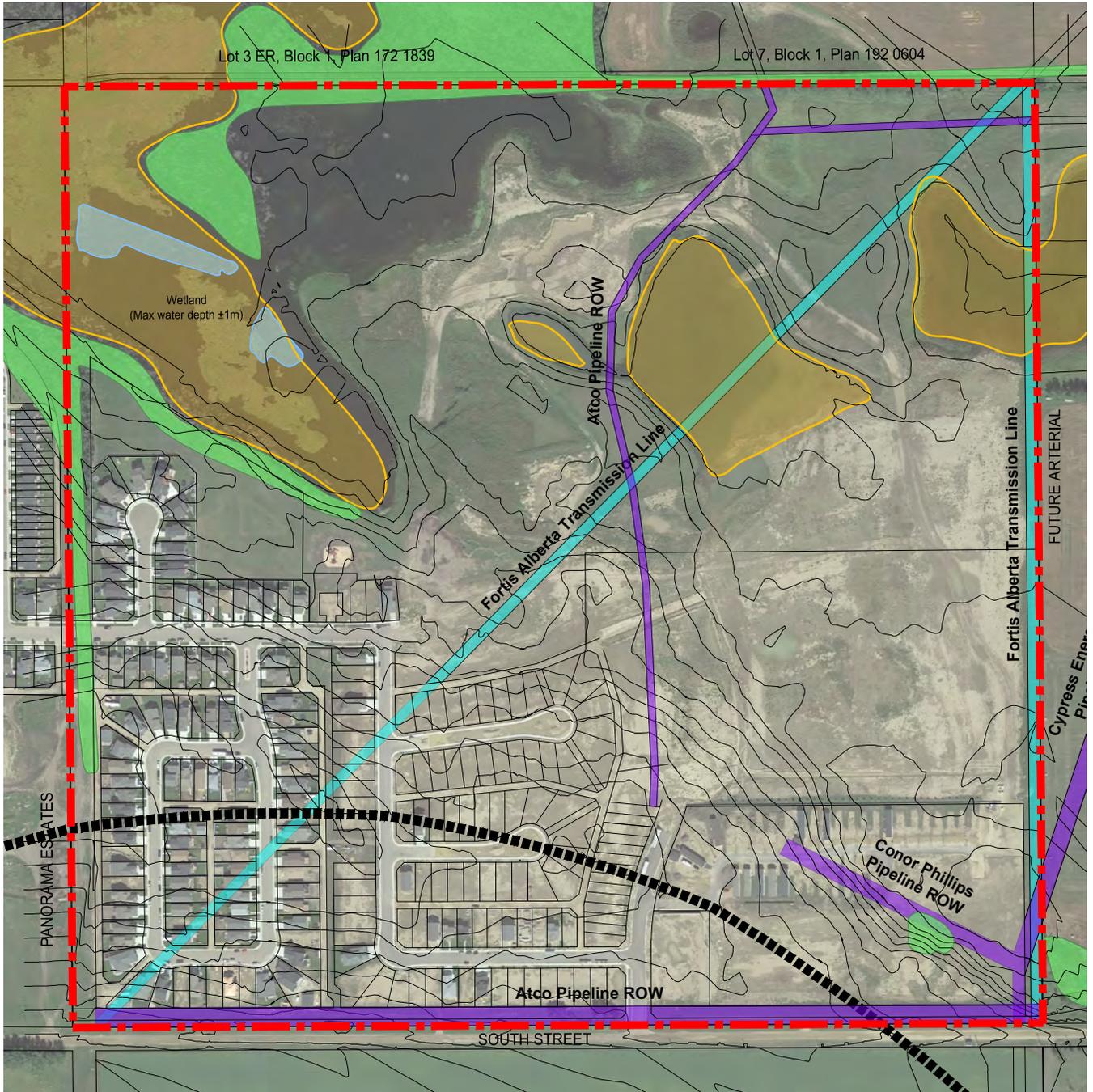
Prior to subdivision of the Plan area, the precise location of the well will be confirmed in the field. The Plan may have to be modified to ensure that the well is setback least 5m from any permanent structures, 3m from any underground utilities and that there is sufficient working space in the unlikely event that a drilling rig requires access to the well, as per EUB policy regarding abandoned sweet gas wells.

The second gas line R.O.W belongs to Cyries Energy Inc. This line services an active gas well on the adjacent quarter section to the east and will need to be maintained. Development above this right of way will need to conform to the development restrictor imposed by this right of way.

A low pressure gas line was added to the area in 2010 which runs along the east 1/3 of the north boundary and extends south through the plan area. This line is owned by Chain Lakes Gas Co-op Ltd. and will be removed as the development progresses.

FIGURE 3.0

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LEGEND

- - - - ASP BOUNDARY
- - - - RIDGELINE
- EXISTING TREES
- WATER AREA
- TRANSMISSION LINE
- PIPELINE
- LOW AREA
- ~ CONTOURS

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Existing Conditions (2010)
McKay Ridge - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
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3.0 Development Objectives and Principles

3.1 DEVELOPMENT OBJECTIVES

The intent of Blackfalds Communities Ltd.'s through the MRASP is to develop a comprehensively planned, balanced community of residential and recreational opportunities, taking advantage of the existing natural features and topography. In order to achieve this, Blackfalds Communities Ltd. intends to develop a high-quality residential neighbourhood that complements the existing landscape and surrounding countryside, incorporates interconnected parks and open space linkages, and establishes natural areas preserving environmentally significant land. This will provide the Town of Blackfalds with a unique area for community development. The main objectives of the MRASP are:

- ensure a high standard of subdivision design in order to promote the efficient use of land, roads and utilities, compatibility between housing types and other land uses and an aesthetically pleasing residential environment.
- developing a plan consistent with the general intent and purpose of the Town of Blackfalds Municipal Development Plan;
- incorporating existing site features (i.e. the wetland) into the Plan; and
- ensure that the implementation of the Plan takes place in an orderly, phased basis.

3.2 DEVELOPMENT PRINCIPLES

Development within the MRASP is defined through the following general principles:

3.2.1 Residential

- Encourage a variety of housing types, including single family detached housing, manufactured housing and multi family. All housing forms and options will recognize consumer preferences and be in conformance with municipal standards and policies as set forth by the Town of Blackfalds.
- Encourage pedestrian friendly streetscapes.
- Provide direct and safe pedestrian linkages to the community nodes such as the open space areas and residential developments.

- Locate residential development to take advantage of existing natural features like the existing wetland area, parks / open spaces, stormwater management facilities and utility corridors.
- Provide transition between lower density housing to higher density housing types.
- Create residential development that compliments and provides continuity to adjacent existing residential development.
- Provide a variety of lot types.

3.2.2 Open Spaces and Recreational Facilities

- Allow for the provision of park space within the neighborhood to provide open space and opportunities for recreation for residents
- Provide pedestrian linkages.
- Preserve and enhance the existing wetland areas to provide an active and passive recreational amenity, complete with pedestrian linkage, for the entire community to enjoy.

3.2.3 Transportation

- Provide a logical, safe and efficient transportation system within the plan area to address pedestrian, bicycle and other multi-use modes of transportation, and the transit / vehicular transportation needs of residents moving to, from and within the east Blackfalds area as well as to the adjacent areas.
- Provide non-vehicular circulation options throughout the Plan area with special attention to linkages to the recreational parks site and existing wetland areas.
- Minimize walking distances by creating an interconnected street network and providing walkways where roadway connections are not feasible.

3.2.4 Ecological Stewardship

- Develop land in an efficient manner and encourage intensive urban development.
- Preserve and enhance the existing wetland in order to protect this important natural feature.
- Encourage naturalized landscaping on public and private lands to minimize environmental and economic costs associated with maintenance including the planting of trees (as per Environmental Stewardship Strategy).

- Encourage energy efficient construction and other innovative building and infrastructure techniques.
- Promote the use of alternative transportation and healthy living through the development of open spaces and walkway linkages for pedestrian, bicycle and other multi-use travel, and connect them to the surrounding areas.

4.0 Development Strategy

The MRASP is based upon a response to current and anticipated market trends within Blackfalds and the Central Alberta region. An analysis of these trends and an assessment of their implications assist in shaping the plan with respect to the type, shape, size, and locations of various land uses.

The Development Concept is shown on **Figure 4.0 – Concept Plan**. The land use statistics, number of residential units and population are represented in **Table 2.0 – Land Use Statistics** following the Development Concept Figure.

The primary factors considered in the evolution of this development are the future Arterial Roadway to the east, the natural area in the northwest, the township road boundary to the south and the connection to Panorama Estates to the west.

4.1 RESIDENTIAL

As shown on **Figure 4.0 - Development Concept** and **Figure 5.0 - Development Concept** with Aerial, most of the land within the Plan area is intended for single family residential development. Consideration has been given to areas in proximity to the amenities offered by the existing wetland, park sites and utility corridors. Within the Low Density Residential areas identified in the plan, housing forms will consist of single detached housing catering to a variety of lot and home sizes. These lots will have a minimum lot depth of 35m with the exception around end bulbs and roadway expanded corners.

4.1.1 Residential Single Dwelling Large Lot (R-1L)

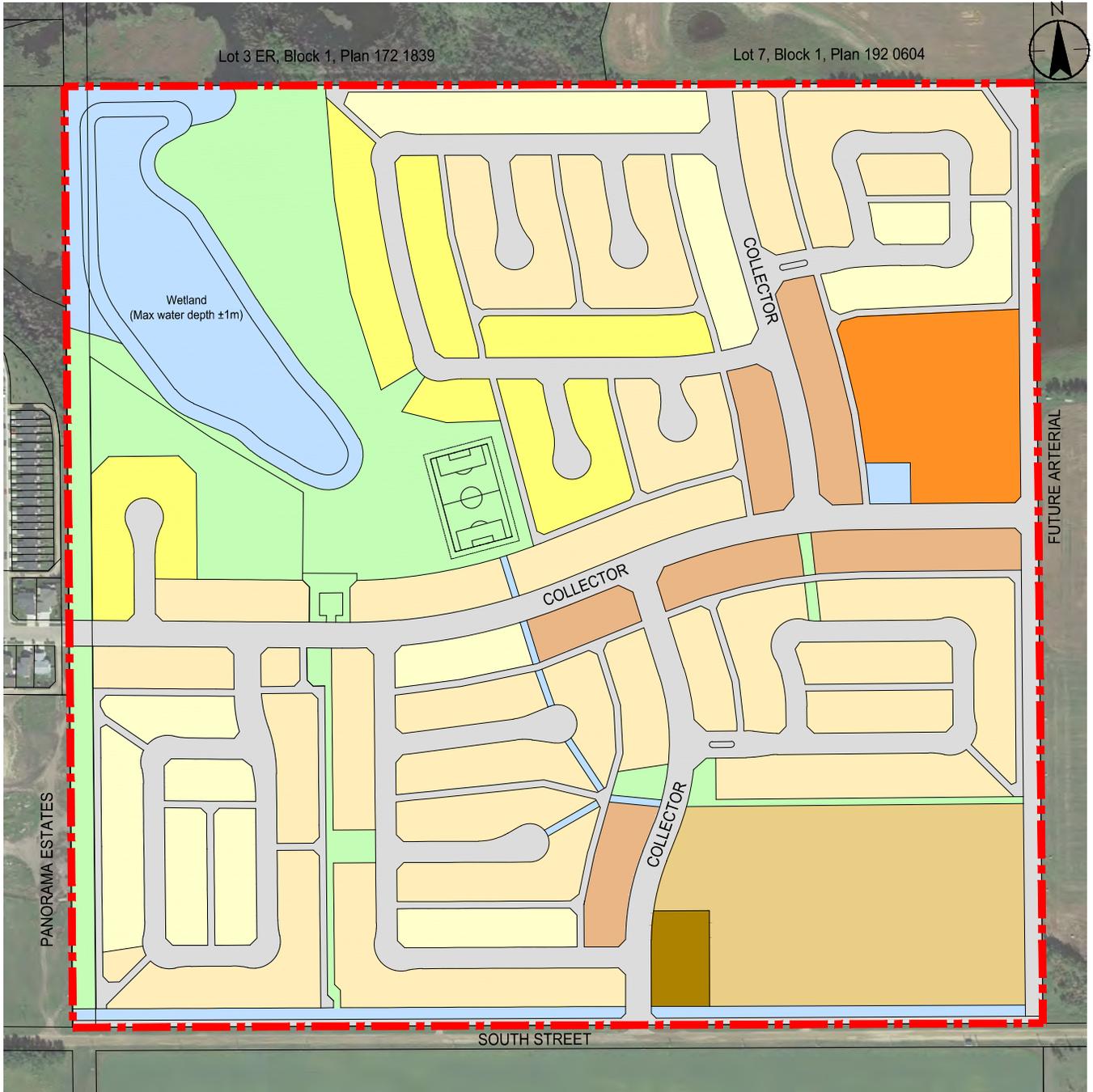
Two sites within the Plan area are proposed to be developed as R-1L single family lots. The first area is located southwest of the wetland area with the second area, backing onto the east side of the wetland. The majority of these lots are adjacent to green space and will be a mix of laned and non-laned lots.

Within the R-1L areas, housing forms will consist of single detached housing catering to a larger lots and home sizes. These lots will typically be between 15-17m wide with corner lots being a minimum of 16.5m wide. R-1L will create lots that have a minimum parcel area of 550m² for interior lots and 600m² for corner lots with a depth of 35m.

4.1.2 Residential Single Dwelling Medium Lot (R-1M)

Within the MRASP, areas have been identified as Residential Single Dwelling Medium Lots. These areas are located throughout the Plan area. These lots will be developed as single family dwellings and range in width from 12.5m interior to 13m wide. R-1M will create lots that have a minimum parcel area 460m² for interior lots and 510m² for corner lots with a depth of 35m.

FIGURE 4.0



LEGEND

- ASP BOUNDARY
- SINGLE DWELLING (R1-L)
- SINGLE DWELLING (R1-M)
- SINGLE DWELLING (R1-S)
- MULTI-DWELLING RESIDENTIAL (R-2)
- RESIDENTIAL MEDIUM DENSITY (R-3)
- RESIDENTIAL HIGH DENSITY (R-4)
- MANUFACTURE HOME PARK (R-MHP)
- PARKS AND RECREATION (PR)
- PUBLIC FACILITY (PF)
- ROADS AND LANES

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Concept Plan
McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch

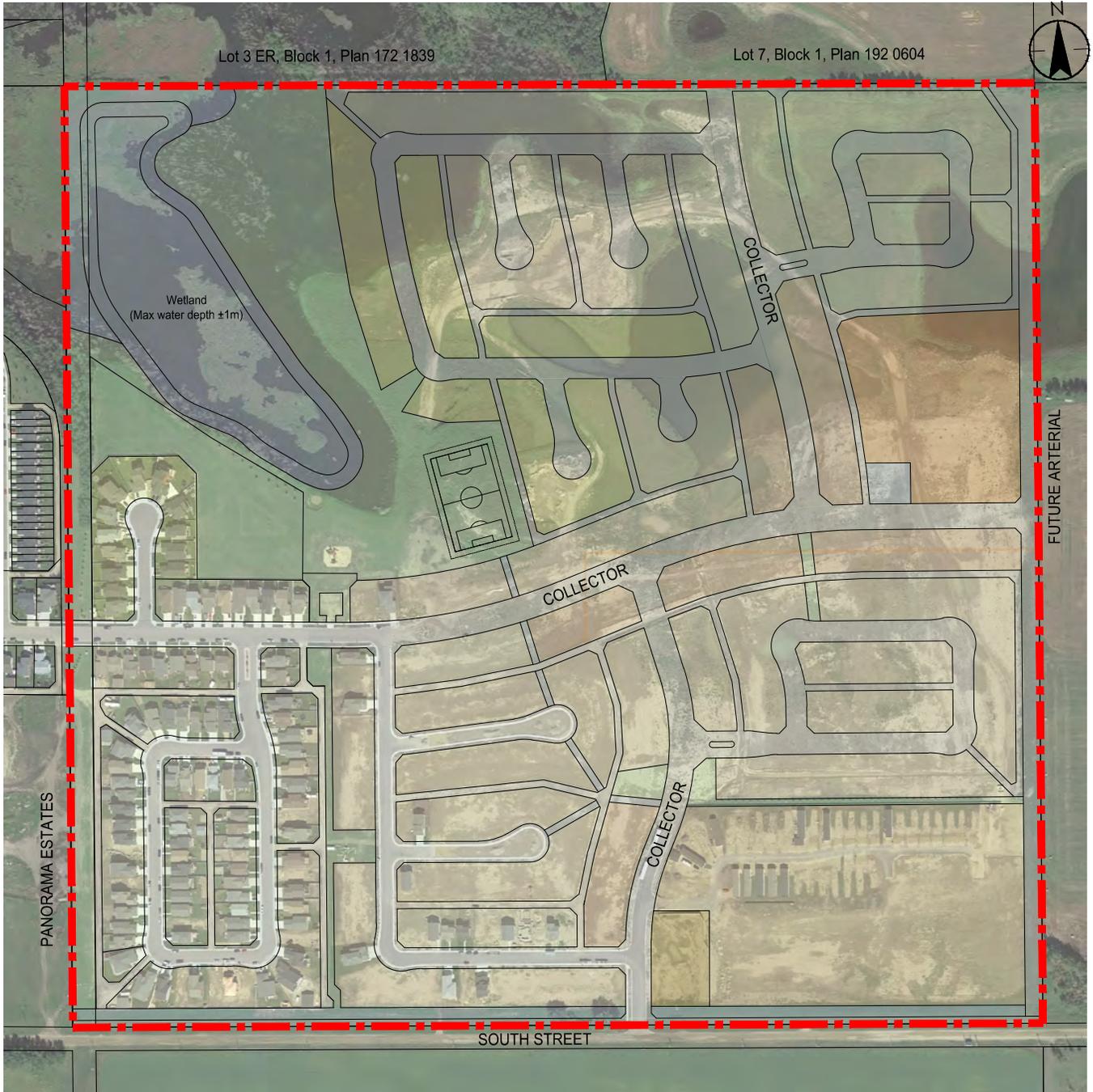


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FIGURE 5.0

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**HOUSING SHOWN HAS BEEN CONSTRUCTED FOLLOWING THE 2010 APPROVAL

LEGEND

- | | | | |
|--|----------------------------------|--|--------------------------------|
| | ASP BOUNDARY | | RESIDENTIAL HIGH DENSITY (R-4) |
| | SINGLE DWELLING (R1-L) | | MANUFACTURE HOME PARK (R-MHP) |
| | SINGLE DWELLING (R1-M) | | PARKS AND RECREATION (PR) |
| | SINGLE DWELLING (R1-S) | | PUBLIC FACILITY (PF) |
| | MULTI-DWELLING RESIDENTIAL (R-2) | | ROADS AND LANES |
| | RESIDENTIAL MEDIUM DENSITY (R-3) | | |

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Concept Plan with Aerial
McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



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PROJECT #: 112847038

January 2024

4.1.3 Residential Single Dwelling Small Lot (R-1S)

With the continued demand and need for lots and housing options, this Plan has made provision for R1-S development. These lots are proposed in the northeast and southwest corner of the Plan as well as along southside of the Collector Road. They will have widths ranging from 10.5m to 12m. R-1S will create lots that have a minimum parcel area 360m² for interior lots and 410.0m² for corner lots with a depth of 35m.

4.1.4 Multi-Family Residential (R-2/R-3/R-4)

Within the MRASP, one area has been designated for each R-3 and R-4 multi-family development while several locations will accommodate R-2 multi-family development. These sites are located near amenities, major roadways and provide easy access throughout the Plan area.

It is anticipated that these sites may be developed with either duplexes, four-plexes, apartments or row housing. This site may also incorporate other development types such as a social care facility.

The R-4 Multi-family site, is larger than allowed by the Municipal Development Plan. The Municipal Development Plan states that no multi-family site shall be developed on a site larger than 4.32 ac unless special site characteristics or design features will reasonably accommodate larger sites within the context of the characteristics of the neighbourhood and surrounding land uses.

The Multi-family site is envisioned to be developed in a manner which minimizes impact to the surrounding developments. The site will be comprehensively designed as per the Town of Blackfalds guidelines to provide an adequate buffer between this site and the single family residential development to the north.

4.1.5 Manufactured Home Site (R-MHP)

Located in the southeast corner of the Plan area, a 12.22 ac site has been identified for a Manufactured Home Park. This park will be accessed internally and will accommodate approximately 85 units.

The overall design and intent of the site is to develop a safe and attractive community within McKay Ranch. Based upon the LUB, the site may accommodate a total of approximately 85 units, for a density of approximately 17 units per hectare. A combination of cluster and traditional layouts may be used to increase efficiency and maximize land use.

Within each cluster and lot, green space will be provided for and adequate parking. Each unit may also include single individual garages and additional guest parking.

This Manufactured Home Park is envisioned to be a gated community. A number of amenities and features will be part for this site including parks, green space, a club house, storage compounds and paved roads. All open space areas will be landscaped to include a variety of planting, paved walkways and play equipment. A club house is intended to provide the park residents with a common gathering space. As required by the Land Use Bylaw, a minimum of 10% of the park areas are required to be amenity or recreation areas. Storage areas, separate from the MHP, shall be provided for storage of seasonal recreational vehicle equipment and not less than 20.0m².

The Developer will establish architectural controls that define the style of homes and lot conditions within this park. These controls will ensure a high level of standards for the age of units, materials, colors, landscaping and layout.





Table 1.0 - Land Use Statistics

Land Use	Area Hectare (Acre)	% of GDA
Gross Area (Including)	66.94 (165.41)	
Arterial Road	1.75 (4.33)	
Net Developable Area	65.19 (161.09)	100%
Single Family Residential		
Single Dwelling Large Lot (R1-L)	4.22 (10.43)	6.5%
Medium Lot Residential (R1-M)	16.99 (41.98)	26.1%
Small Lot Residential (R1-S)	5.73 (14.17)	8.8%
Multi-Family Residential		
Multi-Dwelling Residential (R2)	3.07 (7.58)	4.7%
Multi-Dwelling Residential (R3)	0.41 (1.01)	0.6%
Multi-Dwelling Residential (R4)	2.17 (5.35)	3.3%
Manufacture Home Park (R-MHP)	4.94 (12.22)	7.6%
Parks and Recreation (PR)	8.53 (21.09)	13.1%
Public Facility (PF)	5.32 (13.14)	8.2%
Roads and Lanes	13.81 (34.12)	21.1%
Total	65.19 (161.09)	100%

Table 2.0 - Residential Units and Population

Land Use	Area ha (ac)	Density Units/ha	Units	Person/ Units	Population
Single Family Residential					
Single Dwelling Large Lot (R1-L)	4.22 (10.43)	17.29	72	2.5	180
Medium Lot Residential (R1-M)	16.99 (41.98)	20.50	348	2.5	870
Small Lot Residential (R1-S)	5.73 (14.17)	25.93	148	2.5	370
Multi-Family Residential					
Multi-Dwelling Residential (R2)	3.07 (7.58)	32.78	100	2	200
Multi-Dwelling Residential (R3)	0.41 (1.01)	45.00	18	2	37
Multi-Dwelling Residential (R4)	2.17 (5.35)	44.46	96	2	192
Manufacture Home Park (R-MHP)	4.94 (12.22)	17.29	85	2	170
Total			871		2025
Average (Net)		23.2u/ha			

4.2 PUBLIC FACILITY (FROM 2010)

The 1.00 Ac site in the south of the Plan area was designated as Public Facility for the intended use of Place of Worship. The site was then marketed for a period of 1 year and there was no formally expressed interest in this site for a suitable development of these uses. The site will be used as Commercial Mixed Use (CMU) site.

4.3 PARKS AND OPEN SPACES

4.3.1 Recreational Park Site

As shown in **Figure 6.0 – Parks and Trails Plan**, the Plan area contains a central open space. The northwest portion of the Plan area contains a large wet land area that will be integrated into a part of the stormwater management plan and protected due to its environmental sensitivity. This large park area will be developed to minimize human impact by preserving the shore line and restricting access to the wetland.

To incorporate this area into the overall park concept, a trail system has been shown around the wetland area. Several additional trails connect to this park, allowing for connections throughout the entire Plan area. A tot-lot/play structure has also been planned within this park area. This open space may allow for sports fields as required by the Town of Blackfalds.

Additional park sites are strategically located throughout the Plan area to provide all residents in the area convenient access to Open Space. These parks create a network of open spaces which ensure that a park is within 200m to 300m of all residential lots. The parks will be designed as smaller local parks and will include amenities such as play structures, tot lots, etc.

4.3.2 Linear Park Sites and Walkways

Several linear parks areas, which create a passive recreational network throughout this community as well as access to adjacent neighborhoods are planned for within this neighborhood. These linear parks will have a minimum width of 10m and will be designed as per the Town of Blackfalds Design Guidelines.

The trails network is envisioned to be mixture 3.0 m wide asphalt trails and conventional street sidewalks. **Figure 6.0 – Open Space and Trails Plan**, shows the location of the parks and pathways throughout the Plan area.

4.3.3 Existing Wetland

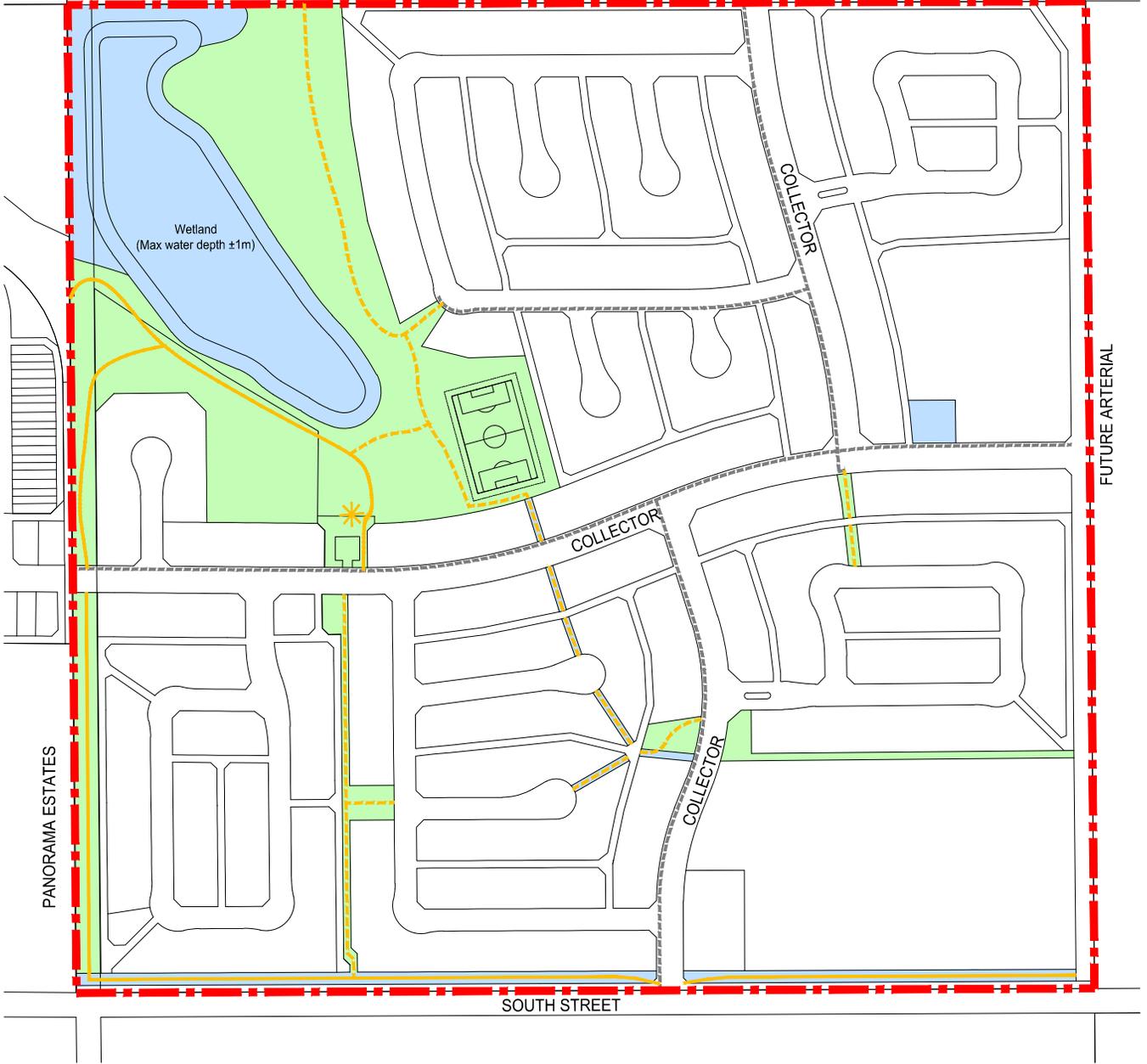
The existing wetlands in the northwest corner of the plan will be reconstructed and the surrounding park area will function as a passive and active recreational amenity for the residents of Cottonwood Meadows, Panorama Estates and McKay Ranch.

FIGURE 6.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604



LEGEND

- ASP BOUNDARY
- PROPOSED TRAILS
- EXISTING TRAILS
- CONNECTING SIDEWALK
- * PLAY STRUCTURE/TOT LOT
- PARKS AND RECREATION (PR)
- PUBLIC FACILITY (PF)

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PARKS AND TRAILS

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
CHECKED BY: GCL
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5.0 Transportation

The system of roads proposed for the MRASP provides its residents and the traveling public with safe and efficient access to and this area as shown on **Figure 8.0 – Transportation Network**.

Primary access to the Plan area will be provided from Twp. Rd 394 (South Street). South Street will be upgraded in the future with the developer contributing a portion of the cost to complete. The secondary access to the subdivision will be via Eastpointe Drive in Panorama Estates to the west. A collector roadway will also provide access to future residential development north of the McKay Ranch ASP boundary.

The proposed future roadways to the lands north of McKay Ranch have been conceptually shown on **Figure 7.0 – Future Arterial Roadways**. This plan has been developed to show the conceptual layout of the roadways and the relation to the existing wetlands in the quarter section to the north.

5.1 ARTERIAL ROADWAYS

An undivided arterial is proposed along the east boundary of the Plan area which will require a 30m right-of-way as shown on **Figure 9.0 – Transportation Details**. Arterials roadways will be developed as per the Town of Blackfalds Design Guidelines. The developer will construct a solid vinyl fence adjacent to the roadway to help mitigate traffic noise. The Plan identifies a dedication of a 15m wide strip of land along the east boundary to accommodate this roadway with the additional 15m to be provided by the quarter section to the east.

In order to avoid for the arterial roadway alignment to avoid the two existing wetlands in the quarter section to the north, the roadway starts to curve to at the north limits of McKay Ranch. In order to accommodate this roadway curve the residential node in the northeast corner of the Plan may have to be modified/shifted slightly to ensure this roadway right-of-way can be accommodated.

5.2 COLLECTOR ROADWAYS

The Area Structure Plan provides three collector roadways. The major east/west collector will extend from Eastpointe Drive in Panorama Estates. The two additional collector roads will be extended north from Twp. Rd. 394 (South Street) and connect to the east/west collector roadway with the second collector for future connections. Both of these collector roads will have a 12.0m wide carriageway and a 22.0m wide right-of-way as shown on **Figure 9.0 – Transportation Details**. Collector roadways will be developed as per the Town of Blackfalds Design Guidelines.

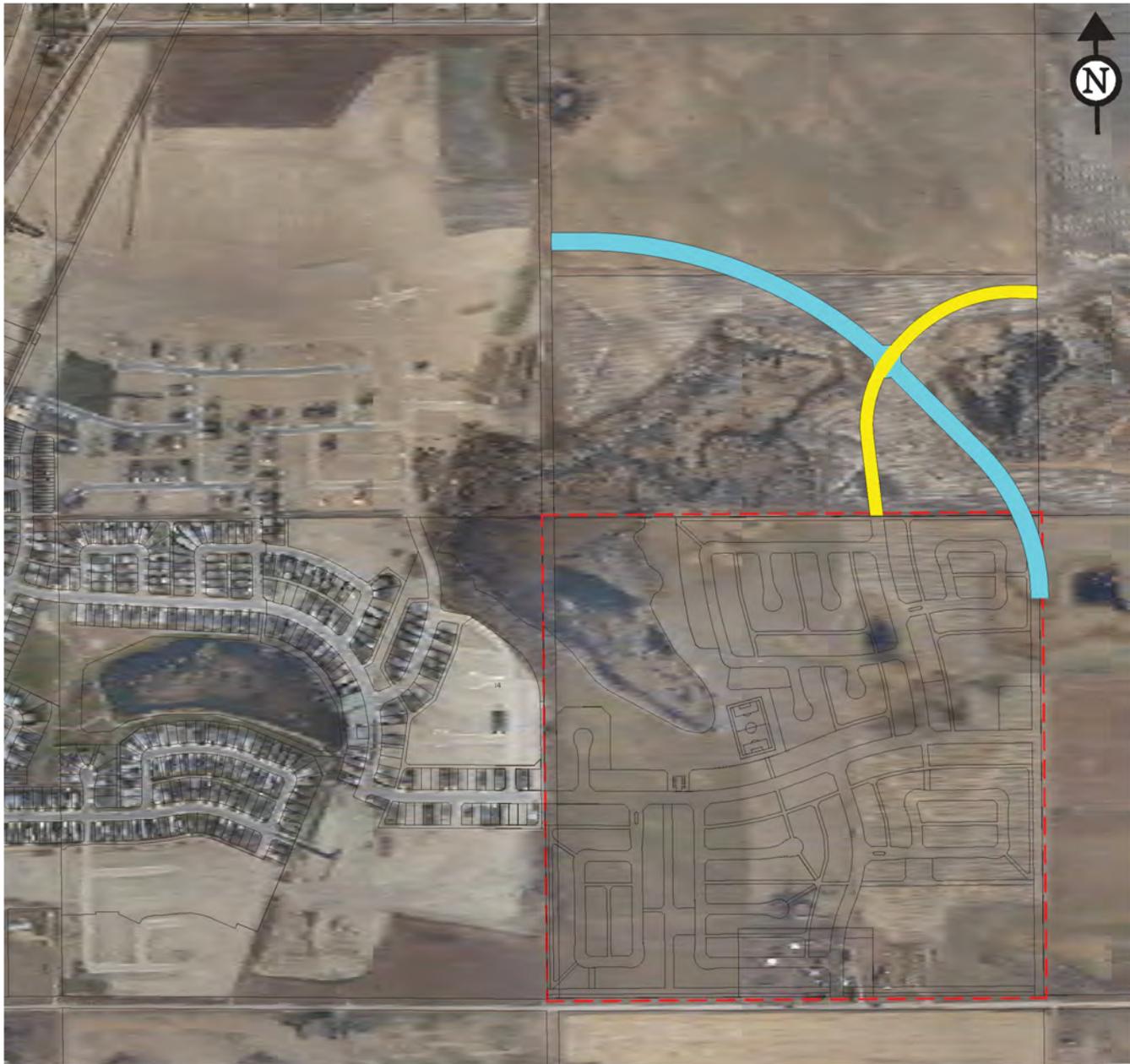
5.3 LOCAL ROADWAYS

The system of local roads has been planned to provide access to individual development cells while discouraging outside traffic from short cutting through local roads. Local roads will have a 10.0m wide carriageway and an 18.0m wide right-of-way as shown on **Figure 9.0 – Transportation Details**. All local roads will have rolled monolithic curb and gutter sidewalks on each side of the roadway.

5.4 LANEWAYS

The MRASP has been designed with the majority of lots backing on to laneways. In general, development backing onto the SWMF or Open Space will not have laneways. Any lanes adjacent to Municipal Reserves will have post and cable fencing installed to prevent shortcutting. Greenspaces intersecting with laneways will require swing bollards to prevent vehicle access. Laneways will be 6.0m wide and developed as per the Town of Blackfalds Design Standards as shown on **Figure 9.0 – Transportation Details**.

FIGURE 7.0



LEGEND

- - - ASP BOUNDARY
- FUTURE ROADWAY/EXPANSION
- COLLECTOR ROADWAYS



Updated 23/03/13, 1:40 PM;By: SSTAFFORD

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Future Roadway
 McKay Ranch - Area Structure Plan

Prepared for:
 1574997 Alberta Ltd.
 O/A McKay Ranch



DRAWN BY: SAS
 CHECKED BY: GCL
 SCALE: 1:5,000
 PROJECT #: 112847038

January 2024

FIGURE 8.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604

Wetland
(Max water depth ±1m)

PANORAMA ESTATES

SOUTH STREET

COLLECTOR

COLLECTOR

COLLECTOR

FUTURE ARTERIAL

LEGEND

-  ASP BOUNDARY
-  FUTURE ROADWAY/EXPANSION
-  COLLECTOR ROADWAYS
-  LOCAL ROADWAYS
-  LANEWAYS

Transportation Network
McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch

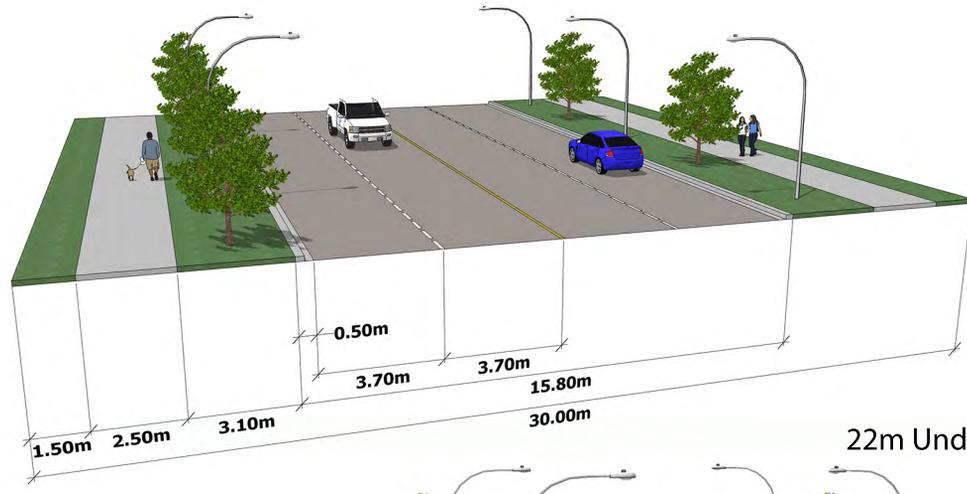


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SCALE: 1:5,000
PROJECT #: 112847038

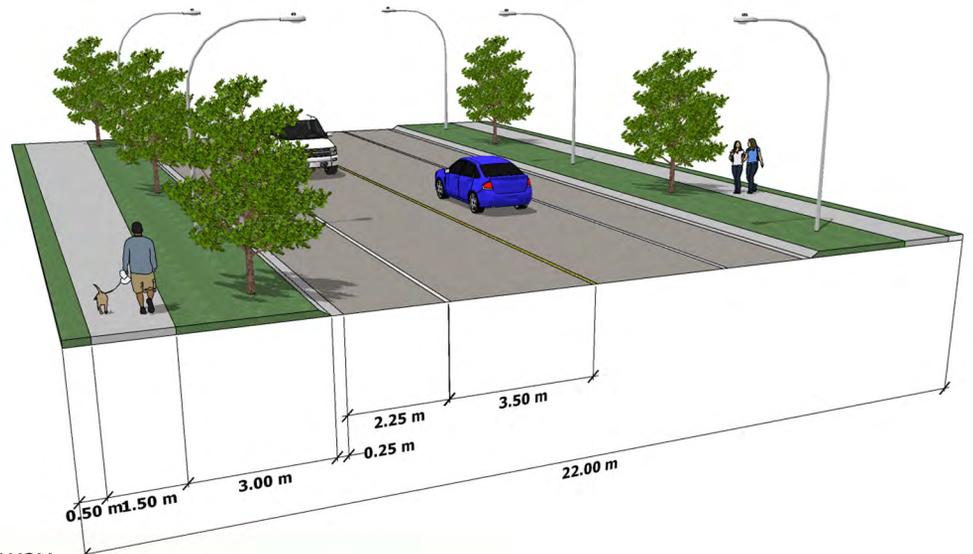
January 2024

30m Undivided Arterial Roadway

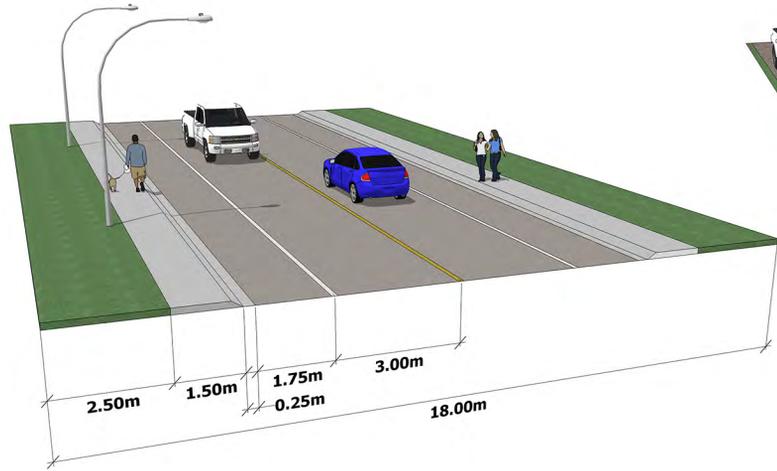
FIGURE 9.0



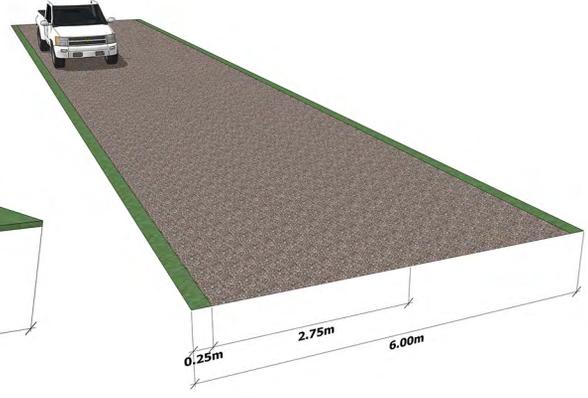
22m Undivided Collector Roadway



18m Undivided Local Roadway



6m Gravel Lane



6.0 Conceptual Servicing

6.1 STORMWATER MANAGEMENT

Internal stormwater systems will consist of an overland (major) system and an underground (minor) system, these systems will be designed as per the Town of Blackfalds Minimum Design Standards and Alberta Environment standards. **Figure 10.0 – Stormwater Management Plan** illustrates the proposed stormwater management system.

A Stormwater Management Plan was completed by Stantec in 2015. The proposed McKay Ranch development configuration is to grade the development such that the entire minor system (storm sewers) can be made to drain to the proposed stormwater management facility located in the NW corner of the site. The majority of the development will also have major overland drainage directed to the proposed stormwater management facility in the NW.

The Town of Blackfalds has an East Area Stormwater Management Plan (2019) for Sec 25-39-27-W4M. A portion of these linear wetlands has been constructed and McKay Stormwater Pond will be directed to the southwest corner of the East Area storm system. The proposed concept for the McKay stormwater pond is to re-grade the existing wetland such that it has open water in the middle of the facility, with an inlet forebay and outlet to the East Area stormwater facility. A fringe of wetland material will be salvaged around the edge. The proposed configuration will result in a substantial band of wetland vegetation around the waters edge, and once established the facility will look very much like a naturally occurring wetland with open water in the middle. As a result, the proposed stormwater facility will function as an integral part of the McKay Ranch storm sewer and open spaces system.

6.2 SANITARY SEWER SERVICING

The internal sanitary collection system will be designed and constructed as a conventional gravity system. Topography dictates the sewer mains for the lands north of the ridge to drain to a lift station. A lift station will be constructed to pump the sewage uphill which then pushes the sewage south, back to the top of the ridge. At this point the force main connects back to the gravity system and ultimately connects to a proposed sanitary trunk to be constructed on South Street. This lift station is at a location that can also facilitate sanitary flows from future development lands to the north.

A small portion of the sewer system along the major east/west collector will connect to the existing Panorama Estates sanitary system at Eastpointe Drive. The forcemain will be constructed during Phase 4 of development.

Sanitary design is in compliance with the Wastewater Master Plan (2017). The proposed sanitary sewer system is shown in **Figure 11.0 - Sanitary Plan**.

Updated 24/01/17, 9:39 AM:By: SSTAFFORD

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FIGURE 10.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604

Wetland
(Max water depth ±1m)

PANORAMA ESTATES

FUTURE ARTERIAL

SOUTH STREET

Note: 1:100 Stormwater event will be serviced by the piping system.

Swale/Berm as Required

LEGEND

-  ASP BOUNDARY
-  STORM MAIN
-  MANHOLE AND FLOW DIRECTION
-  FLOW DIRECTION

STORMWATER SYSTEM

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

6.3 WATER DISTRIBUTION

Figure 12.0 – Water System Plan provides the proposed water distribution system layout. McKay Ranch will connect to the existing water distribution system along Eastpointe Drive. The internal distribution system will be looped as required with provisions to loop to future development areas. Water mains will be sized to accommodate peak domestic use as well as fire flow requirements.

6.4 SHALLOW UTILITIES

There are no major servicing concerns regarding shallow utilities (gas, power, telephone and cable). All shallow utilities will be extensions of those already in place in the adjacent developments to the south.

Shallow utility services will be provided by the following companies:

- Fortis Alberta (Electricity)
- ATCO Gas (Natural Gas)
- TELUS Communications (Telephone)
- Shaw Cable (Cable Television)

FIGURE 11.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604

Wetland
(Max water depth ±1m)

PANORAMA ESTATES

FUTURE ARTERIAL

SOUTH STREET

LEGEND

-  ASP BOUNDARY
-  SANITARY MAIN
-  SANITARY FORCE MAIN
-  MANHOLE AND FLOW DIRECTION

SANITARY SYSTEM

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

Updated 23/11/06, 1:47 PM:By: SSTAFFORD

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FIGURE 12.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604

Wetland
(Max water depth ±1m)

PANORAMA ESTATES

FUTURE ARTERIAL

SOUTH STREET

LEGEND

-  ASP BOUNDARY
-  WATER MAIN

WATER SYSTEM

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

7.0 Implementation

This MRASP will be implemented in accordance with the Town of Blackfalds redistricting and subdivision approval processes.

7.1 DEVELOPMENT STAGING

Figure 13.0 – Phasing Plan provides a proposed staging for this area. The Phasing Plan is conceptual in nature and is subject to change based on market conditions and other factors.

7.2 REDISTRICTING AND SUBDIVISION

Redistricting and subdivision applications to conform to the land use designations described in the ASP will be undertaken as necessary. Guided by the Town of Blackfalds MDP, redistricting and subdivisions will be required to adhere to the Town of Blackfalds Land Use Bylaw and the informational requirements necessary for each application.

FIGURE 13.0



Lot 3 ER, Block 1, Plan 172 1839

Lot 7, Block 1, Plan 192 0604

Wetland
(Max water depth ±1m)

PANORAMA ESTATES

FUTURE ARTERIAL

SOUTH STREET

LEGEND

-  ASP BOUNDARY
-  PHASE BOUNDARY

PHASING PLAN

McKay Ranch - Area Structure Plan

Prepared for:
1574997 Alberta Ltd.
O/A McKay Ranch



#1100, 4900-50th Street, Red Deer, AB T4N1X7
Ph:(403) 341-3320 Fc:(403) 342-0969

DRAWN BY: SAS
CHECKED BY: GCL
SCALE: 1:5,000
PROJECT #: 112847038

January 2024

MEETING DATE: March 12, 2024

PREPARED BY: Jolene Tejkl, Planning & Development Manager

PRESENTED BY: Jolene Tejkl, Planning & Development Manager

SUBJECT: **Bylaw 1303.24 - McKay Ranch Redistricting**

BACKGROUND

Bylaw 1303.24 proposes to amend Land Use Bylaw 1268/22 (LUB) to redistrict the undeveloped portion of the McKay Ranch community to the Urban Reserve District (UR). The Bylaw also proposes to redistrict Lot 3 Block 13 Plan 142 2837 from the current Commercial Local District (C-3) to Residential Medium Density District (R-3) due to a lack of commercial demand and a desire to provide a variety of housing options in the community.

DISCUSSION

The proposed redistricting of Lot 3 Block 13 Plan 142 2837 is in line with the updates to the McKay Ranch Area Structure Plan that are also currently in the formal adoption process. The following subsections correspond to amending Bylaw 1303.24 provided in Attachment 1:

Amendments 2.1 and 2.2

These amendments propose to redistrict the undeveloped portion of the McKay Ranch community to Urban Reserve District (UR), a holding district with limited development opportunities to preserve the land for eventual development in line with the governing ASP. When the developer is ready to proceed with their next development phase, they will be required to submit a LUB Amendment Application to redistrict the lands in conformance with the approved ASP when they submit their subdivision application.

Amendment 2.3

This amendment proposes to redistrict an existing parcel that is currently undeveloped from the Commercial Local District (C-3) to the Residential Medium Density District (R-3) due to lack of commercial demand in the south-eastern portion of Town. The R-3 District can accommodate an apartment development or a rowhouse complex.

The pre-Council consultation did not decipher between the proposed McKay Ranch ASP amendments and the LUB amendments because they're interlinked and trying to split the two conversations can be confusing. Administration did receive comments expressing concern about redistricting the C-3 parcel to R-3 citing the lack of commercial amenities in the south-eastern portion of Town. Copies of the landowner comments are provided in Attachment 2.

Amendment 2.4

This amendment is to update the Land Use District Map in accordance with the redistricting proposed under Bylaw 1303.24.

FINANCIAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

1. That Council give First Reading to Bylaw 1303.24, pertaining to McKay Ranch Redistricting.
2. Upon giving First Reading to Bylaw 1303.24, That a Public Hearing date be set for April 9, 2024, at 7:00 p.m. in Council Chambers.

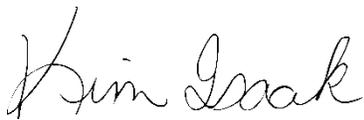
ALTERNATIVES

- a) That Council refers this item back to Administration for more information or amendments.

ATTACHMENTS

- *Bylaw 1303.24*
- *Landowner Comments specific to Proposed R-3 District*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

BEING A BYLAW OF THE TOWN OF BLACKFALDS IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BYLAW 1268.22 SCHEDULE 'A'

A Bylaw of the Town of Blackfalds, in the Province of Alberta, pursuant to the provisions of the *Municipal Government Act*, being Chapter M 26.1 of the Revised Statutes of Alberta, 2000 and amendments thereto, for the purpose of amending Schedule 'A' of Land Use Bylaw No. 1268.22 to redistrict Lot 1 Block 2 Plan 112 4253 and Lot 2 Block 1 Plan 102 2396 to Urban Reserve District (UR); and redistrict Lot 3 Block 13 Plan 142 2837 to Residential Medium Density District (R-3).

WHEREAS, pursuant to Section 641(1) of the MGA, RSA 2000, Chapter M-26 and amendments thereto, require every municipality to pass a Land Use Bylaw.

WHEREAS, notice of the intention of Council to pass a bylaw has been published in the Lacombe Express on _____ and _____ in accordance with Section 606 of the *Municipal Government Act*, RSA 2000, and amendments thereto and the Public Notification Bylaw;

WHEREAS, a Public Hearing was held on _____, to allow the general public to provide input into the proposed Bylaw amendments;

NOW THEREFORE, the Municipal Council of the Town of Blackfalds, duly assembled hereby enacts the amendments to Schedule 'A' of Bylaw 1268.22:

PART 1 – TITLE

- 1.1 That this Bylaw shall be cited as the "Redesignation of Lot 1 Block 2 Plan 112 4253, Lot 2 Block 1 Plan 102 2396, and Lot 3 Block 13 Plan 142 2837 to Urban Reserve District (UR); and redesignation of Lot 3 Block 13 Plan 142 2837 to Residential Medium Density District (R-3)".

PART 2 – AMENDMENTS

- 2.1 That Lot 1 Block 2 Plan 112 4253 be redistricted from Residential Single Dwelling Large District (R-1L), Residential Single Dwelling Medium Lot District (R-1M), Residential Single Dwelling Small Lot District (R-1S), Residential Multi-Dwelling District (R-2), Residential Medium Density District (R-3), Commercial Mixed Use District (CMU), and Parks and Recreation District (PR) to Urban Reserve District (UR), as shown in Schedule "A" attached and forming part of this Bylaw.
- 2.2 That Lot 2 Block 1 Plan 102 2396 be redistricted from Residential Single Dwelling Medium Lot District (R-1M), Residential Multi-Dwelling District (R-2), and Parks and Recreation District (PR) to Urban Reserve District (UR), as shown in Schedule "A" attached and forming part of this Bylaw.
- 2.3 That Lot 3 Block 13 Plan 142 2837 to redistricted from Commercial Local District (C-3) to Residential Medium Density District (R-3), as shown in Schedule "A" attached and forming part of this Bylaw.
- 2.4 That Part 9.0 Land Use District Map be amended to reflect the redistricting proposed under this Bylaw.

PART 3 – DATE OF FORCE

- 3.1 That this Bylaw shall come into effect, upon the date on which it is finally read and passed.

READ for the first time this _____ day of _____, A.D. 20__.

(RES.)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the second time this _____ day of _____, A.D. 20__.

(RES. _____)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

READ for the third and final time this _____ day of _____, A.D. 20__.

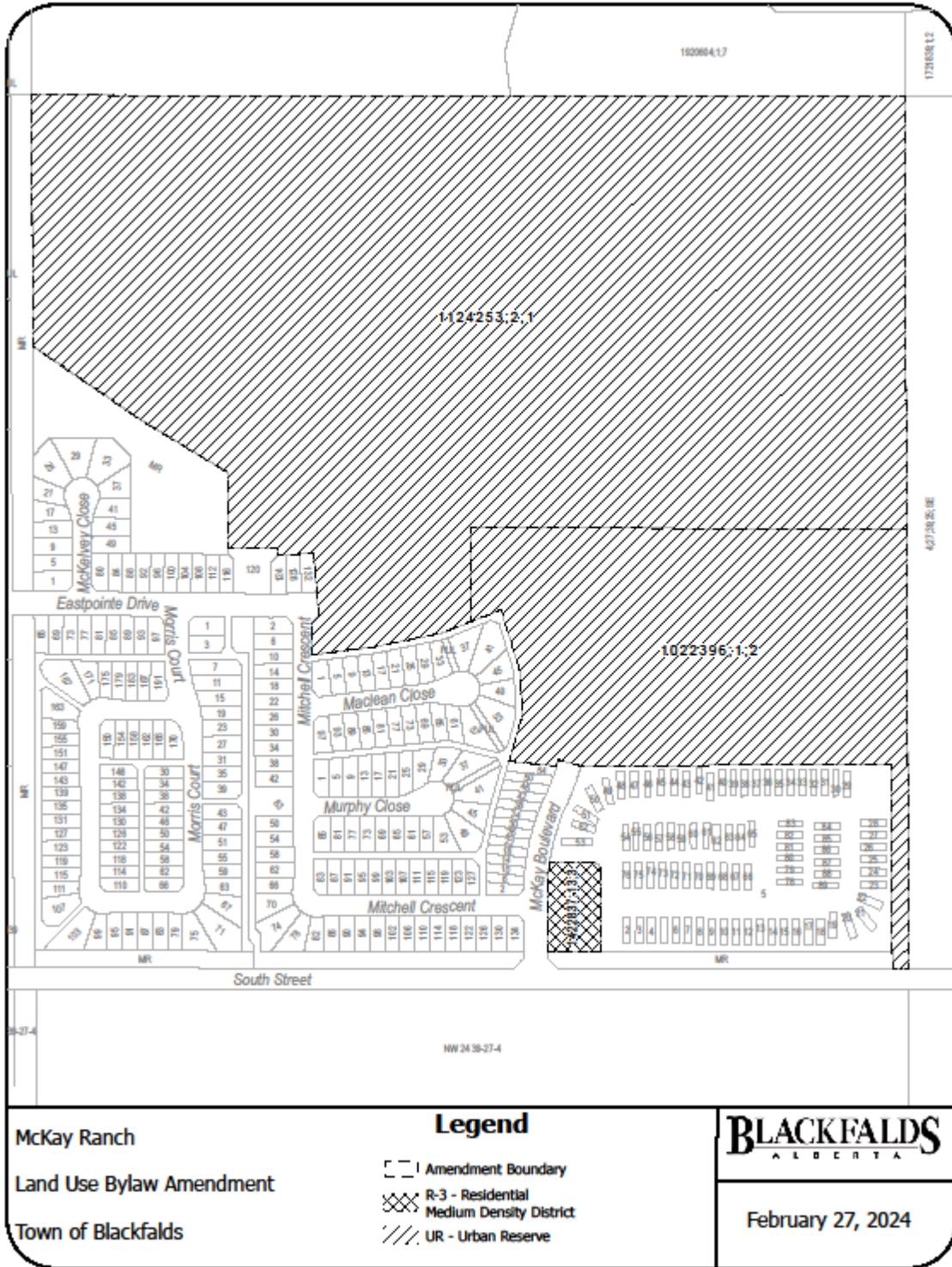
(RES. _____)

MAYOR JAMIE HOOVER

CAO KIM ISAAK

DRAFT

Schedule "A"



Concerns re: Proposed changes for the McKay Ranch Structure Plan

1. Paving of South Street. It is of utmost importance that paving of South Street occurs **prior** to further development of McKay Ranch area. The rationale for this is that future development of any kind in this area means there is much more traffic on this gravel road, thus increasing the amount of dust to the existing homes, as South street will be the route most frequently used by construction traffic to access McKay Ranch.
2. Water Drainage. Is there a plan in place for water drainage and storm pond remediation? It is essential that there be a plan in place prior to construction commencing. It is abundantly clear the original storm pond design has failed. The trees initially planted have died and the area is very unsightly. This was done at tax payers expense. As taxpayers, we expect accountability, who is responsible and how will this be addressed?
3. Services. Currently we are a C-3 district, and we are not in favor of changing to a R-3. Because we are located at the far east end of town we don't have all the amenities that are available.
4. Speed on South Street. The posted speed is 50 kph. There is a lack of signage and a lack of enforcement. Many (the greatest proportion) of the vehicles travelling along the road are speeding. Vehicles of note are local resident's vehicles, quads, motorcycles, heavy trucks, delivery trucks and construction vehicles. This creates an abundance of dust that covers the homes and paved streets. This underpins the concept that South Street **MUST** be paved prior to any development being commenced.

From: FOIP 17
Sent: February 2, 2024 6:49 PM
To: Jolene Tejkl
Subject: Attention Jolene tejkl, planning & development manager

Hello

I am addressing the proposed changes to the McKay ranch area structure plan.

It mentions we can make comments for councils consideration.

I am mostly addressing point 4 and 5, changing commercial to residential.

As a resident of the McKay ranch area, I have been looking forward to having some commercial properties developed in the area. As Blackfoot grows, it makes sense to have other opportunities for growth in the commercial sector that this side of town can utilize. Right now our only options are to go to downtown 2a area. Creating residential high density in this area will bring increased population without the access to amenities.

Thank you for your consideration

FOIP 17

RE: Proposed changes to the McKay Ranch Area Structure Plan

CONCERN #1

When the ASP was adopted by town council in 2010 one key issue was overlooked. Before any development took place, south street should have been paved. All residents along south street are fed up with dealing with the dust. Council will say that they are using calcium to rectify the situation. This is nothing more than a patch job. Some municipalities in the province don't even allow calcium any longer due to the destructive nature of the chemical. (Degradation of vehicles and concrete pads.) We pay over \$7200.00 a year in taxes to live on a gravel road!! Seriously, how can that be possible?? We have been residents for 5 years and taxes do nothing but go up. What are we receiving for this continuing tax hike???!! All construction uses south street for access to McKay Ranch. Before any future development commences south street **MUST BE PAVED...**

CONCERN #2

Who is responsible for the storm pond catastrophe?? The first thing to be addressed on any construction project is water drainage. Why wasn't the drainage plan carried out and completed prior to development starting? Why wait and do it after the green space has been destroyed? What a disgrace and eye sore it is (all the dead trees) to the community of McKay Ranch. Where is the accountability? We feel sorry for all the home owners in that area who had to watch this area be destroyed by neglect.

CONCERN #3

We are **NOT** in favour with changing the (C-3) district to (R-3). We are located on the very east end of town and have no services in this area. It would be nice to see some services located in that area as per original plan.

Dated February 12, 2024. **FOIP 17**

FOIP 17

MEETING DATE: March 12, 2024

PREPARED BY: Justin de Bresser, Director of Corporate Services

PRESENTED BY: Justin de Bresser, Director of Corporate Services

SUBJECT: **BHPARC - Grant Request for New Doctors**

BACKGROUND

At the January 8th Blackfalds Health Practitioners Attraction & Retention Committee meeting, the following motion was made;

Member Steenbergen moved-That the Blackfalds Health Professional Attraction & Retention Committee recommends that tax incentive support, living or relocation expenses, and Abbey Centre passes options be presented to Council.

CARRIED UNANIMOUSLY

DISCUSSION

The Town has provided incentives through the Blackfalds Health Practitioners Recruitment and Attraction Committee (BHPARC) to **Apollo Health Clinic**, including \$22,500 for furniture and fixtures to establish the Clinic. No further expenses have been paid to any other clinic within the Town.

The motion made by BHPARC includes several ideas on how to support new doctors who work within the Town. If Council wanted to explore these ideas, each idea would have a varied implementation approach.

Alternatively, Administration proposes an incentive of \$5,000 per new doctor who works within the Town of Blackfalds. The doctor could take up practice at any clinic within Town limits. An additional payment of \$5,000 could be payable after a 2-year period. This approach would simplify the intended support from the BHPARC motion.

If Council agrees with the above incentive, the Economic Development Officer will spread the word through the town's clinics through personal visits and marketing materials created by the Town's Marketing and Communications department.

Any applications for the grant will be vetted through the Chief Administrative Officer and approved for payment. Council must consider if the Town's incentives would effectively attract and retain the required doctors.

Administration is seeking Councils direction on the incentives listed in the above motion, and the option listed here of \$5000 per new doctor. Apollo Health Clinic has recently secured 2 new doctors who would be eligible for this grant.

FINANCIAL IMPLICATIONS

The options listed above can be funded through the \$19,000 set aside for Projects and initiatives in the Economic Development budget. If the current level of funding is expended, Administration will request a budget adjustment at a future meeting.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council provide a support grant to new doctors who have obtained work in the Town of Blackfalds in the amount of \$5,000, and That Council provides a secondary support grant of \$5,000 for succeeding 2 years of service.

ALTERNATIVES

- a) That Council refers this item back to Administration for more information.

ATTACHMENTS

None

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

MEETING DATE: March 12, 2024

PREPARED BY: Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Community Initiatives Grant – Blackfalds Fibre Arts Collective**

BACKGROUND

In 2024, we budgeted \$15,000 for the Community Initiatives Grant to help local groups improve their programs and events. This not only helps them establish themselves as a self-sufficient group and generate buy-in/memberships, but it also takes pressure off Town staff to plan programs.

DISCUSSION

We received a Community Initiatives Grant application from the Blackfalds Fibre Arts Collective to offset costs related to supplies, instructor fees, promotional items and room rental. They are formally requesting \$2,904 to offset their costs. The group meets bi-weekly on Wednesdays in the Servus Program Room at the Abbey Centre. The group welcomes all fibre artists, including spinners, felters, knitters, weavers, natural dyers, quilters, crocheters and embroiderers.

This Blackfalds Fibre Arts Collective application was brought forward to the March 6, 2024, Recreation, Culture and Parks Board Meeting, where it was recommended that Council approve their request for \$2,904 from the Community Initiatives Grant budget.

FINANCIAL IMPLICATIONS

The Community Initiatives Grant program currently has \$10,000 remaining in the budget.

ADMINISTRATIVE RECOMMENDATION

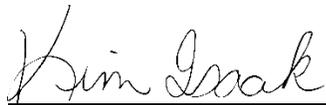
That Council consider the following motion:

1. That Council provide funding to the Blackfalds Fibre Arts Collective from the Community Initiatives Grant in the amount of \$2,904.00.

ATTACHMENTS

- *Blackfalds Fibre Arts Collective Application*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

Community Initiatives Grant Application Form

Applicant Information

Organization/Group Name: Blackfalds Fibre Arts Collective

Contact Person: 1st Erin Davis 2nd Wendy Cail

Address: FOIP 17

Website (if applicable): n/a We have a Facebook page

Email Address: FOIP 17

Contact Phone Number: FOIP 17

Type of Organization:

- Government Agency Blackfalds Business
 Alberta Societies or Charitable Number Other

Brief Organization Description: Local group of fibre artists including spinners, felters, knitters, weavers, natural dyers, quilters, crocheters, embroiderers

Program/Event Information

Dates/Times: Meetings are bi-weekly on Wednesdays, 6:30-8:30pm

Location(s): Servus Credit Union room in the Abbey Centre

Program/Event Description: Regular gathering of local fibre arts enthusiasts to share, teach, and learn new skills from each other, and to grow awareness of these traditional art forms with the community.

(Attach if more space required)

Are there any similar programs/events already in Blackfalds? How is your program/event different?
We understand there is a knitting group run by the local library. Our group differs in that we welcome all forms of fibre artists, we aim to focus on natural fibres in our artforms (many which are locally raised/grown), and share our skills by attending regional events.

Community Impact

How will this initiative impact the community? Blackfalds Fibre Arts Collective is bringing an ever growing arts and cultural presence to the community. With Alberta being an agriculture province, all of the arts our members are helping to keep alive are traditional "farming family" skills. We are a gender neutral, all ages group with participants as young as seven years old.

Who will be impacted in the community? Residents interested in growing a vibrant and varied arts and culture community in Blackfalds will be impacted. A good example of positive impact is we have experienced children's excitement and pride at learning to spin their own yarn on a spinning wheel.

Are you receiving any funding from other sources? Other grants, donations, or sponsorship? The Blackfalds Agriculture Society sponsored our open house last summer at the Community Centre, and they have generously donated \$400 towards the purchase of a display cabinet we will be placing in the entrance hall of the Abbey Centre in the upcoming months.

Will other parties be involved? If Yes, who are they and what support are they providing? There are no other parties providing any support to our group.

What resources are you contributing (staffing, volunteering, equipment & materials your providing, etc.): At present, we supply our own personal equipment/tools for workshops and lending. We contribute our knowledge and expertise to teach others fibre arts skills.

Amount Requested: \$2904.00

How will the grant money be spent? Space rental for our regular bi-weekly meetings, advertising, supplies for workshops and remuneration for instructors.

The personal information collected on this application will be used strictly to facilitate contact upon determination of grant eligibility. This information is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act (FOIP)* and will be protected under Part 2 of the Act. Questions regarding the collection and/or use of this information may be directed to the Records Management & FOIP Coordinator at foip@blackfalds.ca or by phone at 403.885.6370.

Program/Event Budget:

Please fill in the anticipated budget for your program/event or provide an attached budget.

Revenue	Value \$	Details
Grants	2904.00	Blackfalds Community Initiatives Grant
Donations		
Sponsorships		
Other Revenue		
Total Revenue		
Expenditures		
Materials	500.00	fibres & assorted tools for students, ie needles, etc.
Artist/Instructor/Performance Fees	500.00	Workshop instructors
Promotional Expenses	300.00	Business cards, brochures, stamp for imprinting promotional items
Administrative Costs	100.00	paper, photocopying
Insurance, Licencing		
Other Costs	1504.00	Space rental for meetings
Total Expenditures	2904.00	
Deficit	0	

Additional Information _____

Organization Contact Signature: Ann Davis [Signature]

Date: _____

Date Received: _____

Town of Blackfalds Staff Signature: _____

MEETING DATE: March 12, 2024

PREPARED BY: Rick Kreklewich, Director of Community Services

PRESENTED BY: Rick Kreklewich, Director of Community Services

SUBJECT: **Community Initiatives Grant – Blackfalds Seniors Club**

BACKGROUND

In 2024, we budgeted \$15,000 for the Community Initiatives Grant to help local groups improve their programs and events. This not only helps them establish themselves as a self-sufficient group and generate buy-in/memberships, but it also takes pressure off Town staff to plan programs.

DISCUSSION

We received a Community Initiatives Grant application from the Blackfalds Seniors Club to offset the cost of creating a promotional banner and providing food and supplies for an open house event. The open house event is expected to take place in June at the Community Centre during Seniors Week. The other request was to offset the cost of supplies for the Blackfalds parade. They are formally requesting \$1,400 from the Community Initiatives Grant.

This Blackfalds Seniors Club application was brought forward to the March 6, 2024, Recreation, Culture, and Parks Board Meeting, where it was recommended that Council approve their request for \$1,000 from the Community Initiatives Grant budget. The RCP Board did not support funding the \$400 request for food and supplies.

FINANCIAL IMPLICATIONS

The Community Initiatives Grant program currently has \$10,000 remaining in the budget.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council provide funding to the Blackfalds Seniors Club from the Community Initiatives Grant in the amount of \$1,000.00.

ALTERNATIVES

- a) That Council refers this item back to Administration for more information.

ATTACHMENTS

- *Blackfalds Seniors Club Application*

APPROVALS



Kim Isaak,
Chief Administrative Officer



Department Director/Author

Community Initiatives Grant Application Form

Applicant Information

Organization/Group Name: Blackfalds Seniors Club
Contact Person: Joy Hollman Glenda Brown
Address: president grant application writer
Website (if applicable): _____
Email Address: _____
Contact Phone Number: **FOIP 17**

Type of Organization:

- Government Agency Blackfalds Business
 Alberta Societies or Charitable Number Other

Brief Organization Description: We are a group for over 50 people who get together and play sports, games @ cards and have music jming. We meet 2-3 times a week and share coffee times as well. We help people stay active and social.

Program/Event Information

Dates/Times: Date for event open house event to be decided with FCSS meeting Jan on Feb 21 to discuss ~~Parade~~ Event 2 is Blackfalds days parade
Location(s): Event one - Blackfalds community center
Event two - parade

Program/Event Description: Event one will be an open house with the community invited. We will have game demonstrations, cards, we hope to have live musicians. We will serve hot dogs, pop chips, cake & coffee. We hope to unveil our new banner and celebrate 50 years in the community.
Event two is the parade (Attach if more space required)

Are there any similar programs/events already in Blackfalds? How is your program/event different?

We will have event one during seniors week which will help highlight our 50 years being a place seniors can go in Blackfalds.

Community Impact

How will this initiative impact the community? We hope to let more 50+ members of our community that we exist and the fun things we do and attract new members
The community will also learn we have been around for 50 years

Who will be impacted in the community? the 50+ people and families of others who might be looking for an organization like ours

Are you receiving any funding from other sources? Other grants, donations, or sponsorship?

No

Will other parties be involved? If Yes, who are they and what support are they providing?

FCSS- they arrange our bookings and help us with promotion

What resources are you contributing (staffing, volunteering, equipment & materials your providing, etc.):

We will have our members welcoming attendees, demonstrating and facilitating people who want to try our activities we will set up outside games also if the weather permits we have kitchen facilities

Amount Requested: \$1400.00

How will the grant money be spent? \$400.00 for food and supplies to feed our guests at our 50th anniversary open house

\$600 new banner with our name corrected

\$400 for new parade supplies & safety equipment

The personal information collected on this application will be used strictly to facilitate contact upon determination of grant eligibility. This information is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and will be protected under Part 2 of the Act. Questions regarding the collection and/or use of this information may be directed to the Records Management & FOIP Coordinator at foip@blackfalds.ca or by phone at 403.885.6370.

Program/Event Budget:

Please fill in the anticipated budget for your program/event or provide an attached budget.

Revenue	Value \$	Details
Grants		
Donations		
Sponsorships		
Other Revenue		See
Total Revenue		a Hatched
Expenditures		
Materials		
Artist/Instructor/Performance Fees		
Promotional Expenses		
Administrative Costs		
Insurance, Licencing		
Other Costs		
Total Expenditures		
Deficit		

Additional Information _____

Organization Contact Signature:

Date: Feb 13 / 2024

Date Received: _____
Town of Blackfalds Staff Signature: _____

Budget for Blackfalds Seniors 50th anniversary events

- Open House during Seniors week

date to be agreed upon with FCSS

\$400.00 - \$400.00 for hot dogs pop coffee chips and cake
for 600 guests

\$600.00 - New banner with our new name (we have dropped Cheema)

\$400.00 - for new boards and to replace and renew Blackfalds
days parade float items to highlight our 50th
anniversary, maintain safe operating procedures

- total request for both events - \$1400.00

MEETING DATE: March 12, 2024

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Treaty Six Territory Land Acknowledgement - Ad-Hoc Committee**

BACKGROUND

At the February 27, 2024, Regular Meeting of Council a motion was carried that directed Administration to draft up a Terms of Reference for the Treaty Six Territory Land Acknowledgement Review Ad-Hoc Working Committee to be brought forward to Council for consideration and subsequent establishment of an ad-hoc working group.

Administration has drafted Terms of Reference, which are attached to this report for Council's consideration.

DISCUSSION

Administration is recommending that Council approve the attached Terms of Reference and/or provide an amended Terms of Reference. Upon the approval of the Terms of Reference Administration requests that a motion to establish the Treaty Six Territory Land Acknowledgement – Ad-Hoc Committee be put forward for Council's consideration.

FINANCIAL IMPLICATIONS

There would be no financial implications to the establishment of an ad-hoc working group to review the Town of Blackfalds Treaty Six Land Acknowledgement. Any decisions coming out of the Committee around location for the display of the Land Acknowledgement would come back to Council for discussion.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motions:

1. That Council approve the Terms of Reference for the Treaty Six Territory Land Acknowledgement Ad-Hoc Committee.
2. That a Treaty Six Territory Land Acknowledgement Ad-Hoc Committee be established with the membership as outlined within the approved Terms of Reference AND That the following Council members be appointed:

ALTERNATIVES

- a) That Council refer the item back to Administration for additional information.

ATTACHMENTS

- *Treaty Six Territory Land Acknowledgement Ad-Hoc Committee – Draft Terms of Reference*

APPROVALS



Kim Isaak,
Chief Administrative Officer

Department Director/Author

TERMS OF REFERENCE**1. Purpose/Mandate**

- 1.1. The purpose of the Treaty Six Land Acknowledgement Ad-Hoc Committee is to act as an advisory body to review the current Treaty Six Land Acknowledgement to ensure that it is genuine and authentic and provides the speaker and listeners with a moment of reflection. This reflection is an opportunity for the speaker and audience to learn, to think about how they have benefited from the land where they work, learn and play, and to express gratitude towards Indigenous Peoples for their stewardship and contributions to our communities.
- 1.2. The Ad-Hoc Committee shall be dissolved by resolution of Council once the task of the Committee is complete.

2. Membership

- 2.1. Up to 3 members of Council.
- 2.2. CAO and Director of Community Services
- 2.3. Up to 4 neighbouring Indigenous representatives.

3. Meetings

- 3.1. As determined by membership at the first meeting.

4. Committee Roles and Responsibilities

- 4.1. Review the Town of Blackfalds' current Treaty Six Land Acknowledgement and revise as necessary.
- 4.2. Develop criteria for when the Treaty Six Land Acknowledgement is to be used in relation to the Town of Blackfalds business operations and local events.
- 4.3. Determine the facilities where the Treaty Six Land Acknowledgement should be displayed.
- 4.4. Determine and recommend other opportunities for the Town of Blackfalds to increase awareness and acknowledgement toward the land and Indigenous Peoples.

MEETING DATE: March 12, 2024

PREPARED BY: Kim Isaak, Chief Administrative Officer

PRESENTED BY: Kim Isaak, Chief Administrative Officer

SUBJECT: **Councillor Stendie Resignation**

BACKGROUND

On March 4, 2024, Councillor Stendie provided a letter of resignation from her position of Councillor for the Town of Blackfalds.

As per Section 161(4) of the *Municipal Government Act* (MGA), the CAO is required to report on the resignation at the first council meeting after receiving the resignation.

Section 162(2) of the MGA requires a Municipality to hold a by-election within 120 days of the vacancy unless the vacancy occurs after January 1 in the year of a general election, or in the 18 months before a general election and there is only one vacancy.

Unfortunately, we are 48 days short of the 18 months before a general election and as such the MGA states that a by-election must be held. To hold an election within the 120 days, the election must be held by July 2, 2024.

DISCUSSION

This by-election would be the second by-election since the general election for the Town in this election cycle. The previous by-election cost the Municipality \$6,691.89, which does not include the costs for facility space rental, supplies, the three Town employees that administered the election process and time spent on advance voting days and the by-election day, this amount is estimated at approximately \$8,000. In addition to the cost of the by-election that would result in an additional Council Member for a 15–16-month term, the workload on Administration presents a challenge as a Municipal Census is kicking off on May 6, 2024, which will impact the workload of the same departments that would oversee an election.

Administration is aware of instances where the Minister has granted an exemption to hold a by-election and extended the time for filling the vacancy to the next general election. Administration is recommending that Council consider a motion to have the Mayor request an exemption from holding a by-election and extend the time for filling the vacancy to the next general election.

If the Minister denies the request, a follow-up report will be brought to Council to set a date for the by-election.

FINANCIAL IMPLICATIONS

There was no money allocated in the 2024 budget for a by-election. If the Municipality is required to move forward with the by-election it can be brought forward during the Spring budget adjustments. Anticipated estimate of cost would be \$15,000 as per above breakout.

ADMINISTRATIVE RECOMMENDATION

That Council consider the following motion:

1. That Council authorizes the Mayor to send a letter to the Minister of Municipal Affairs seeking an exemption from a by-election.

ALTERNATIVES

- a) That Council set a date for a by-election that is no later than July 2, 2024.
- b) That Council refer the item back to Administration for additional information.

ATTACHMENTS

- *March 4, 2024, Resignation – Councillor Stendie.*

APPROVALS



Kim Isaak,
Chief Administrative Officer

Department Director/Author

Date 4/03/2024

CAO Isaak,

At this point in time I resign
my position as Councillor with
the Town of Blackfolds.

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.